



The Planning Commission

Town of New Fairfield
New Fairfield, CT 06812

MINUTES

Planning Commission Regular Meeting

Monday, May 18, 2020

7:30 PM

Virtual meeting via Zoom

Members present via Zoom:

Ms. Cynthia Ross-Zweig, Chairman

Mr. Patrick Hearty, Vice Chairman

Mr. Jeff Morrell

Ms. Kirsten Bennett

Mr. Keith Landa, Alternate

Mr. Patrick Callahan, Alternate

Members not present

Mr. Cory Neumann

Mr. George Martignetti, Alternate

Town Officials Present via Zoom:

Network Administrator Paul Gouveia gave a brief overview of the rules and procedures for having a virtual meeting.

Call to Order - Chairman Cynthia Ross-Zweig called the meeting to order at 7:32pm.

Pledge of Allegiance

Appointments – Patrick Hearty made a motion to elevate Patrick Callahan to full voting member. Jeff Morrell seconded the motion. **Vote: 4-0-0 (Motion approved)**

Approval of Minutes – Jeff Morrell made a motion to pend the 4/27/2020 minutes to the next meeting. Patrick Hearty seconded the motion. **Vote: 5-0-0 (Motion approved)**

Correspondence and Announcements

- Memo from Finance Department regarding the fiscal year end closing procedure.

Public Comment - None

Old Business – None

New Business

- Request for 10% maintenance bond for \$20,000 for Quail Ridge at Shortwoods Road. Cynthia advised she had not received a letter from the town engineer verifying that he has done an inspection and recommending a bond reduction. Commissioners agree to pend this item until the June meeting since no letter was received.

Standing Items

- Lighting Study – Patrick Hearty reviews the documents from Jane Didona with the commissioners. He noted the site analysis and lighting site plan cost was \$1,500. Patrick also advised that the commission still need to hire an electrical engineer. Cynthia notes that the commission now has a plan that outlines the best way to implement additional lighting, the equipment needed, and possibilities for expansion of the plan. Patrick will follow up on the following: Lighting across the street on a state road, check to see if fixtures can be placed on the building, making sure the lighting fixtures are not shining up, cost of the footings for the fixtures.

Jeff Morrell makes a motion to submit the bill from Jane Didona to the selectman's office for payment under this year's calendar. Kirsten Bennett seconded the motion. **Vote: 5-0-0 (Motion approved)**

- Subdivision Update – Kirsten Bennett stated there are no new updates on subdivisions.

Adjournment – Patrick Hearty made a motion to adjourn the meeting at 8:15 pm. Patrick Callahan seconded the motion. **Vote: 5-0-0 (Motion approved)**

Received by Email on 6/12/2020 @ 12:28 am
By Pamela J. Dohan, Town Clerk, New Fairfield