

NEW FAIRFIELD PARKS AND RECREATION COMMISSION
4 Brush Hill Road
New Fairfield, Connecticut 06812
Telephone (203)312-5633 Fax (203)312-5636

SPECIAL MEETING

Minutes
Saturday December 12, 2008

9:00 p.m.

TOWN HALL CONFERENCE ROOM

PRESENT:

Sean Loughran (Chairman) , Steve Burfeind, Bill Tripp, Fred Testor, Tom Edwards,
and Steve Merullo (Director Parks & Recreation)

1. **Call to Order:** Meeting called to order at 7:10PM by Sean Loughran .

2. **Public Comment**

None

3. **Approval of Minutes:** Nov 12th , 2008: .

Bill Tripp made a accept Nov 12th minutes. Steve Burfeind Seconded.

Vote Taken:

Tom Edwards Yes

Bill Tripp Yes

Steve Burfeind Yes

Fred Testor Yes

Motion carried

Bill Tripp made a accept Nov 12th minutes. Fred Testor Seconded .

Vote Taken:

Tom Edwards Yes

Bill Tripp Yes

Steve Burfeind Yes

Fred Testor Yes

Motion carried

4. **2009 Calendar:** Sean Loughran proposed moving the meetings to the second Wed
of the month in 2009 as Steve Merullo can not attend Wed.

Steve Burfeind made a motion to accept the calendar for 2009 with the regular
meetings on the second Monday of every month. Seconded.

Vote Taken:

Tom Edwards Yes

Bill Tripp Yes

Steve Burfeind Yes

Fred Testor Yes

Motion carried

5. Remarks from Parks & Recreation Commission Chairman

Sean Loughran noted that the Tree Lighting and the Turkey Run both went well.

- 6. Remarks from Parks & Recreation Director;** Steve Merullo stated that the Playground will be completed in the spring. We will buy a fence to go around the area and ground cover approved at the last meeting. The Ice Rink will be located on the grass outfield on Memorial field. The Dugouts will also be completed in the spring. Steve will fix the rocks around the new area behind REBEL Turf field. Steve will move some of the dirt from the drop off center to the Gillotti road property. Steve will get a grating permit for the Gillotti road property and the plan is to level the area. Steve is going to communicate with the school and Phil Ross. Marty Morgan has volunteered to level it and fill in the holes. The 302 Ball Pond property is still being looked at for Baseball fields. We will receive plans to allow us to estimate the costs.

- 7 **Bathroom at Rebel Turf.** No report. Steve will provide information at our next meeting.

- 8 **Subcommittee Reports:** Will discuss under budget items.

9 Budget:

The members discussed the pay increase for Kelly Ferris for FY 10. They wanted to give the same as the union increase

Fred made a motion to give Kelly a 3.25 % pay increase, Bill Seconded..

Vote Taken:

Tom Edwards Yes

Bill Tripp Yes

Steve Burfeind Yes

Fred Testor Yes

Motion carried

The members discussed the operating expenses related to facilities. There was discussion on the \$14,000 that is suppose to be rolled over into FY09 from FY 08,

and the additional \$10,000 we are suppose to get for FY 09 for facilities maint. Steve reviewed what he has planned for facilities expenses in FY 09 and how much funding he will need this year. Steve stated that he will need a total of \$16,000. As a result, \$8,000 of the balance at year end FY 08 can be moved into the reserve for field replacement.

Steve Burfeind made a motion to approve the transfer of \$8,000 from the prior year balance into the reserve Bill Tripp Seconded..

Vote Taken:

Tom Edwards Yes

Bill Tripp Yes

Steve Burfeind Yes

Fred Testor Yes

Motion carried

The members review the Capital budget and what will be needed for next year. There was discussion about requesting only the minimum we would need.. The Boat docks will continue to need work and there is a plan to continue the work on them next year and the following. This should extend the life of the docks. The swim docks also need work, the specific repairs /replacement is still reviewed. It is estimated we will need about \$40,000 for the docks.

We will also need capital funding for Fencing at the new area behind Rebel Turf and the playground near the parking lot. We will need about \$20,000. We will have a special meeting in Jan to vote on it.

10 Adjournment-Meeting was adjourned at 11:15