

Town of New Fairfield
Board of Selectmen
4 Brush Hill Road
New Fairfield, CT 06812

MINUTES
Board of Selectmen Regular Meeting
Thursday, October 24, 2019
7:30 PM
Community Room at 33 Route 37

Members present:

Pat Del Monaco, First Selectman
Khris Hall, Selectman
Kim Hanson, Selectman

Other Town Officials Present:

Ed Sbordone, Finance Director
Kathy Hull, Senior Center Director and COA member
Maureen Salerno, Commission on the Aging Chairman
Anita Brown, Commission on the Aging member

Call To Order First Selectman Pat Del Monaco called the meeting to order at 7:30pm

Pledge of Allegiance

Public Comment-Kathy Hull remarked how impressed she was with the October 23rd Candidate Debate and noted that everyone was articulate and very civil.

Correspondence and Announcements

Selectman Khris Hall announced that the Great Halloween Trick or Treat fest will be held tomorrow night, Oct. 25th at 4 pm beginning at Town Hall.

Selectman Kim Hanson followed up on an email that was sent regarding payments due for the use of athletic fields. First Selectman Del Monaco noted that Superintendent of Schools Dr. Pat Cosentino is looking it this.

Approval of Minutes

Kim Hanson made a motion to approve the minutes of the October 10, 2019 regular meeting as presented. Khris Hall seconded the motion. **Vote: 3-0-0 (Motion approved)**

Budget Transfers

Pat Del Monaco made a motion approve the transfer of \$8,944.78 from Town Hall septic to Building Repair Reserve fund and \$10,000 into Gas Boy replacement from Building Repair Reserve Fund. Khris Hall seconded the motion. **Vote: 3-0-0 (Motion approved)**

Finance Director Ed Sbordone gave a brief description of these transfers.

Personnel Report

Pat Del Monaco made a motion to approve the Personnel Report dated October 24, 2019 as presented. Khris Hall seconded the motion. **Vote: 3-0-0 (Motion approved)**

Appointments

Pat Del Monaco made a motion to reappoint Pat Kemble to the Historic Properties Commission. Kim Hanson seconded the motion. **Vote: 3-0-0 (Motion approved)**

Pat Del Monaco made a motion to appoint Ann Brown to the Permanent Building Committee. Khris Hall seconded the motion. **Vote: 3-0-0 (Motion approved)**

First Selectman Del Monaco gave a brief summary of Ann Brown's background.

The entire Board of Selectman thanked outgoing PBC member Pete Viola for all his hard work on the PBC.

Pat Del Monaco made a motion to reappoint Kathy Hull to the Commission on the Aging. Khris Hall seconded the motion. **Vote: 3-0-0 (Motion approved)**

NEW BUSINESS

Commission on the Aging Senior Needs Assessment presentation

Maureen Salerno spoke of a survey that was sent to Senior Citizens by the Commission on the Aging in order to get a better assessment of what the greatest needs of Senior Citizens currently are. She publically thanked Diane Giardino for all her hard work with the survey. Approximately 2900 surveys were mailed with a 19% response rate. Specific needs for Senior Citizens are affordable housing, transportation and tax relief programs.

Mrs. Salerno noted that there will be a community forum on Saturday, November 16th from 10am to 12 noon to give information regarding transportation, tax relief programs and housing options. This forum is open to everyone and not just seniors. Commission on the Aging member Anita Brown spoke of the logistics of this community forum.

Vote on the Investment and General Fund policies

Pat Del Monaco noted that the Board of Finance recently reviewed the Investment Fund policy and the General Fund policies. These policies must be reviewed annually. There were no changes to the Investment policy.

Pat Del Monaco made a motion to accept and continue the current Investment Policy as presented. Khris Hall seconded the motion. **Vote: 3-0-0 (Motion approved)**

Pat Del Monaco spoke of the following amendments to the General Fund policy.

Amend the Note on the second page of the General Fund Policy to eliminate the first sentence "The Unrestricted fund balance is now at 12% and does not meet the minimum two months (16.67%) required by this proposed policy" and to revise the second sentence to read "The policy language requires the Board of Finance to develop a plan of action to bring the fund up to and maintain the minimum required level."

"The policy language requires the Board of Finance to maintain a plan of action to bring the fund up to and maintain the minimum required minimum level.

To change the “Plan of Action” on the General Fund Policy to read “100% of the annual budget revenue surplus and a minimum of 50% of the annual budget expenditure surplus shall be transferred to the unassigned fund balance” and to delete the last sentence of the paragraph.

To strike the word “future” from the following sentences with regard to the excess of the unassigned fund balance.

1. Let such excess remain in the unassigned fund balance
2. Transfer such excess to the Cap & Non Fund for **future** capital projects
3. Transfer such excess to the Debt Service Fund for **future** capital projects
4. Transfer such excess to the Medical Reserve Fund.

Pat Del Monaco made a motion to adopt the General Fund policy as amended. Khris Hall seconded the motion. **Vote: 2-1-0 (Motion approved- Kim Hanson opposed)**

Kim Hanson suggested tabling the adoption of the General Fund policy until after the election so that the new Treasurer can review it. Ed Sbordone spoke of the changes and explained the process.

Boat Dock invoice

Pat Del Monaco made a motion to approve the Boat Dock invoice in the amount of \$4,787.95 Khris Hall seconded the motion. **Vote: 3-0-0 (Motion approved)**

Addition to the agenda

Pat Del Monaco made a motion to amend agenda item# 12 to read “Acceptance Collette Tours and multiple donation to Social Services”. Kim Hanson seconded the motion. **Vote: 3-0-0 (Motion approved)**

Acceptance of donation from Collette Tours

Pat Del Monaco made a motion to accept the donation from Collette Tours to the Senior Center in the amount of \$5,940.20. Kim Hanson seconded the motion. **Vote: 3-0-0 (Motion approved)**

Pat Del Monaco made a motion to accept the following donations to Social Services

- \$3,138.70 from Stop and Shop Food for Friends to the Food Pantry
- \$500.00 to the Food Pantry from an anonymous donor
- \$2,000.00 to the Food Pantry from New Fairfield Lions Foundation
- \$4,486.61 from Stop and Shop Food for Friends to the Food Pantry
- \$250.00 from St. Edwards Knights of Columbus to the Food Pantry
- \$750.00 from St. Edwards Knights of Columbus to the Fuel Bank
- \$71 to Social Services from an anonymous donor
- \$10 to Social Services from an anonymous donor

For a total of donation of \$11,206.31. Khris Hall seconded the motion

Vote: 3-0-0 (Motion approved)

Public Comment- None

Adjournment

Kim Hanson made a motion to adjourn the meeting at 8:12 pm. Pat Del Monaco seconded the motion.

Vote: 3-0-0 (Motion approved)