

*Town of New Fairfield*  
**Board of Finance**  
**4 Brush Hill Road**  
**New Fairfield, CT 06812**

**MINUTES**

**Board of Finance Regular Meeting**  
**Wednesday, November 20, 2019**  
**7:30 PM**  
**New Fairfield Community Room**

***Members present:***

Wes Marsh, Chairman  
Erin Badillo  
Michael Cammarota  
Jane Landers  
Cheryl Reedy  
Anthony Yorio  
Tom Garben, Alternate  
Brian Shea, Alternate  
Greg Williams, Alternate

***Other Town Officials Present:***

Ed Sbordone, Finance Director  
Pat Del Monaco, First Selectman

**Call To Order** Chairman Wes Marsh called the meeting to order at 7:30pm

**Pledge of Allegiance**

**Appointments**-None

**Correspondence and Announcements**- Chairman Wes Marsh welcomed back all the incumbents that were reelected to the board and welcomed new alternate member Greg Williams.

**Public Comment**-None

**Approval of Minutes**

Cheryl Reedy made a motion to approve the minutes of the October 16, 2019 regular meeting as presented. Jane Landers seconded the motion. **Vote: 5-0-1 (Motion approved- Erin Badillo abstained)**

**Budget transfers**- None

**Boat Dock Invoice**

First Selectman Pat Del Monaco spoke of the timeline for the boat dock repair.

Wes Marsh made a motion to approve the payment of to Race Coastal Engineering in the amount of \$4,787.95 from the Boat Dock replacement fund. Anthony Yorio seconded the motion. **Vote: 6-0-0 (Motion approved)**

### **FEMA Reimbursement status**

Finance Director Ed Sbordone noted that the town recently received a FEMA reimbursement payment for debris removal from the May 15, 2018 storm in the amount of \$1,900,920.44. It is expected that the town will receive reimbursement for administrative costs related to the storm of approximately \$133,000. The total reimbursement is approximately 84% of the total cost of the storm and will be included as a receivable in the 2019-2020 fiscal year audit.

### **High School and Consolidated School project update**

Ed Sbordone noted that the Permanent Building Committee met on November 13<sup>th</sup> and sent out the RFQ/RFP for the Owner's Representative for the high school and Consolidated School projects. Four architect firms were chosen to receive a RFP. Interviews for architect firms will be held on December 10<sup>th</sup> and for the Owner's Representative will be on December 17<sup>th</sup>. The next meeting of the PBC will be held on November 26<sup>th</sup>. There was a walkthrough of the high school with the architects on November 19<sup>th</sup> and a walkthrough with the Owner's Rep on November 20<sup>th</sup>.

### **Board of Education budget surplus for fiscal year 2018-2019**

The Board of Education is still waiting for the design study of the HVAC for the Middle School cafeteria. This is expected to be completed by next month and then a quote can be received.

Wes Marsh made a motion to table the vote on the BOE surplus until the designs for the HVAC for the Middle School are completed. Anthony Yorio seconded the motion. **Vote: 6-0-0 (Motion approved)**

### **Board of Finance Calendar of Meetings for 2020**

Anthony Yorio made a motion to approve the calendar of meeting for the Board of Finance for 2020. Jane Landers seconded the motion. **Vote: 6-0-0 (Motion approved)**

### **Appointment of Audit subcommittee members**

Erin Badillo, Jane Landers and Wes Marsh volunteered to be on the Audit subcommittee.

### **School Safety and Security committee update**

Anthony Yorio announced that the district did not receive the grant that they applied for. It was noted that only one district in Connecticut has received this grant. The committee will look into other grants and will report back in the near future.

### **Board of Finance article for the Town Tribune**

The Board discussed the budget, audit and medical budget as topics for a future Town Tribune article. It was decided to wait until the new year to write the next article.

### **ONGOING UPDATES**

**Medical update-** The Board discussed projected claims and a rolling 12 month average for claims.

**Legal update-** The Board reviewed the legal budget through September 2019.

**Year to date expenses review-** The Board discussed expenditures specifically police overtime and fuel oil. It was noted that the Middle School SRO has not been hired yet so the SRO overtime cost has not gone down. First Selectman Pat Del Monaco noted that there are not enough applicants for this position.

Ed Sbordone noted that money was transferred in the Town Engineer salary. Pat Del Monaco explained project that the Town Engineer is working on. An Animal Control office has not been hired yet due to the timing of the Regional Animal Control budget and thus the Town will use a Regional Animal Control for this fiscal year.

**Current year revenue update**- Ed Sbordone noted that the first payment of ECS (25%) has been received in the amount of \$920,000. It is anticipated that an additional \$300,000 more than budgeted. Revenue for interest income, real estate conveyance fees, Sherman tuition and building permits is trending higher than anticipated. EMS paramedic billing is trending lower than anticipated.

**Capital and nonrecurring update**

It was noted that \$15,000 for the Columbia Drive Bridge was just to pay for the report for the bridge. The Board also discussed the Public Works door and Town Hall septic.

**Public Comment**- None

**Future agenda items**- The Board will discuss the following in the near future:

- Invite Permanent Building Committee members to the BOF.
- BOE Surplus
- Have Selectmen talk about Marjorie Reservoir walkway and plan for funding.
- Senior Tax Relief and deferral program.

**Board member comments**

Board members welcomed Greg Williams to the BOF and wished everyone a Happy Thanksgiving.

**Adjournment**

Jane Landers made a motion to adjourn the meeting at 8:34 pm. Erin Badillo seconded the motion.

**Vote: 6-0-0 (Motion approved)**