

*Town of New Fairfield*  
**Board of Selectmen**  
**4 Brush Hill Road**  
**New Fairfield, CT 06812**

MINUTES  
**Board of Selectmen Regular Meeting**  
**Tuesday, November 24, 2020**  
**7:30 PM**  
**Virtual meeting via Zoom**

**Members present:**

Pat Del Monaco, First Selectman  
 Khris Hall, Selectman  
 Kim Hanson, Selectman

**Other Town Officials Present:**

Ed Sbordone, Finance Director and Town Treasurer

Quinton Flowers gave a brief overview of the rules and procedures for having a virtual meeting.

**Call To Order** First Selectman Pat Del Monaco called the meeting to order at 7:30pm.

**Pledge of Allegiance**

**Public Comment-**

**Correspondence and Announcements**

Pat Del Monaco reminded everyone that the Holiday Light Parade will be held on Saturday, November 28 at 5:15 pm. There is no viewing in the center of town but the route has been increased so that spectators can socially distance and watch with their immediate families.

**Approval of Minutes**

Pat Del Monaco made a motion to approve the minutes of the regular meeting of November 12, 2020. Kim Hanson seconded the motion. **Vote: 3-0-0 (Motion approved)**

**Budget Transfers**

Pat Del Monaco made a motion to make the following Intra -Departmental transfer in the amount of \$52,431.65. Khris Hall seconded the motion. **Vote: 3-0-0 (Motion approved)**

| \$          | Transfer From            |                       | \$          | Transfer To              |                                   |
|-------------|--------------------------|-----------------------|-------------|--------------------------|-----------------------------------|
| \$25,000.00 | 001-4310-0000-000/110.00 | Public Works-Salaries | \$25,000.00 | 001-4310-0000-000/112.01 | Cap & Non-Town Properties Capital |
| \$3,000.00  | 001-4161-0000-001/332.01 | Legal-Land            | \$25,000.00 | 001-4161-0000-004/332.01 | Legal- General/Other              |
| \$2,500.00  | 001-4161-0000-002/332.02 | Legal- Tax            |             |                          |                                   |
| \$2,000.00  | 001-4161-0000-005/332.03 | Legal- Health         |             |                          |                                   |
| \$3,000.00  | 001-4161-0000-006/332.04 | Legal- Planning       |             |                          |                                   |

|                    |                          |                         |                    |  |  |
|--------------------|--------------------------|-------------------------|--------------------|--|--|
| \$4,500.00         | 001-4161-0000-007/332.05 | Legal-Zoning            |                    |  |  |
| \$7,000.00         | 001-4161-0000-008/332.06 | Legal- ZBA              |                    |  |  |
| \$3,000.00         | 001-4161-0000-009/332.07 | Legal- Inland/Wetlands  |                    |  |  |
| \$2,431.65         | 001-4140-0000-000/610.00 | Registrar of Voters-M&S | \$2,431.65         |  |  |
| <b>\$52,431.65</b> |                          |                         | <b>\$52,431.65</b> |  |  |

There was a brief discussion of the budget for legal expenses and it was noted that a lot has to do with the Town’s intervener status with the PURA from the response to Tropical Storm Isaias.

Pat Del Monaco made a motion to make table the transfer from the Municipal Water System Fund 215 until the December 10, 2020 meeting. Khris Hall seconded the motion. **Vote: 3-0-0 (Motion approved)**

**Personnel Report**

Pat Del Monaco made a motion to approve the Personnel Report dated November 24, 2020 as presented. Khris Hall seconded the motion. **Vote: 2-1-0 (Motion approved- Kim Hanson opposed)**

**Appointments**- None

**OLD BUSINESS**

**COVID 19 update**

Pat Del Monaco gave an update regarding COVID 19 and noted that New Fairfield has 19 new cases since Friday, November 20 with a total of 47 active cases. She spoke of unemployment rates in New Fairfield and compared them to pre-COVID rates. All three Selectmen encouraged everyone to remain vigilant and to continue to practice safe COVID guidelines.

Khris Hall gave an update on the vaccine progress and noted that distribution will be done according to State guidelines with elderly and those with underlying health conditions being in the first group.

**STEAP Grant update**

Pat Del Monaco noted that the BOF approved the funding for the balance of the project to install a ventilation system in both Town Hall and the Annex. She spoke of the process for moving this project forward.

**Noise Ordinance discussion**

Khris Hall noted that a workshop to discuss the noise ordinance will be held on Thursday, December 3<sup>rd</sup>. Kim Hanson spoke of a free apps for phone that measures sound decibel levels.

**COVID relief for Small Business**

Pat Del Monaco noted that she spoke with the New Fairfield Tax Collector and Town Counsel and discovered that it is not possible to defer taxes due to COVID. She noted that an Executive Order from the State would be an avenue to tax relief. There was a brief discussion of the possibility of deferring or abating the penalties. There was a suggestion of possibly setting up a grant program to help small businesses during COVID.

**NEW BUSINESS**

**EMPG Grant**

Pat Del Monaco made a motion to approve the following Resolution.

RESOLVED, that the Town of New Fairfield may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents which it deems necessary or appropriate; and

FURTHER RESOLVED, that Patricia Del Monaco, as First Selectman of the Town of New Fairfield, is authorized and directed to execute and deliver any and all documents on behalf of the Town of New Fairfield and to do and perform all acts and things which she deems to be necessary or appropriate to carry out the terms of such documents.

The undersigned further certifies that Patricia Del Monaco now holds the office of First Selectman and that she has held that office since November 21, 2017.

Kim Hanson seconded the motion. **Vote: 3-0-0 (Motion approved)**

**Public Comment**- None

**Adjournment**

Pat Del Monaco made a motion to adjourn the meeting at 8:06 pm. Khris Hall seconded the motion.

**Vote: 3-0-0 (Motion approved)**

Respectfully submitted,

Suzanne Kloos

**Received by Email on 11/30/2020 @ 12:37 p.m.  
By: Holly Z Smith, Asst. Town Clerk, New Fairfield**