

*Town of New Fairfield*  
**Board of Selectmen**  
**4 Brush Hill Road**  
**New Fairfield, CT 06812**

**MINUTES**  
**Board of Selectmen Regular Meeting**  
**Thursday, April 12, 2018**  
**7:30 PM**  
**Community Room at 33 Route 37**

**Members present:**

Pat Del Monaco, First Selectman  
Khris Hall, Selectman  
Kim Hanson, Selectman

**Other Town Officials Present:**

Ed Sbordone, Finance Director

**Call To Order** First Selectman Pat Del Monaco called the meeting to order at 7:30pm

**Pledge of Allegiance**

**Correspondence and Announcements**

First Selectman Pat Del Monaco announced that she received approximately eight letters from members of the public expressing support for a fourth School Resource Officer in the district.

First Selectman Pat Del Monaco announced that Parks and Recreation Commission will be hosting a Sip and Stroll on Saturday, May 12th from 4pm to 8pm. The cost is \$25 per person which includes a glass and samples of food and beverages at over 30 local businesses in town.

First Selectman Pat Del Monaco announced that the Office of Emergency Management is looking for local residents to volunteer in a CERT (Community Emergency Response Team) program. These volunteers would help during local disasters. Anyone interested should contact the Selectmen's office.

Selectman Kim Hanson asked about money that was added to the budget by the Board of Finance and the role of the BOF during this process.

**Addition to the agenda**

Kim Hanson made a motion to add agenda item #8A "Approval of Budget" to coincide with the BOF approved budget. Pat Del Monaco seconded the motion.

**Vote: 3-0-0 (Motion approved)**

**Public Comment**- None

**Approval of Minutes**

Kim Hanson made a motion to approve the minutes of the March 22, 2018 regular meeting as presented. Khris Hall seconded the motion.

**Vote: 2-0-1 (Motion approved- Kim Hanson abstained)**

**Budget Transfers**

Kim Hanson made a motion to approve the following Intra-Departmental transfer in the amount of \$10,750.00. Khris Hall seconded the motion. (Such document to be attached to the minutes of this meeting) **Vote: 2-1-0 (Motion approved- Kim Hanson opposed)**

There was a brief discussion of the increased Police Overtime.

\$	Transfer From		\$	Transfer To	
\$50.00	4155-110	Board of Assessment Appeals-Salaries	\$250.00	4155-610	Board of Assessment Appeals-M&S (Close out of fiscal year activity)
\$250.00	4155-105	Board of Assessment Appeals- Elected Salaries			
\$10,500.00	4160-260	Unclass Payroll & Benefits-Workers Comp.	\$10,500.00	4160-230	Unclass Payroll & Benefits-Pension (Increased Police Overtime)
<b>\$10,750.00</b>			<b>\$10,750.00</b>		

Pat Del Monaco made a motion to approve the following Inter-Departmental transfer in the amount of \$41,481.00. Khris Hall seconded the motion. (Such document to be attached to the minutes of this meeting) **Vote: 3-0-0 (Motion approved)**

\$	Transfer To		\$	Transfer From	
\$231.00	4162-313-4	Intergov.-Agencies-CCM	\$231.00	4163-520	General Ins-Property & Casualty (Higher premiums than budgeted)
\$16,000.00	4150-110	Finance Salaries	\$20,000.00	4310-423	Public Works-Contracted Services (Replenish Borrowing for Snow M&S)
\$2,000.00	4110-110	Board of Selectmen Salaries			
\$2,000.00	4161-615	Business Machines-Postage			
\$21,250.00	4160-140	Unclass P & B-Salary Adjustments	\$21,250.00	4310-110	Public Works-Salaries (Pay Adjustment-Union Contract)
<b>\$41,481.00</b>			<b>\$41,481.00</b>		

Pat Del Monaco made a motion to approve the transfer of \$1,748.00 from the Police Dept Boiler and \$1,000.00 from the carpet in the Community Room back to Town Properties Capital. Kim Hanson seconded the motion. **Vote: 3-0-0 (Motion approved)**

**Personnel Report**

Kim Hanson made a motion to approve the Personnel Report dated April 12, 2018 as presented. Khris Hall seconded the motion.

**Vote: 3-0-0 (Motion approved)**

**Appointments**- None

**Approval of Budget**

Pat Del Monaco made a motion to adjust the BOS budget to include \$193,423 that was added in the final mark up by the BOF which includes:

- Police School Resource Overtime- \$162,720
- Social Security-\$12,448
- Pension-\$27,894
- Trooper Overtime-\$16,938
- Trooper Regular-\$75,000
- NW-PSCC-\$116
- and reduction of OPEB for \$5,000 and medical of \$96,693

Kim Hanson seconded the motion,.

**Vote: 3-0-0 (Motion approved)**

There was a brief discussion of adding personnel to the budget.

**DEMHS MOA**

Pat Del Monaco made a motion to approve the following resolution:  
Authorizing Resolution of the Town of New Fairfield

**CERTIFICATION**

I, Pamela Dohan, the Town Clerk of the Town of New Fairfield, do hereby certify that the following is a true and correct copy of a resolution adopted by the Town of New Fairfield at its duly called and held meeting on April 12, 2018, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED, that the Town of New Fairfield may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Patricia Del Monaco, as First Selectman of the Town of New Fairfield, is authorized and directed to execute and deliver any and all documents on behalf of the Town of New Fairfield and to do and perform all acts and things which she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

The undersigned further certifies that Patricia Del Monaco now holds the office of First Selectman and that she has held that office since November 21, 2017.

IN WITNESS WHEREOF: The undersigned has executed this certificate this 13<sup>th</sup> day of April 2018.

### **New Business**

#### **Discuss and possibly vote to approve Warning for Annual Town Meeting**

Pat Del Monaco made a motion to approve the following Warning for the Annual Town Meeting:

Notice is hereby given to the electors of the Town of New Fairfield and those qualified to vote at an Annual Town Meeting to be held on April 26, 2018 at 7:00 P.M. in the Community Room @ 33 Route 37 for the following purposes.

1. To consider and act upon the appropriation of Town Government Expenditures totaling \$12,126,441 from the General Fund, and \$931,170 from the Capital and Non-Recurring Fund, and \$826,159 from Other Governmental Funds, as recommended by the Board of Finance, for the fiscal year commencing July 1, 2018 and ending June 30, 2019.
2. To consider and act upon the appropriation of Education Expenditures totaling \$42,820,654 from the General Fund, and \$480,000 from the Capital and Non-Recurring Fund, as recommended by the Board of Finance, for the fiscal year commencing July 1, 2018 and ending June 30, 2019.

Further notice is hereby given that the Board of Selectmen, acting pursuant to and in reliance on Section 7-7 of the Connecticut General Statutes, has removed Item #1 & #2 for submission to the voters by machine vote and shall be no earlier than seven (7) days, and no later than fourteen (14) days after April 26, 2018 and further provided that such time shall be no less than the hours of 12:00 Noon to 8:00 P.M.

Dated at New Fairfield, Connecticut this 12<sup>th</sup> day of April 2018. Kim Hanson seconded the motion.

**Vote: 3-0-0 (Motion approved)**

### **Old Business**

#### **Budget update**

Pat Del Monaco noted that the budget was received by the Board of Finance and they voted to recommend it to a Town Meeting on April 26th where it will be removed for submission to the voters by machine vote.

#### **School Safety and Security Committee update**

The committee met on April 10th and discussed the RFQ for vendors for the School Safety Audit and discussed the Memorandum of Understanding for the School Resource Officer. The next meeting will be held on Monday, April 23rd at 6:00 pm.

There was a discussion of the role of the BOE vs the role of the committee for this process and for the implementation of safety measures.

**General Discussion: Items to be brought up by Selectmen for future agendas-** None

**Public Comment-** Finance Director Ed Sbordone noted that BOF recommended budget will be available on the Town's website effective tomorrow.

**Adjournment**

Kim Hanson made a motion to adjourn the meeting at 7:59pm. Khris Hall seconded the motion.  
Vote: 3-0-0 (Motion approved)

Respectfully submitted,

Suzanne Kloos