

Town of New Fairfield
Board of Selectmen
4 Brush Hill Road
New Fairfield, CT 06812

MINUTES
Board of Selectmen Regular Meeting
Thursday, January 11, 2018
7:30 PM
Community Room at 33 Route 37

Members present:

Pat Del Monaco, First Selectman
Khris Hall, Selectman
Kim Hanson, Selectman

Other Town Officials Present:

Ed Sbordone, Finance Director
Cheryl Reedy, BOF Alternate
Laurie Landa, Library Board member

Call To Order First Selectman Pat Del Monaco called the meeting to order at 7:30pm

Pledge of Allegiance

Correspondence and Announcements

First Selectman Pat Del Monaco presented Jeremy Perillo with a proclamation as a United Way Emerging Hometown Hero for all his hard work with a crutches and cane drive for the last four years.

First Selectman Pat Del Monaco announced that Energy Assistance is available to eligible residents by calling Social Services at (203) 312-5669. Information is also available on-line through the Town's website.

First Selectman Pat Del Monaco announced that Social Services is also available for residents that may need helping in choosing Medicare plans.

Selectmen Khris Hall announced that she will be having "Listening Hours" to hear comments and suggestions from residents twice a week on Mondays from 5:30pm to 6:30pm and Thursdays from 10:00am to 11:00am at the New Fairfield Public Library.

Public Comment

Library Board member Laurie Landa encouraged residents to complete a survey available on the Town's website regarding programs at the Library.

Approval of Minutes

Khris Hall made a motion to approve the minutes of the December 28, 2017 regular meeting as presented. Kim Hanson seconded the motion. **Vote: 3-0-0 (Motion approved)**

Budget Transfers

Khris Hall made a motion to approve the following Intra-Departmental transfer in the amount of \$1,000.00. Kim Hanson seconded the motion. (Such document to be attached to the minutes of this meeting) **Vote: 3-0-0 (Motion approved)**

\$	Transfer From		\$	Transfer To	
\$1,000.00	4240-609	Building Inspector-ICC Plan	\$1,000.00	4240-610	Building Inspector-M&S (Additional supply costs)
\$1,000.00			\$1,000.00		

Personnel Report

Khris Hall made a motion to accept the Personnel Report dated January 9, 2018 as presented. Pat Del Monaco seconded the motion. **Vote: 2-1-0 (Motion approved- Kim Hanson opposed)**

There was a brief discussion of the number of part-time positions for this employee and possible overtime. It was noted that overtime will only be done if absolutely necessary.

Appointments- None

Discussion of Budget Surplus for 2016-2017

First Selectman Pat Del Monaco spoke of the budget surplus for fiscal year 2016-2017 and the BOF policy to put up to 50% of the expenditure surplus back into the respective BOS and BOE budgets. This equals approximately \$123,000 for the BOS. The remaining surplus will be put into the General Fund. The Board discussed recommendations for this surplus. This Additional Appropriation would need to be approved by the Board of Finance and then approved by the taxpayers at a Town Meeting.

Pat Del Monaco made a motion to recommend to the Board of Finance an Additional Appropriation of \$123,037.61 from the 2016-2017 Expenditure surplus. Kim Hanson seconded the motion.

Vote: 3-0-0 (Motion approved)

\$	Transfer From		\$	Transfer To	
\$123,037.61	2532-001	General Fund-Unreserved	\$293.41	304-3900-740	Fire Company Reserve
			\$25,000.00	301-4400-742	Town Vehicle (Zoning Dept.)
			\$24,000.00	301-4340-700	Town Properties Capital (PD AC)
			\$23,744.20	301-4290-740	Emergency Planning Capital (TH Generator)
			\$20,000.00	4221-338	Ambulance-Para/EMT
			\$15,000.00	301-4164-740-1	Business Machines and Equip (VOIP System)
			\$10,000.00	301-4340-700	Town Properties Capital (PW Doors)
			\$3,000.00	301-4340-700	Town Properties Capital (TH Doors)
			\$2,000.00	301-4164-740-1	Business Machines and Equipment (FD Copier)
\$123,037.61			\$123,037.61		

Budget Workshop Schedule

First Selectman Del Monaco showed the schedule of budget meetings and noted that all meetings were opened to the public and encouraged residents to attend.

Selectmen Facebook Page

First Selectman Pat Del Monaco spoke of the possibility of a Facebook page. She researched Facebook pages of surrounding towns and spoke of the possibility of having a Town Facebook page instead of a BOS Facebook page. The intention of this Facebook page would be Informational and not political. Events in Town and Emergency notifications would be available on this page. There was a discussion of the pros and cons of a Facebook page and comments that can be posted to Facebook. Ms. Del Monaco noted that she would direct comments to the Town's website or to her office.

Lake Studies

Selectman Kim Hanson spoke of Candlewood Lake Authority data and the GIS system. There was a discussion of using carp vs. drawing down the lake for milfoil remediation. There was a discussion of getting other towns to participate and whether or not New Fairfield should initiate this without support from other towns surrounding the lake. It was decided that Kim Hanson will follow up with Rich Seman regarding the GIS system.

Tax Collector Policy and Procedures

Pat Del Monaco noted that the auditors have requested a Policy and Procedures manual for certain departments in order to tighten controls. It was noted that this manual for the Tax Collectors office is available with the packet for tonight's meeting.

Kim Hanson made a motion to approve the Policies and Procedures for the Office of the Tax Collector as presented. Khris Hall seconded the motion. **Vote: 3-0-0 (Motion approved)**

Public Comment

Jennifer Brakenwagen asked if the new vehicle for the Zoning Department would be electric. First Selectman Pat Del Monaco noted that due to the nature of this department, an electric vehicle would not be the most sufficient.

Cheryl Reedy made the following comments:

- Congratulated Jeremy Perillo on his Hometown Hero award.
- Suggested making the Personnel Report public.
- Suggested having Frequently Asked Questions answered on Facebook.
- Asked BOS to check if there is still \$30,000 left in the Capital Budget for Lake Studies

Keith Landa asked that the data for the GIS system be made available to town residents.

General Discussion: Items to be brought up by Selectmen for future agendas

Kim Hanson asked about the possibility of having a Public Folder for BOS information and Boards and Commissions meeting dates through Google Docs.

Adjournment

Khris Hall made a motion to adjourn the meeting at 8:22 pm. Pat Del Monaco seconded the motion.

Vote: 3-0-0 (Motion approved)