

Permanent Building Committee Revised Meeting Minutes

New Fairfield, CT 06812

Tuesday, September 24, 2019

7:00 PM

Commissioners Present:

Peter Viola

Ed Sbordone

Olga Nanocchio

Michael Delmonaco

George Martignetti

Commissioners Absent:

None

Alternates Present:

Andree Lisee

Alternates Absent:

Dominic Ricci

Guests Present:

Dr. Richard Sanzo

Pat Cosentino- Superintendent of New Fairfield Schools

Donald Grant

Call to Order:

7:00 PM

Public Comment:

None

George Martignetti has been elevated to full voting member by Peter Viola.

Approval of September 10, 2019 Meeting Minutes-

September 10, 2019 meeting minutes approved as amended. Seconded by Ed Sbordone. All in favor. 5-0-0.

School Projects item #5-

The selectman officialt set the special town meeting at 6:30 on Thursday the 26th of September in the community room, to set the referendum date for the projects. If one or both of the projects are approved, the PBC would need to approve the RFQ in progress, so that it can be issued pending approved referendum the following Monday. Modifications will be made if only one out of the two project is approved.

Ed Sbordone made a motion to approve the request for qualifications for architectural and engineering services, dated October 7th, 2019, for the new high school, Consolidated Early Learning Academy, and Meeting House Hill School renovation. Seconded by Peter Viola. All in favor. 5-0-0.

The RFQ is due on the 21st of October 2019, and architects have up to two weeks to respond to it.

Ed Sbordone amended the original motion to include the following statement under section 6-3 as the third bullet under resume of lead architect/engineer bullet to read as follows: statement of current project commitments of the lead architect/engineer and staff designated to the project during the design phase. Seconded by Peter Viola. All in favor 5-0-0.

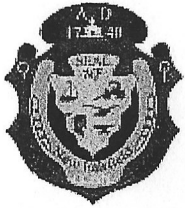
Peter Viola made a motion to approve the amended motion as so stated. Seconded by Andree Lisee. All in favor 5-0-0.

Assuming the project is approved, the first step for PBC issue the RFQ and go through the the RFP of hiring an architect.

George Martignetti created a template for utilization of buildings and property inspection and renovation for the town of New Fairfield as follows- (attachment on Page 4)

Peter Viola made a motion to adjourn the meeting at 7:46 PM. Seconded by Ed Sbordone. All in favor. 5-0-0.

Received for Record **SEP 26 2019**
at **3** **h** **28** **m** **P** M and recorded by
Pamela J. Dohan
Pamela J. Dohan, Town Clerk, New Fairfield, CT



Town of New Fairfield – Permanent Building Committee

Municipal Buildings Matrix

Building	Address	Occupancy Type	Last Inspection	Status		
				Good	Fair	Poor
NF Town Hall	4 Brush Hill Road			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NF BOE Annex	3 Brush Hill Road			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NF Public Library	2 Brush Hill Road			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NF Police Station	302 Ball Pond Road			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Company A Fire House	302 Ball Pond Road			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Squantz Pond Fire House	255 Route 39			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ball Pond Fire House	7 Fairfield Drive			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NF Public Works	188 CT-37			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rebel Pavilion	54 Gillotti Road			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NF Drop Off Center	41 Bigelow Road			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NF Senior Center	33 CT-37			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: This document is in accordance with Article III – Boards, Commissions and Committees; Division 8 Sec.2-171.

This matrix is for tracking purposes only and subject to change at the Permanent Building Committees discretion & is not to be distributed without written permission of the board.

*See separate Field Observation Reports per building for additional information. *



Town of New Fairfield – Permanent Building Committee

Field Observation Report

Report No.

Date & Time

Location

Building Element	Observed	Condition			Additional Comments (if applicable)
		Good	Fair	Poor	
Foundation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Structure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Egress	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Mechanical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Plumbing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Electrical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Fire Alarm(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Roof/WP	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Windows/Doors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Exterior	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Interior (FF&E)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Lighting Fixtures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Site	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Additional Observation Notes

It is the recommendation of the Permanent Building Committee that this property/building be:

- Further Reviewed
- Deferred (No Issues)
- Immediate Attention

Permanent Building Committee Members present for observation:

Report Prepared By:

Date:

Note: This observation report is in accordance with Article III – Boards, Commissions and Committees; Division 8 Sec.2-171.

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