

NEW FAIRFIELD PARKS AND RECREATION COMMISSION
4 Brush Hill Road
New Fairfield, Connecticut 06812
Telephone (203)312-5633 Fax (203)312-5636

SUBCOMMITTEE MEETING

Minutes
Monday, November 30, 2009
7:00 p.m.

TOWN HALL CONFERENCE ROOM

PRESENT:

Sean Loughran, Fred Testor, Melissa Fidanza, Chris Van Steen, Tom Edwards, Steve Burfeind, Bill O’Keeffe, Steve Merullo (Parks & Recreation Director), Denise Cocozza (Commission Secretary), First Selectman John Hodge

1. Call to Order: Meeting called to order at 7:06 p.m. by Chairman Sean Loughran.

2. Public Comment

None

3. Subcommittee Discussions

a. Sports Pavilion Concession Stand Usage/Next Steps

It was noted that an additional meeting may be necessary at a later date with the other involved parties. Storage is not currently an issue; as there are 6 locked compartments (1 for each group using the facility). 3 of the compartments are designated for high school use and the 3 on the other side are reserved for the clubs that contributed the most toward the construction of the facility. The bathrooms will be locked for the winter and will be put on a timer for the rest of the year (hours are still tbd).

The members discussed what the best approach would be for determining who can use the common area. The general consensus was to allow the high school athletic director to determine usage in the short-term. Long-term guidelines are still to be determined. Once established, signs will be posted indicating rules and maximum capacity for the upstairs viewing area. Priority for usage will be based on what clubs are using the lower turf field during given blocks of time. If the club using the field doesn’t utilize the concession area, the option to subcontract the space was discussed. Other rules that will need to be addressed in the future include cleanup and garbage removal.

Steve Merullo stated that he is working on creating a non-duplicating key for the concession area. There will be a padlock for the interior cages. Fred Testor offered to create a draft of the basic rules and regulations to be reviewed by the Parks and Recreation Commission.

b. Long-Range Plan

Several items were brainstormed regarding projects that should be budgeted over the next 1 – 5 years. A preliminary plan was outlined (below) but follow-up items for the next regular meeting included:

- Obtain firmer pricing on projects such as playground improvements, boat dock replacement. Fred Testor and Steve Merullo will look into quotes for these.

At the next regular meeting, the Parks & Recreation Commission will vote on the proposed long-range plan as outlined below. Bill O’Keeffe made a motion to vote on the proposed projects and associated cost estimates.

Vote: 6-0-0. Motion passed unanimously.

New Fairfield		Dec-09					
Capital and non-recurring							
Proposal approved Nov 30, 2009 meeting							
2010 / 2011							
Boat Dock refurbishment		\$30,000					
Boat Dock replacement		\$30,000	start fund (or purchase composite)				
Field / Facility		\$30,000	includes gates/BB court				
Swim docks		\$20,000	includes connecting platform				
Playground replacement fund		\$20,000	build fund (\$160,000/20,000= 8 years)				
Cashman Field		\$25,000	based upon estimate from vendor				
	total	\$155,000					
2011 / 2012							
Boat Dock refurbishment		\$30,000					
Boat Dock Replacement		\$30,000					
Field / Facility		\$30,000					
Boat attendant building		\$5,000					
Pavilion		\$25,000	near playground				
	total	\$120,000					
2012 / 2013							
Boat Dock refurbishment		\$30,000					
Boat Dock Replacement		\$30,000					
Field / Facility		\$30,000					
Fields at 302 Ball Pond		\$180,000					
	total	\$270,000					

2013 / 2014								
	Boat Dock refurbishment		\$30,000					
	Boat Dock Replacement		\$30,000					
	Field / Facility		\$30,000					
	Plans for Recreation building		\$10,000					
		total	\$100,000					
2014 / 2015								
	Boat Dock refurbishment		\$30,000					
	Boat Dock Replacement		\$30,000					
	Field / Facility		\$30,000					
		total	\$90,000					

7. Adjournment

Bill O’Keeffe made a motion to adjourn the meeting. Fred Testor seconded the motion. Meeting adjourned at 9:00 p.m.

Vote: 6-0-0. Motion passed unanimously.

The next regular meeting is scheduled for Monday, January 11, 2010 at 7:30 p.m. in the Senior Center Community Room.