

**NEW FAIRFIELD PARKS AND RECREATION COMMISSION**  
**4 Brush Hill Road**  
**New Fairfield, Connecticut 06812**  
**Telephone (203)312-5633 Fax (203)312-5636**

**SPECIAL MEETING**  
**MINUTES**

**Wednesday, November 17, 2010**  
**7:30 p.m.**

**TOWN HALL CONFERENCE ROOM**

**PRESENT:**

Sean Loughran, Fred Testor, Bill O'Keeffe, Steve Burfeind, Mark Lamanna, Linda Lull (Recreation Director), Guest Brian Stroh

1. **Call to Order** – Sean Loughran called the meeting to order at 7:30 p.m. Steve Burfeind made a motion to accept the agenda. Fred Testor seconded the motion.

***VOTE – 4-0-0. Motion carried.***

2. **Public Comment** - none

3. **Approval of Minutes from 6/14/10, 7/12/10, 8/5/10, 9/13/10, 10/5/10**

Bill O'Keeffe made a motion to approve the 6/14 minutes. Fred Testor seconded the motion.

***VOTE – 4-0-0. Motion carried.***

Approval of the minutes from the July – October meetings was tabled.

4. **Chairman Comments**

- a. **Discuss and possibly vote on funding for Ball Pond Beach project** – No further information has been received, therefore this discussion was tabled.

- b. **Board Elections** – Tabled until all members can be present.

- c. **Long Range Plan** – Sean Loughran reviewed and summarized the suggestions submitted by the members. The members discussed how the playground continues to require a lot of work. More detailed cost estimates and information is needed from John Hodge on any other funds that may be available related to the beach house. Bill O'Keeffe made a motion to approve the FY 12 Capital Budget as outlined by Sean Loughran (attachment). Mark Lamanna seconded the motion.

***VOTE – 4-0-0. Motion carried.***

- d. **Dog Park Signage** – Sean Loughran reported that the Dog Park will have a sign stating that children must be accompanied by an adult. This is included in the approved Dog Park rules.

5. **Director Update**

- a. **Review and possibly vote on Day Camp requests from 9/13 meeting** – The Commission members discussed that Brian Stroh should review his requests with Linda Lull prior to the next Commission meeting.

- b. **Fall events staffing** – Volunteer roles for the Turkey Run and Tree Lighting were reviewed.
- c. **Programming** – Linda Lull reported that the pre-registration numbers for the Turkey Run are higher than expected. Therefore, additional shirts have been ordered.
- d. **Review of Fees** – Tabled for future discussion. There was a suggestion to implement a family maximum for swim lessons.

#### 6. Subcommittee Reports

- a. **Waterfront** - Steve Merullo had received some estimates for extending the kick boards at the beach swim team platforms an extra 12 inches, further information is needed regarding requirements and verification of costs. The commission discussed purchasing jet ski floats and charging approximately \$750 to rent the slips. Parks & Recreation would use the dock fund to pay for these. The Commission reviewed beach house plans and put together a list of issues.
- b. **Fields** – Sean Loughran noted that the fields committee is meeting within the next few weeks. There was a discussion related to increasing the hourly rate to rent fields for third parties.

- 7. **Adjournment** - Bill O’Keeffe made a motion to adjourn the meeting. Fred Testor seconded the motion.

***VOTE: 4-0-0. Motion Carried.***

The meeting adjourned at 10:00 pm

