

***Town of New Fairfield  
Board of Selectmen  
4 Brush Hill Road  
New Fairfield, CT 06812***

**MINUTES**

**Board of Selectmen Regular Meeting  
Tuesday, December 22, 2020  
7:30 PM  
Virtual meeting via Zoom**

**Members present:**

Pat Del Monaco, First Selectman  
Khris Hall, Selectman  
Kim Hanson, Selectman

**Other Town Officials Present:**

Ed Sbordone, Finance Director and Town Treasurer

Quinton Flowers gave a brief overview of the rules and procedures for having a virtual meeting.

**Call To Order** First Selectman Pat Del Monaco called the meeting to order at 7:30pm.

**Pledge of Allegiance**

**Public Comment-** None

**Correspondence and Announcements**

Selectman Kim Hanson requested that the BOS formally ask the Candlewood Lake Authority for actual budget numbers from the past two or three years. Selectman Khris Hall noted that she has requested this information and believes that it will be forthcoming. First Selectmen Pat Del Monaco will also make a request for this information from the CLA.

Selectman Khris Hall noted that the town is in the process of recruiting volunteers to help with the COVID 19 vaccine clinic. It is expected that the clinics will be held in mid to late January 2021 for Group 1B. Licensed medical personnel able to vaccinate are need to volunteer as well as non-medical personnel to help with check in. Volunteers are also needed to assist senior citizens or anyone that may need help with online registration. Anyone interested in volunteering should send an email with credentials to [selectadmin@newfairfield.org](mailto:selectadmin@newfairfield.org).

**Addition to the Agenda**

Pat Del Monaco made a motion to add agenda item #14A “Discuss and possibly vote on bond reduction for the New Fairfield Medical Building”. Kim Hanson seconded the motion.

**Vote: 3-0-0 (Motion approved)**

**Approval of Minutes**

Pat Del Monaco made a motion to approve the minutes of the special meeting of December 15, 2020. Khris Hall seconded the motion. **Vote: 3-0-0 (Motion approved)**

Pat Del Monaco made a motion to approve the minutes of the special workshop of December 3, 2020. Khris Hall seconded the motion. **Vote: 3-0-0 (Motion approved)**

**Budget Transfers**

Pat Del Monaco made a motion to approve a transfer from \$13,415 from the Police Department Generator to Public Works Overhead door. Khris Hall seconded the motion.

**Vote: 3-0-0 (Motion approved)**

Pat Del Monaco noted that this transfer gives to total balance of \$53,415 for Public Works Overhead door account which is enough to complete the project.

Pat Del Monaco made a motion to make the following Intra-Departmental transfer in the amount of \$2,600. Kim Hanson seconded the motion. **Vote: 3-0-0 (Motion approved)**

\$	Transfer From		\$	Transfer To	
\$2,600.00	001-4120-0000-000/110.00	Town Clerk Salaries	\$2,600.00	001-4120-0000-000/610.00	Town Clerk M&S
<b>\$2,600.00</b>			<b>\$2,600.00</b>		

**Personnel Report**

Pat Del Monaco made a motion to approve the Personnel Report dated December 22, 2020 as presented. Khris Hall seconded the motion. **Vote: 3-0-0 (Motion approved)**

The entire BOS thanked Margaret Golden for her many years of service to the library and wished her well in her retirement.

**Appointments**- None

**OLD BUSINESS**

**COVID 19 update**

Pat Del Monaco gave an update regarding COVID 19 the unemployment rate for New Fairfield for November has increased. There are currently 66 active cases of COVID 19 in town.

There was a brief discussion of the unemployment rate and specifically people that are underemployed or have dropped out of the workforce and are not included in unemployment numbers. Khris Hall noted that there is information about COVID on the Town’s website and encouraged everyone to look up any necessary information. Kim Hanson spoke of the procedures for COVID testing and encouraged anyone with any concerns to get tested.

**Noise Ordinance** – An update will be given at the January BOS meeting.

### **COVID relief for Small Business**

Pat Del Monaco noted that the timeline for the Federal Relief package for small businesses has passed. She also noted that many businesses have received \$5,000 of grant money from the State of Connecticut. She spoke of the possibility of having a grant program for the town with criteria similar to the State program. There was a brief discussion of the possibility of giving relief equal to the amount of tax payments for each business with qualifications being that the business has lost 20% or more income since last year. Pat Del Monaco noted that she will talk to the Town Attorney about compiling a draft for this program.

### **NEW BUSINESS**

#### **Tax Deferral/Low Interest Rate Program**

Pat Del Monaco spoke of the criteria for both of these programs and noted that the Town is required to offer either one or both of these programs.

Pat Del Monaco made a motion to participate in the July 1, 2021 Tax Deferral/Low Interest rate program. Kim Hanson seconded the motion. **Vote: 3-0-0 (Motion approved)**

The BOS thanked Tax Collector Kerrie Greening and her staff for all the extra work they are doing to facilitate these programs.

#### **COVID relief funding as allocated by the State of Connecticut**

Pat Del Monaco noted that Connecticut has allocated money from the CARES Act to towns. New Fairfield's allocation for this round is approximately \$100,000. The State has broadened eligible expenses for the CARES Act. She gave a brief description of what is eligible.

Pat Del Monaco made a motion to accept the Coronavirus relief funding as allocated by the State of Connecticut. Khris Hall seconded the motion. **Vote: 3-0-0 (Motion approved)**

#### **Approval of Draft Fraud Policy**

Pat Del Monaco noted that the BOF recently adopted a draft Fraud Policy that is required for the Town by the auditors. This needs to be approved by the BOS pending legal review. It was decided to hold a separate workshop regarding the draft of this policy.

Pat Del Monaco made a motion to table the approval of the Fraud Policy pending a separate BOS workshop. Kim Hanson seconded the motion. **Vote: 3-0-0 (Motion approved)**

#### **Vote on Bond reduction for New Fairfield Medical Building**

Pat Del Monaco noted that the Town Engineer recommended a bond reduction for the New Fairfield Medical building.

Pat Del Monaco made a motion to reduce the bond for the New Fairfield Medical Building located at 130 Route 37 to \$6,750 and release bonds 2019-104 and 2020-103. Khris Hall seconded the motion. **Vote: 3-0-0 (Motion approved)**

**Public Comment**

The BOS wished everyone a wonderful Holiday Season and a very happy and healthy 2021!

**Adjournment**

Kim Hanson made a motion to adjourn the meeting at 8:13 pm. Pat Del Monaco seconded the motion.

**Vote: 3-0-0 (Motion approved)**

Respectfully submitted,

Suzanne Kloos

Received by email on 12/28/2020 @ 1:15 p.m.  
By: Holly Z Smith, Asst. Town Clerk, New Fairfield