



Town of New Fairfield
Planning Commission
4 Brush Hill Road
New Fairfield, CT 06812

MINUTES

Monday, January 25, 2021 at 7:30 p.m.

Virtual Venue/Meeting Access:

Web: <http://zoom.us/j/92245996649>

Dial-In: 929-205-6099 Meeting ID: 922 4599 6649

Members Present: Cynthia Ross-Zweig (Chair), Patrick Hearty (Vice Chair), Kirsten Bennett, Pat Callahan (Alternate)

Members not Present: Jeff Morrell, Cory Neumann, Keith Landa (Alternate), George Martignetti (Alternate)

Call to order

Chairman Cynthia Ross-Zweig called the meeting to order at 7:35 p.m.

Pledge of Allegiance

Appointments

Patrick Hearty made a motion to elevate Pat Callahan to full voting member. Kirsten Bennett seconded the motion. **Vote: 3-0-0 (Motion approved)**

Amendment to Agenda

Patrick Hearty made a motion to add under new business discussion Lot Line Revision request for 11 Alpine Rd. Patrick Callahan seconded the motion. **Vote: 4-0-0 (Motion approved)**

Approval of Minutes

Patrick Hearty made a motion to approve the minutes from the regular meeting on 12/28/2020. Cynthia Ross Zweig seconded the motion. **Vote: 3-0-1 (Motion approved, Kirsten Bennett abstained)**

Correspondence and Announcements

Lot line revision request received Friday 1/22/21. Item pended to New Business portion of the agenda.

Public Comment

Old Business

Budget recalibration - Cynthia Ross-Zweig advised that Patrick Hearty attended the budget meeting with the BOS regarding the Planning Commission proposed budget. Feedback was given for the Planning Commission to recalibrate the budget estimates based upon the lighting study. Patrick

Hearty read the request from Ed Sbordone, Finance Director. Cynthia Ross Zweig clarified that the recalibration request was due in part to the BOS request for the Planning Commission to move the lighting study to the next steps. Patrick Hearty stated he is expecting an estimate from Rizzo for electrical schematic documents with and electrical engineering stamp.

Lighting Study

Patrick Hearty and Patrick Callahan stated that the Lighting study presented to the BOS was very well received. The BOS requested that the Planning Commission continue to the next steps.

New Business

Bylaw Update

Item pended to next meeting due to Keith Landa absence.

Bonding Verification

Cynthia Ross-Zweig stated she would like a process for bonding verification. Commissioners discussed possibility of adding bonding language and timeframes to the application. Commissioners agreed a process should be established. Cynthia Ross Zweig stated she would reach out to town attorney Neil Marcus to discuss a procedure going forward.

Lot Line Revision

A lot line revision request for 11 Alpine Rd. was received Friday, January 22nd. Margaret Kathleen DiTullio stated she is the owner of both lots 11A and 11B. The well for the home on 11A is on lot 11B. The lot line revision request is a correction so that the well on 11B will be now be on the property it services 11A. There was a brief discussion regarding the timing of the request. It was agreed to pend this item to next month's meeting to allow commissioners time to pick up the maps from Town Hall and review.

Standing Items

POCD

Commissioners discussed sending a letter to the other commissions and asking them to look at the POCD and asking if they would like to update any of their goals. It was agreed to send a general letter out to all commissions.

Subdivision Update

Kirsten Bennett reviewed the subdivision log. Warren's Hill and Aberdeen acres have been added. Barn Book bond amount has been updated.

Adjournment

Kirsten Bennett made a motion to adjourn the meeting at 8:14p.m. Pat Callahan seconded the motion.

Vote: 4-0-0 (Motion approved)

**Received by Email on 1/25/2021 @ 9:59 pm
by Pamela J. Dohan, Town Clerk, New Fairfield**