

**APPLICATION FOR USE OF NEW FAIRFIELD PARKS AND RECREATION FIELDS  
AND FACILITIES**

(Complete form and return to the New Fairfield Parks and Recreation office)

Name of field or facility desired: \_\_\_\_\_

Organization or individual requesting use: \_\_\_\_\_

Purpose: \_\_\_\_\_

Dates requested: \_\_\_\_\_ Hours of Use: \_\_\_\_\_

Insurance Certificate? Yes \_\_\_\_\_ No \_\_\_\_\_

Is the activity open to the general public? Yes \_\_\_\_\_ No \_\_\_\_\_

Will any out of town residents be participating? Yes \_\_\_\_\_ No \_\_\_\_\_

Anticipated number of spectators: \_\_\_\_\_

Anticipated number of participants: \_\_\_\_\_

Is admission being charged? Yes \_\_\_\_\_ No \_\_\_\_\_

I/We have read the rules and regulations on the reverse side and as group leader(s) or league official(s) agree to conform to them.

Name of Group Leader or League Official: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone number: \_\_\_\_\_

THE PARKS AND RECREATION COMMISSION HAS THE RIGHT TO CANCEL  
ANY ACTIVITY IF IT DETERMINES THE FIELD CONDITIONS ARE NOT FAVORABLE.

**NOTE: THIS APPLICATION IS SUBJECT TO THE APPROVAL OF THE PARKS AND  
RECREATION COMMISSION AND IS NOT VALID UNTIL SIGNED.**

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**FOR OFFICE USE ONLY**

Application approved: \_\_\_\_\_ Date: \_\_\_\_\_

Application rejected: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**RULES AND REGULATIONS PERTINENT TO THE USE OF FIELDS AND FACILITIES UNDER CONTROL OF THE NEW FAIRFIELD PARKS AND RECREATION COMMISSION**

1. The following fields and facilities must be scheduled for use through the Parks and Recreation office: Komlo Soccer Field, Cashman Softball Field, Memorial Field, New Fairfield Town Park and Marina and Ball Pond Beach.
2. Activities sponsored by the Commission shall have first preference to schedule activities on the fields and facilities.
3. Any group using a field or facility without having previously scheduled it, must leave. **CARRY PERMIT WITH YOU IN CASE ON CONFLICT!**
4. No group or organization shall take action to construct, remove or alter on or about the field or facility scheduled for their use, any field layout, equipment, building, fence or other item foreign to the field or facility without the consent of the Parks and Recreation Commission.
5. All fields and facilities must be left in the same condition as they were found, and cleared of all items which the group used for its activity at the conclusion of the activity, (including the cleaning of base plugs if they have been filled). All fields have been designed for play with regulation equipment. All equipment (i.e., baseballs, shoes, softballs, bats, etc.) must be approved for use by Commission before permit is issued. The use of high performance equipment is prohibited. (i.e. high power softball or baseballs, weighted bats, etc.)
6. All litter and debris will be removed from the field or facility within one hour of the completion of the activity, or the Commission will take necessary action for removing the same at the expense of the group.
7. Groups may store items on the field or facility, **ONLY** with the consent of the Commission or Director. Should such permission be granted, the items must be removed in a reasonable length of time after the completion of the activity. Reasonable length of time and pertinent action will be the same as described in rule #5. **NO CARS OR TRUCKS OR ANY OTHER VEHICLE WILL BE ALLOWED ON THE FIELDS.**
8. Any group requesting permission for use of the field or facility must have a Certificate of Insurance to cover **ALL** persons involved with the group who will in any way be involved with the activity.
9. The group receiving permission to use Parks and Recreation fields and facilities must agree to prohibit the use of alcoholic beverages on the premises, and to cooperate in the enforcement of this regulation.
10. Any profit making organization receiving permission for the use of any field or facility must agree to pay a surcharge as established by the Commission.
11. Please use good judgement to determine if weather conditions are appropriate for field use. **FIELD SHOULD NOT BE USED IF THERE IS STANDING WATER!**

**PERMITS ARE SUBJECT TO REVOCATION FOR INFRACTION OF RULES AND REGULATION.**

League Representative Signature \_\_\_\_\_ Date \_\_\_\_\_