

Town of New Fairfield
Board of Selectmen
4 Brush Hill Road
New Fairfield, CT 06812

MINUTES
Board of Selectmen Regular Meeting
Thursday, August 25, 2016
7:30 PM
Community Room at 33 Route 37

Members present:

Susan Chapman, First Selectman
Mike Gill, Selectman
Kim Hanson, Selectman

Other Town Officials Present:

Ed Sbordone, Accounting Manager/BOE member
Ernie Lehman, Planning Commission

Call To Order First Selectman Susan Chapman called the meeting to order at 9:06pm

Pledge of Allegiance

Correspondence and Announcements

First Selectman Susan Chapman noted that this meeting started late due to the Town Meeting held immediately before this meeting.

First Selectman Susan Chapman announced that the Town along with the BOE have entered into an agreement for energy costs. It is expected that the Town will save approximately \$11,000 this year and the BOE will save approximately \$48,000.

The 9/11 Ceremony will be held outside the Senior Center on Sunday, September 11th at 7pm. The Army Band will play immediately before the ceremony from 6pm to 7pm.

New Fairfield Day will be held on Saturday, September 17th with a rain date of September 18th.

The Parks and Recreation Department is currently looking for volunteers for the Haunting on the Hollow. Anyone interested should contact the Parks and Recreation Department.

Trunk or Treat will be held on Halloween at the high school.

Public Comment

Ernie Lehman from the Planning Commission spoke of the Plan of Conservation and Development and noted that a letter was sent to all Town agencies and asked that everyone respond as soon as possible.

Approval of Minutes

Kim Hanson made a motion to approve the minutes of the August 11, 2016 regular meeting and the special meeting of August 23, 2016, as presented. Kim Hanson seconded the motion.

Vote: 3-0-0 (Motion approved)

Budget Transfers

Susan Chapman made a motion to approve the following Intra-Departmental transfer in the amount of \$500.00. Kim Hanson seconded the motion. (Such document to be attached to the minutes of this meeting)

Vote: 3-0-0 (Motion approved)

\$	Transfer To		\$	Transfer From	
\$500.00	4225-610	Fire Marshal- M&S	\$500.00	4225-110	Fire Marshal-Salaries
\$500.00			\$500.00		

Susan Chapman made a motion to transfer \$6,000 from the Building Repair Reserve Fund for doors for Town Hall, Senior Center and the Annex. Mike Gill seconded the motion.

Vote: 3-0-0 (Motion approved)

Personnel Report

Susan Chapman made a motion to approve the Personnel Report as presented. Kim Hanson seconded the motion.

Vote: 3-0-0 (Motion approved)

Discuss and vote to authorize the First Selectman to sign the Proact, Inc. Service Agreement

Susan Chapman made a motion to authorize the First Selectman to sign the Proact, Inc. Service Agreement. Mike Gill seconded the motion.

Susan Chapman noted that this is a program through CCM that provide a prescription drug program to all New Fairfield residents. This is not an insurance program but offers discounts for various prescriptions, dental and eye care. More information regarding this program will be available soon.

Vote to approve job descriptions

Susan Chapman made a motion to approve the job descriptions for the Buildings and Grounds Manager and the Public Works Superintendent. Kim Hanson seconded the motion.

Vote: 3-0-0 (Motion approved)

This is reorganization and not adding more staff.

Vote to accept bond reduction for Wild Turkey Estates

A letter was received from the Planning Commission requesting the reduction in the bond for Wild Turkey Estates. A letter was also approved from the Town Engineer stating that he agrees with this reduction.

Susan Chapman made a motion to approve the bond reduction for Wild Turkey Estates from \$131,100 to \$0.00. Mike Gill seconded the motion.

Vote: 3-0-0 (Motion approved)

Vote to accept maintenance bond for Wild Turkey Estates

Susan Chapman made a motion to accept the maintenance bond for Wild Turkey Estates in the amount of \$13,100.00. Kim Hanson seconded the motion.

Vote: 3-0-0 (Motion approved)

Addition to agenda

Susan Chapman made a motion to add to the agenda "Vote to authorize the First Selectman to sign the EMPG Grant". Kim Hanson seconded the motion.

Vote: 3-0-0 (Motion approved)

Vote to authorize the First Selectman to sign the EMPG Grant

Susan Chapman made a motion to approve the following resolution:

RESOLVED, that the Town of New Fairfield may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection (formerly the Department of Emergency Management and Homeland Security) any and all documents which it deems necessary or appropriate; and

FURTHER RESOLVED, that Susan Chapman, as First Selectman of the Town of New Fairfield, is authorized and directed to execute and deliver any and all documents on behalf of the Town of New Fairfield and to do and perform all acts and things which she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

Kim Hanson seconded the motion.

Vote: 3-0-0 (Motion approved)

General Discussion: Items to be brought up by Selectmen for future agenda- None

Adjournment

Kim Hanson made a motion to adjourn the meeting at 9:17pm. Susan Chapman seconded the motion.

Vote: 3-0-0 (Motion approved)

Respectfully submitted,