

Town of New Fairfield
Board of Selectmen
4 Brush Hill Road
New Fairfield, CT 06812

MINUTES
Board of Selectmen Regular Meeting
Thursday, February 25, 2016
7:30 PM
Community Room at 33 Route 37

Members present:

Susan Chapman, First Selectman
Mike Gill, Selectman

Other Town Officials Present:

Jack Keating, Town Counsel
Ed Sbordone, Accounting Manager/BOE member

Members not present:

Kim Hanson, Selectman

Call To Order First Selectman Susan Chapman called the meeting to order at 7:30pm

Pledge of Allegiance

Correspondence and Announcements

Selectman Mike Gill thanked the Volunteer Fire Dept and two sets of neighbors in the Fairfield Drive area who helped with an ice rescue this past weekend.

Public Comment- None

Approval of Minutes

Susan Chapman made a motion to approve the minutes of the February 11, 2016 regular meeting as presented. Mike Gill seconded the motion.

Vote: 2-0-0 (Motion approved)

Budget Transfers

Susan Chapman made a motion to transfer \$10,000.00 from the Building Repair Reserve Fund to the Gillotti Road Repair Fund and \$3,825.00 from the Building Repair Reserve Fund to the Town Hall Alarm System for a total transfer of \$13,825.00. Mike Gill seconded the motion.

Vote: 2-0-0 (Motion approved)

Susan Chapman made a motion to make the following Intra-Departmental transfer in the amount of \$2,000.00. Mike Gill seconded the motion. (Such document to be attached to the minutes of this meeting)

Vote: 2-0-0 (Motion approved)

\$	Transfer To		\$	Transfer From	
\$2,000.00	4160-290	Unclass P & B Employee Physicals	\$2,000.00	4160-250	Unclass P & B- Unemployment
\$2,000.00			\$2,000.00		

Budget Transfers (con't)

Susan Chapman made a motion to make the following Inter-Departmental transfer in the amount of \$19,000.00. Mike Gill seconded the motion. (Such document to be attached to the minutes of this meeting)

Vote: 2-0-0 (Motion approved)

\$	Transfer To		\$	Transfer From	
\$19,000.00	1-4310-130	Public Works-Overtime	\$10,000.00	1-4160-260	Unclass P & B Workers Comp
			\$9,000.00	1-4163-520	General Ins.-Prop. & Casualty
\$19,000.00			\$19,000.00		

Personnel Report

Susan Chapman made a motion to approve the Personnel Report dated February 25, 2016 as presented. Mike Gill seconded the motion.

Vote: 2-0-0 (Motion approved)

Appointments- None

Proclamation Presentation for Aplastic Anemia Awareness Week to Julia’s Wings

First Selectman Chapman presented Heather Maslin with a proclamation in honor of her daughter, Julia Maslin and declared February 29th to March 6th Aplastic Anemia Awareness week in New Fairfield.

Heather Maslin thanked the Board of Selectman for this honor.

Change to agenda

Susan Chapman made a motion to move agenda item #10 “Discussion and vote on settlement of pending litigation” to #12 on the agenda. Mike Gill seconded the motion.

Vote: 2-0-0 (Motion approved)

Vote to authorize the First Selectman to sign an electric charging station grant

Susan Chapman made a motion to authorize the First Selectman to sign a grant for the electric charging station. Mike Gill seconded the motion.

Vote: 2-0-0 (Motion approved)

It was noted that this grant would be used to put an electric charging station in front of Town Hall. It is expected that the total cost of this station would be less than \$10,000.

Approval of job descriptions

Susan Chapman made a motion to approve the updated job descriptions of the Fire Marshal and the Land Use Administrative Assistant. Mike Gill seconded the motion.

Vote: 2-0-0 (Motion approved)

Discussion and vote on settlement of pending litigation

Susan Chapman made a motion to go into Executive Session at 7:42pm to discuss settlement of pending litigation and to invite Town Counsel Jack Keating into the Executive Session. Mike Gill seconded the motion.

Vote: 2-0-0 (Motion approved)

Executive Session (con't)

Susan Chapman made a motion to come out of Executive Session at 8:07pm. Mike Gill seconded the motion.

Vote: 2-0-0 (Motion approved)

Susan Chapman made a motion to authorize the First Selectman to sign the legal settlement substantially in the form presented. Mike Gill seconded the motion.

Vote: 2-0-0 (Motion approved)

General Discussion: Items to be brought up by Selectmen for future agendas

The RFP for the Creamery will be discussed in the near future.

The BOS will present their budget to the Board of Finance on Saturday, March 5th.

Adjournment

Susan Chapman made a motion to adjourn the meeting at 8:08pm. Mike Gill seconded the motion.

Vote: 2-0-0 (Motion approved)

Respectfully submitted,

Suzanne Kloos