

*Town of New Fairfield*  
**Board of Selectmen**  
**4 Brush Hill Road**  
**New Fairfield, CT 06812**

MINUTES  
**Board of Selectmen Special Meeting**  
**Wednesday, September 3, 2014**  
**8:30 am**  
**Town Hall Conference Room**

***Members present:***

Susan Chapman, First Selectman  
Mike Gill, Selectman  
Kim Hanson, Selectman

***Other Town Officials Present:***

Wes Marsh, BOF Chairman  
Bobby Rzasa, Director of Public Works

**Call To Order** First Selectman Susan Chapman called the meeting to order at 8:30am

**Discussion of budget surplus**

The purpose of this special meeting was to discuss the budget surplus for the town in order to give recommendations to the Board of Finance. The amount of the budget surplus for 2013-2014 is approximately \$574,000.

Suggestion for the surplus included paving of additional roads, finishing the Indian Hill Road project, outsourcing payroll to ADP and an additional vault for the Town Clerk.

Director of Public Works Bobby Rzasa noted that work needs to be done at the intersection of Hudson and Harmon Drive and noted that approximately \$51,000 would be needed for this project. The Indian Hill Road drainage project would need an additional \$35,000. The septic system at Town Hall needs to be replaced but it is prudent to wait until after the library renovation project is completed. The HVAC at the Police Department is currently using a backup chiller and would need to be replaced. The approximate price for an engineering study would be \$60,000. The price to replace the whole HVAC project would be approximately \$500,000. It is possible that this project may be done piece meal. Mr. Rzasa noted that \$20,000 of unbudgeted money was recently spent on repairs for a mower and requested that some of the surplus be used to replenish this account.

There was a brief discussion among the BOS regarding the cost of electronic payroll and if a savings will be realized by going with this system.

Selectman Mike Gill spoke of the need to replace a stretcher at Company A Firehouse. Currently, the Fire Company is using a loaner stretcher that sells for \$16,000 that they can purchase for \$13,000.

Selectman Gill also spoke of the need to either knock down or remodel the Green House in town. First Selectman Chapman spoke of the possibility of remodeling the Green House and using it to house the Parks and Recreation Department as well as a Visitor's Center for the Historic Houses. This would enable the town to put the Town Clerk's vault on the lower level of Town Hall where the Parks and Rec department is currently housed.

Selectman Kim Hanson suggested the possibility of building a “butler” building for storage. Director of Public Works Bobby Rzasa noted that this would be difficult to do because of the location.

The BOS talked about the possibility of putting money in the Unappropriated Capital and Nonrecurring account for future uses.

It was noted that the amount of the surplus may be changed due to the collection of property taxes for First Light. The exact amount is pending auditor’s approval.

**Adjournment**

Susan Chapman made a motion to adjourn the meeting at 9:13am. Mike Gill seconded the motion.

**Vote: 3-0-0 (Motion approved)**