

Town of New Fairfield
Board of Selectmen
4 Brush Hill Road
New Fairfield, CT 06812

MINUTES

Board of Selectmen Regular Meeting
Thursday, December 8, 2016
7:30 PM
Community Room at 33 Route 37

Members present:

Susan Chapman, First Selectman
Mike Gill, Selectman
Kim Hanson, Selectman

Other Town Officials Present:

Ed Sbordone, Accounting Manager
Wes Marsh, BOF Chairman
John Hodge, BOF member
Anthony Yorio, BOF member
Cheryl Reedy, BOF alternate

Call To Order First Selectman Susan Chapman called the meeting to order at 7:30 pm

Pledge of Allegiance

Correspondence and Announcements

First Selectman Susan Chapman thanked the Parks and Recreation Department and everyone involved with the Town Tree Lighting and Holiday Parade.

Selectman Kim Hanson reminded everyone that the new open days for the Drop Off Center are Saturdays and Mondays.

Public Comment

Resident Greg Moore expressed disappointment that the flag in front of Town Hall was not flown at half mast yesterday in honor of the 75th anniversary of Pearl Harbor. Mr. Moore also asked about the new scheduled for the Drop Off Center and the cruiser parked in front of Town Hall.

Approval of Minutes

Susan Chapman made a motion to approve the minutes of the November 22, 2016 regular meeting as presented. Kim Hanson seconded the motion.

Vote: 3-0-0 (Motion approved)

Budget Transfers

Susan Chapman made a motion to transfer \$8,906.60 from the Building Repair Reserve Fund to replace the Carpet in the Community Room. Kim Hanson seconded the motion.

Vote: 3-0-0 (Motion approved)

Personnel Report

Susan Chapman made a motion to approve the Personnel Report dated December 8, 2016 as presented. Mike Gill seconded the motion.

Vote: 3-0-0 (Motion approved)

Appointments- None

Discussion of the Board of Finance General Fund Policy

BOF Chairman Wes Marsh spoke of a policy adopted by the Board of Finance regarding surpluses. Mr. Marsh noted that the Town's auditors recommended that the Unassigned General Fund have a balance of at least 2 months expenses (approximately 16.6%). Currently the Unassigned General Fund is equal to approximately 12% of the budget. As a result, the BOF has developed a policy in which 100% of revenue surplus and up to 50% of expenses surplus be put into the Unassigned General Fund. It was noted that this policy is subject to an annual review and is being adopted based on a recommendation from the auditors but is not due to a deficiency in the audit.

Members of the BOS asked questions of Mr. Marsh regarding this policy. First Selectman Susan Chapman spoke of changes to the State budget that may affect the Town's budget.

General Discussion: Items to be brought up by Selectmen for future agenda

Susan Chapman noted that the BOS meeting scheduled for December 22nd may be cancelled since there will be new flooring installed in the Community Room.

Adjournment

Kim Hanson made a motion to adjourn the meeting at 7:59 pm. Mike Gill seconded the motion.

Vote: 3-0-0 (Motion approved)

Respectfully submitted,