

**PARKS & RECREATION COMMISSION
TOWN OF NEW FAIRFIELD
4 BRUSH HILL ROAD
NEW FAIRFIELD, CT 06812
PHONE: 203-312-5633**

**Regular Meeting
Wednesday January 10, 2007**

**New Fairfield Town Hall Conference Room
7:00 p.m.**

PRESENT: Ray Lubus, Chairman, Annmarie Gorman, Laura Anderson, Mark Lamanna, Bill Tripp, Winn Brown, Steve Merullo, Director Parks & Recreation, Lyn Sheaffer, P&R Secretary, John Hodge, First Selectman

1. CALL TO ORDER

Meeting called to order at 7:05 p.m. by Chairman Ray Lubus.

2. PUBLIC COMMENT

None

MOTION

Mr. Lamanna motioned to approve the agenda, Mr. Brown seconded the motion.

Additions: Under New Business

“07-08 budget”

Groovin’ in New Fairfield

Weeding of beach area

Boat Slips

Baseball fields

Under Old Business

After school program

Field turf update

Joint BOE & Parks & Rec field use update

MOTION

Mr. Brown motioned to amend agenda as cited. Mr. Tripp seconded the motion. Vote taken:

Annmarie Gorman Yes

Laura Anderson Yes

Mark Lamanna Yes

Bill Tripp Yes

Winn Brown Yes

Sean Loughran Yes

Motioned carried unanimously.

Vote taken to approve agenda

Annmarie Gorman	Yes
Laura Anderson	Yes
Mark Lamanna	Yes
Bill Tripp	Yes
Winn Brown	Yes

Motioned carried unanimously.

3. REMARKS FROM THE PARKS & RECREATION DIRECTOR

Mr. Merullo reported the new program brochures were out.

4. OLD BUSINESS

After School Program

Ms. Anderson reported she reviewed the surveys and researched pricing. She felt we were in line with other programs in town. She stated there were concerns about bus service, some asked for just a drop-in service. The Commission discussed whether to include kindergarten.

Mr. Merullo felt the next step was to see what building usage we need and can get from Board of Education. The Commission discussed. They felt we should start small with a limited number of children.

MOTION.

Mr. Lamanna motioned to continue and develop an after school program. Ms. Gorman seconded the motion. Vote taken:

Annmarie Gorman	Yes
Laura Anderson	Yes
Mark Lamanna	Yes
Bill Tripp	Yes
Winn Brown	Yes

Motioned carried unanimously.

Groovin' in New Fairfield

Mr. Hodge, First Selectman and some representatives from Groovin' in New Fairfield entered the meeting. Mr. Hodge requested the Commission to consider blending Groovin' in New Fairfield and Parks & Recreation. Mr. Joe Moore gave a history of Groovin'.

Sean Loughran entered the meeting at 7:30 p.m.

Mr. Moore explained the Thrift shop had awarded them a grant to buy sound equipment and they can receive the donation through Parks & Recreation. The Commission discussed sharing the equipment with first right to groovin'.

Mr. Brown felt an agreement needed to be formed before a vote. Mr. Hodge felt time was critical because they have an event scheduled for January 27th and the equipment had been ordered.

The Commission discussed oversight and agreement. Mr. Lubus felt the commission could work out something in the next 7-10 days and ask for a special meeting to meet the time frame.

MOTION.

Mr. Brown motioned to accept Groovin' in New Fairfield as a program under Parks & Recreation contingent upon Groovin' in New Fairfield and the Commission come to a final agreement on how the relationship will work. Mr. Tripp will second the motion. Vote taken:

Anmarie Gorman	Yes
Laura Anderson	Yes
Mark Lamanna	Yes
Bill Tripp	Yes
Winn Brown	Yes
Sean Loughran	No

Motioned carried

MOTION

Mr. Brown motioned to hold a special meeting January 17th 7:00 p.m. at Town Hall. Mr. Lamanna seconded the motion. Vote taken:

Anmarie Gorman	Yes
Laura Anderson	Yes
Mark Lamanna	Yes
Bill Tripp	Yes
Winn Brown	Yes
Sean Loughran	Yes

Motioned carried unanimously.

Mr. Merullo reported they had scheduled a movie for June 15th (tentative last day of school) and they were thinking of 2 dates during the summer at Squantz or at the turf football stadium. Mr. Hodge asked for definite dates to set with the DEP. He reported he was going to meet with the DEP to talk about soccer practice at Squantz.

MOTION

Mr. Loughran motioned to authorize Mr. Merullo to pick dates for four movies including Friday, June 15th. Ms. Anderson seconded the motion. Vote taken:

Anmarie Gorman	Yes
Laura Anderson	Yes
Mark Lamanna	Yes
Bill Tripp	Yes
Winn Brown	Yes
Sean Loughran	Yes

Motioned carried

Boat Slips

The Commission reviewed the Marina contract and letter. They reviewed the contract and changed verbiage on the back to say "all boats must have liability insurance \$300,000 minimum" and remove the Town of New Fairfield as additional insured.

MOTION

Mr. Lamanna motioned to make the changes as noted and update the dates as stated. Mr. Loughran seconded the motion. Vote taken:

Annmarie Gorman	Yes
Laura Anderson	Yes
Mark Lamanna	Yes
Bill Tripp	Yes
Winn Brown	Yes
Sean Loughran	Yes

Motioned carried unanimously.

The Commission reviewed the letter sent with the contract. They discussed putting stickers on the boats. Mr. Merullo suggested stickers be distributed at the marina.

The Commission discussed and added the verbiage "and sticker properly displayed" to the letter. Mr. Loughran suggested we raise the marina fee, he felt it would be better to have smaller increases than wait and have a big one. Mr. Lamanna did not agree with a raise. Mr. Brown felt we did not have a rationale for an increase. He felt that every year the Waterfront sub-committee should review the fee each year and make a recommendation.

MOTION

Mr. Brown motion to approve the letter with corrections. Mr. Lamanna seconded the motion. Vote taken:

Annmarie Gorman	Yes
Laura Anderson	Yes
Mark Lamanna	Yes
Bill Tripp	Yes
Winn Brown	Yes
Sean Loughran	Yes

Motioned carried

4... SUBCOMMITTEE REPORTS

a. Waterfront

Mr. Lamanna asked about the weeds. Mr. Merullo reported he called Bruce Lockhart. The commission discussed.

Mr. Merullo to start making calls to fill slips.

b. Long Range Planning

Mr. Loughran reported the Commission needs to vote on the currently proposed plan. The Commission reviewed the list.

Proposed capital and non-recurring budget for '07-'08

Community Park Restroom	\$150,000
Facility/Field fund	30,000
Boat Dock replacement	20,000
Proposed field at 302 Ball Pond Road	5,000
Hidden Valley regrade & drainage	<u>15,000</u>
Total	\$240,000

MOTION

Mr. Loughran motioned to approve \$240,000 for the '07-'08 cap & non-recurring budget for 2007-2008. Mr.

Tripp seconded the motion. Vote taken:

Annmarie Gorman	Yes
Laura Anderson	Yes
Mark Lamanna	Yes
Bill Tripp	Yes
Winn Brown	Yes
Sean Loughran	Yes

Motioned carried

2008-2009 budgets

Boat Dock replacement	\$20,000
Facility/Field fund	20,000
Recreation building	1,500,000
Proposed field at 302 Ball Pond Road	<u>100,000</u>
Total	\$1,640,000

MOTION

Mr. Lamanna motioned to modify the Long Range Plan for '08-'09 as proposed. Mr. Brown seconded the motion. Vote taken:

Annmarie Gorman	Yes
Laura Anderson	Yes
Mark Lamanna	Yes
Bill Tripp	Yes
Winn Brown	Yes
Sean Loughran	Yes

Motioned carried unanimously.

Mr. Merullo commented we need a 5 year plan (2010-2012)

The Commission discussed paving the playground parking lot.

MOTION

Mr. Brown motioned to add asphalt to Komlo parking lot into the '07-'08 budget. Mr. Tripp seconded the motion. Mr. Merullo to have cost figures by the Special Meeting 1/17/07. Vote taken:

Annmarie Gorman	Yes
Laura Anderson	Yes
Mark Lamanna	Yes
Bill Tripp	Yes
Winn Brown	Yes
Sean Loughran	Yes

Motioned carried unanimously.

Mr. Loughran reviewed the list of future projects.

c. Field Use.

Mr. Lubus proposed a meeting with the Board of Education/Parks & Recreation field use committee. The commission discussed and gave several dates.

MOTION

Mr. Loughran motioned to authorize the Parks & Recreation Director to make all necessary applications in partnership with New Fairfield Baseball, Inc to facilitate development of the baseball fields at 302 Ball Pond Road. Mr. Brown seconded he motion. . Vote taken:

Annmarie Gorman	Yes
Laura Anderson	Yes
Mark Lamanna	Yes
Bill Tripp	Yes
Winn Brown	Yes
Sean Loughran	Yes

Motioned carried unanimously.

d. Programming

Ms. Anderson explained that Ms. Coelho wants the spring brochure to go to print by March 2nd so she asked about camp dates and if there would be a fee increase. Mr. Merullo stated the fees would stay the same this year.

She reported Brian Stroh is interested in returning this year, and she suggested letters be sent to staff that we would want to be rehired.

6. MINUTES

NOVEMBER 8, 2006

MOTION

Mr. Tripp motioned to adopt the November 8, 2006 minutes as presented. Mr. Lamanna seconded the motion.

Vote taken:

Annmarie Gorman	Abstain
Laura Anderson	Yes
Mark Lamanna	Yes
Bill Tripp	Yes
Winn Brown	Abstain
Sean Loughran	Abstain

Motioned carried

December 13, 2006

MOTION

Mr. Loughran motioned to adopt the December 13, 2006 minutes. Mr. Brown seconded the motion.

Corrections: change verbiage read "grading permit" behind Rebel Turf.

Vote taken:

Annmarie Gorman	Yes
Laura Anderson	Yes
Mark Lamanna	Yes
Bill Tripp	Yes
Winn Brown	Yes
Sean Loughran	Abstain

Motion carried

MOTION

Mr. Brown motioned to adjourn the meeting. Mr. Loughran seconded the motion. . Vote taken:

Annmarie Gorman	Yes
Laura Anderson	Yes
Mark Lamanna	Yes
Bill Tripp	Yes
Winn Brown	Yes
Sean Loughran	Yes

Motioned carried unanimously.

Meeting adjourned at 10:30 p.m.

Respectfully Submitted

Lyn Sheaffer, Secretary Parks & Recreation Commission

New Fairfield Parks & Recreation Regular meeting 1/10/07