

*Town of New Fairfield*  
**Board of Finance**  
**4 Brush Hill Road**  
**New Fairfield, CT 06812**

**MINUTES**

**Board of Finance Regular Meeting**  
**Wednesday, May 20, 2020**  
**7:30 PM**  
**Virtual meeting via Zoom**

***Members present via Zoom***

Wes Marsh, Chairman  
Michael Cammarota  
Tom Garben  
Jane Landers  
Cheryl Reedy  
Anthony Yorio (arrived 7:45 pm)  
Brian Shea, Alternate  
Mark Werner, Alternate  
Greg Williams, Alternate

***Members not present***

Brian Shea, Alternate

***Other Town Officials Present via Zoom***

Ed Sbordone, Finance Director and Town Treasurer  
Pat Del Monaco, First Selectman  
Khris Hall, Selectman  
Dr. Rich Sanzo, Director of Business and Operations  
Dr. Pat Cosentino, Superintendent of Schools  
Katherine Matz, Pupil Personnel Director  
Melissa Busnel, Special Education Supervisor  
Peggy Katkocin, BOE Chairman  
Samantha Mannion, BOE member

Network Administrator Paul Gouveia gave a brief overview of the rules and procedures for having a virtual meeting.

**Call To Order** Chairman Wes Marsh called the meeting to order at 7:30pm.

**Pledge of Allegiance**

**Appointments**- None

**Correspondence and Announcements**-None

**Public Comment**- None

**Approval of Minutes**

Cheryl Reedy made a motion to adopt the minutes of the May 13, 2020 BOF meeting with the following amendments: Add the word administrators under the comment made by Superintendent of Schools Dr. Pat Cosentino and under the Medical Insurance portion add that Tom Kowalchick will negotiate with Anthem for better premiums. Wes Marsh seconded the motion. **Vote: 5-0-0 (Motion approved-Anthony Yorio arrived late and did not vote on this motion)**

**Budget Transfers**-None

**Discussion of Medical Plan for 2020-2021**

Tom Kowalchick from USI with return for next week’s meeting to give an update.

Wes Marsh made a motion to table the discussion and vote of the medical plan until the next meeting of May 27, 2020. Cheryl Reedy seconded the motion. **Vote: 5-0-0 (Motion approved-Anthony Yorio arrived late and did not vote on this motion)**

**Capital and Nonrecurring additional appropriation for Bridge and Drainage**

Wes Marsh made a motion to approve the following Additional Appropriation (Town Meeting not required due to Governor’s Executive Order) in the amount of \$387,500 for Bridge and Drainage. Cheryl Reedy seconded the motion. **Vote: 5-0-0 (Motion approved-Anthony Yorio arrived late and did not vote on this motion)**

\$	Transfer From		\$	Transfer To	
\$387,500.00	2532-001	General Fund- Unreserved	\$387,500.00	301-4330-1/742.04	Cap & Non Bridge and Drainage
<b>\$387,500.00</b>			<b>\$387,500.00</b>		

**Additional appropriation for water testing and monitoring**

Wes Marsh made a motion to make the following Additional Appropriation in the amount of \$15,000.00. Jane Landers seconded the motion. **Vote: 0-6-0 (Motion denied)**

First Selectman Pat Del Monaco noted that this transfer will be used to pay for sample testing of wells required by DEEP after the Fire Department inadvertently used the wrong the firefighter foam. There was a discussion among the members of the BOF as to whether or not this should come out of the Fire Department’s budget. Finance Director Ed Sbordone noted that he will check with CIRMA to see if an insurance claim can be filed for this.

\$	Transfer From		\$	Transfer To	
\$15,000.00	301-4100-700	Unappropriated Cap & Non	\$15,000.00	301-4410-742.07	Health Department (For Testing and Monitoring)
<b>\$15,000.00</b>			<b>\$15,000.00</b>		

Cheryl Reedy made a motion to make the following transfer in the amount of \$9,240.00. Jane Landers seconded the motion. **Vote: 6-0-0 (Motion approved)**

\$	Transfer From		\$	Transfer To	
\$2,400.00	4220/290.01	Fire Companies- Physicals	\$9,240.00	4410/344.00	Health Department-Water Tests (For Testing and Monitoring)
\$6,840.00	4220/322.00	Fire Companies- Education and Training			
<b>\$9,240.00</b>			<b>\$9,240.00</b>		

### **Discussion of 2020/2021 budgets approved at Mark up**

Wes Marsh noted that the budget was marked up at the May 13<sup>th</sup> meeting and came in at just slightly under 1% increase. Members of the Board noted that it was a good discussion and thought that the information from the Brookfield Finance Director was helpful. The budget discussion will continue at the May 27<sup>th</sup> meeting. The BOS will vote to authorize the BOF to adopt the Mil Rate at their May 28<sup>th</sup> meeting and the BOF will vote to adopt it at their June 3<sup>rd</sup> meeting.

### **ONGOING UPDATES**

**Medical update-** The Medical Reserve fund increases slightly and has a balance of \$2,664,864.

**Legal update-** The Board reviewed the legal balance as of April 27, 2020. Cheryl Reedy complimented the BOS for doing a great job with the legal budget.

**Year to date expenses review-**There was a brief discussion of police overtime and it was noted that only one bill a year is received for this.

**Current year revenue update-** The tax collection rate is 99.08% and real estate conveyance income is increasing. The BOF complimented Tax Collector Kerrie Greening and her staff for such a high tax collection rate. There was a brief discussion of revenue surplus and it was noted that this information does not yet reflect interest income for the third quarter and student tuition payments.

**Cap & Non-** There was a discussion of the possibility of closing out some Capital and Nonrecurring projects specifically the library project.

**Public Comment-** None

### **Future Agenda items**

- Medical fund will be discussed
- 2020-2021 budget mark up

### **Board Member Comments**

Members of the BOF noted that they were glad that some businesses are starting to reopen and encouraged everyone to stay safe and healthy.

### **Adjournment**

Jane Landers made a motion to adjourn the meeting at 8:14 pm. Tom Garben seconded the motion.

**Vote: 6-0-0 (Motion approved)**