

*Town of New Fairfield*  
**Board of Selectmen**  
**4 Brush Hill Road**  
**New Fairfield, CT 06812**

**MINUTES**  
**Board of Selectmen Regular Meeting**  
**Thursday, November 10, 2016**  
**7:30 PM**  
**Community Room at 33 Route 37**

**Members present:**

Susan Chapman, First Selectman  
Mike Gill, Selectman  
Kim Hanson, Selectman

**Other Town Officials Present:**

Ed Sbordone, Accounting Manager/BOE member  
Wes Marsh, BOF Chairman

**Call To Order** First Selectman Susan Chapman called the meeting to order at 7:30pm

**Pledge of Allegiance**

**Correspondence and Announcements**

First Selectman Susan Chapman announced that the Veterans’ Day Ceremony will be held on Friday, November 11<sup>th</sup> at 11:00am at Veterans’ Green.

**Public Comment**-None

**Approval of Minutes**

Susan Chapman made a motion to approve the minutes of the October 13, 2016 regular meeting and the October 24, 2016 and the October 31, 2016 special meetings as presented. Kim Hanson seconded the motion. **Vote: 3-0-0 (Motion approved)**

**Budget Transfers**

Susan Chapman made a motion to approve the following Intra-Departmental transfer in the amount of \$5,168.69. Mike Gill seconded the motion. (Such document to be attached to the minutes of this meeting)- **Vote: 3-0-0 (Motion approved)**

\$	Transfer To		\$	Transfer From	
\$5,000.00	4161-332-3	Prof. Services-Legal Labor	\$5,000.00	4161-332-4	Prof. Services-Legal-General/Other
\$103.69	4440-110	Social Services-Salaries	\$103.69	4440-610	Social Services M&S
\$65.00	4550-324	Library-Education	\$65.00	4550-110	Library-Salaries

\$5,168.69			\$5,168.69		
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Susan Chapman made a motion to approve the following Inter-Departmental transfer in the amount of \$15,500.00. Mike Gill seconded the motion. (Such document to be attached to the minutes of this meeting)- **Vote: 3-0-0 (Motion approved)**

\$	Transfer To		\$	Transfer From	
\$11,000.00	4160-250	Unlass. P & B Unemployment	\$7,000.00	4163-520	General Ins-Property & Casulty
			\$2,000.00	4164-615	Business Machines-Postage
			\$1,425.00	4190-345	Human Resources-Business Services
			\$500.00	4162-313-4	Intergov. Agencies-CCM
			\$75.00	4162-312	Intergov. Agencies-COST
\$2,500.00	4225-610	Fire Marshal M&S	\$1,500.00	4153-110	Assessor- Salaries
			\$500.00	4192-110	Zoning-Salaries
			\$500.00	4196-110	Permanent Building Comm. - Salaries
\$2,000.00	4160-130	Unclass P & B-OT Contingency	\$2,000.00	4150-610	Finance- M&S
<b>\$15,500.00</b>			<b>\$15,500.00</b>		

Susan Chapman made a motion to transfer \$30,000 from the Green House (Creamery) back to the Building Repair Reserve Fund. Mike Gill seconded the motion.

**Vote: 3-0-0 (Motion approved)**

Susan Chapman made a motion to transfer from the Building Repair Reserve Fund \$10,357.00 to replace the boiler at the Senior Center and \$12,883.00 also from Building Repair Reserve Fund to replace the boiler at Company A Fire House. Mike Gill seconded the motion.

**Vote: 3-0-0 (Motion approved)**

### **Personnel Report**

Susan Chapman made a motion to approve the Personnel Report dated November 10, 2016 as presented. Mike Gill seconded the motion. **Vote: 3-0-0 (Motion approved)**

### **Appointments**- None

First Selectman Chapman noted that there are many vacancies on Town Boards and Commissions and encouraged anyone interested to call the Selectmen's Office.

### **Vote to authorize the First Selectman to site Management Agreement**

Susan Chapman made a motion to authorize the First Selectman to sign the Site Management Agreement. Kim Hanson seconded the motion.

**Vote: 2-1-0 (Motion approved- Mike Gill opposed)**

Mike Gill expressed concern regarding compensation and revenues with this agreement.

**Vote to approve Resolution for the Homeland Security Grant**

Susan Chapman made a motion to approve the following Resolution:

RESOLVED, that the Town of New Fairfield may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Susan Chapman, as The First Selectman of the Town of New Fairfield, is authorized and directed to execute and deliver any and all documents on behalf of the Town of New Fairfield and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

The undersigned further certifies that Susan Chapman now holds the office of First Selectman and that she has held that office since May 28, 2013.

Mike Gill seconded the motion

**Vote: 3-0-0 (Motion approved)**

**General Discussion: Items to be brought up by Selectmen for future agendas**

The BOS will discuss the proposed practice turf field at a meeting in the near future.

**Adjournment**

Kim Hanson made a motion to adjourn the meeting at 7:43pm. Mike Gill seconded the motion.

**Vote: 3-0-0 (Motion approved)**

Respectfully submitted,