

Town of New Fairfield
Board of Selectmen
4 Brush Hill Road
New Fairfield, CT 06812

MINUTES
Board of Selectmen Regular Meeting
Thursday, July 23, 2015
7:30pm
Community Room at 33 Route 37

Members present:

Susan Chapman, First Selectman
Mike Gill, Selectman
Kim Hanson, Selectman

Other Town Officials Present:

Evelyn Abraham, Finance Director
Ed Sbordone, Accounting Manager
Wes Marsh, BOF Chairman
Don Blackwell, BOF member
Cheryl Reedy, BOF Alternate

Call To Order First Selectman Susan Chapman called the meeting to order at 7:30pm

Pledge of Allegiance

Correspondence and Announcements

Selectman Mike Gill noted that the contract for the engineering study for the Creamery has been signed and the results should be back in September.

Public Comment- None

Approval of Minutes

Susan Chapman made a motion to accept the minutes of the June 25, 2015 regular meeting as presented. Kim Hanson seconded the motion.

Vote: 3-0-0 (Motion approved)

Budget Transfers

Susan Chapman made a motion to approve the following Inter-Departmental transfer in the amount of \$110,000.00. Mike Gill seconded the motion. (Such document to be attached to the minutes of this meeting)

Vote: 3-0-0 (Motion approved)

\$	Transfer To		\$	Transfer From	
\$5000.00	4210-317-1	Police-Resident Sergeant OT	\$4,400.00	4140-110	ROV Salaries
\$15,566.47	4210-317-2	Police-Other Resident Troopers	\$3,500.00	4140-610	ROV-M&S
\$89,433.53	4210-317-3	Police-Resident Trooper Overtime	\$9300.00	4150-610	Finance-M&S
			\$5,000.00	4160-230	Unclass P & B-Pension
			\$9,200.00	4164-431-1	Bus. Machines-Assessor Equip
			\$1,500.00	4164-431-2	Bus. Machines-Tax Collector Equip.
			\$8,600.00	4192-110	Zoning Salaies
			\$3,800.00	4192-331	Zoning-Regulations Maintenance
			\$3,800.00	4195-620-2	Utilities-Fire Co.
			\$20,000.00	4195-620-5	Utilities-Town Prop-Fuel Oil
			\$21,400.00	4195-626	Utilities-Town Prop.-Gas & Diesel
			\$3,700.00	4240-609	Building Inspector-ICC Plan Reviews
			\$2,200.00	4290-110	Emergency Planning-Salaries
			\$4,100.00	4290-610	Emergency Planning-M&S
			\$9,500.00	4550-110	Library Salaries
\$110,000.00			\$110,000.00		

Susan Chapman made a motion to approve the following Intra-Departmental transfer in the amount of \$3,000.00. Mike Gill seconded the motion. (Such document to be attached to the minutes of this meeting) **Vote: 3-0-0 (Motion approved)**

It was noted that this transfer was necessary to correct a typo for the 2015-2016 budget year.

\$	Transfer To		\$	Transfer From	
\$3,000.00	4220-630	Fire Companies-Technology	\$3,000.00	4220-740-2	Fire Companies-Dry Hydrants
\$3,000.00				\$3,000.00	

Susan Chapman made a motion to approve a transfer from the Tech upgrade line in the amount of \$15,755.81 to the Building Repair Reserve Fund. Mike Gill seconded the motion. (Such document to be attached to the minutes of this meeting)

Vote: 3-0-0 (Motion approved)

Personnel Report- Susan Chapman made a motion to approve the Personnel Report dated July 23, 2015 as presented. Kim Hanson seconded the motion.

Vote: 3-0-0 (Motion approved)

Appointments- Susan Chapman made a motion to appoint Peter Hearty as an Alternate member to the Zoning Board of Appeals. Mike Gill seconded the motion.

Vote: 3-0-0 (Motion approved)

Discussion of the 2014-2015 budget

Susan Chapman spoke of policies and procedures for the Finance Department in response to a discussion at the last Board of Finance meeting. It was noted that there will be some changes in procedures. Finance Department Evelyn Abraham also spoke of changes to policies for the department. The BOS thanked the Finance Department for all their hard work.

It was noted that there will be a surplus to both the revenue and expenditures sides of the budget for 2014-2015. The BOS thanked Tax Collector Kerrie Greening and her department as well as the taxpayers in town.

Discussion of the 2014-2015 budget

Susan Chapman noted that the state approved a change in the percentage for the Resident State Trooper program which will cost the town approximately \$275,000.00 that was not in the 2015-2016 budget. The BOS will work with the BOF regarding this.

Discuss and vote to approve Senior Accountant job description

Susan Chapman made a motion to approve the Senior Accountant job description as presented. Kim Hanson seconded the motion.

Vote: 3-0-0 (Motion approved)

Susan Chapman noted that this is a reclassification of a position in the Finance Department and no staff is being added.

Vote to set a Town Meeting date to approve donation to the Senior Center

Susan Chapman made a motion to approve the following Warning for a Town Meeting:

Notice is hereby given to the electors of the Town of New Fairfield and those entitled to vote at all Town Meetings that a Town Meeting will be held on Wednesday, August 5, 2015 at 7:00pm in the Community Room at 33 Route 37 for the following purpose to wit:

1. To consider and take action upon the acceptance of a donation of equipment and labor to the Senior Center in the amount of \$13,431.18 from the Esposito family.

Dated at New Fairfield, CT this 23rd day of July 2015. Kim Hanson seconded the motion

Vote: 3-0-0 (Motion approved)

General Discussion: Items to be brought up by selectmen for future agendas

The following will be discussed in the near future.

Discussion of the Policy and Procedures Manual.

Contract for Aquarian Water System

Adjournment

Kim Hanson made a motion to adjourn the meeting at 7:50pm. Susan Chapman seconded the motion.

Vote: 3-0-0 (Motion approved)