

*Town of New Fairfield*  
**Board of Selectmen**  
**4 Brush Hill Road**  
**New Fairfield, CT 06812**

MINUTES  
**Board of Selectmen Regular Meeting**  
**Thursday, March 27, 2014**  
**7:30 PM**  
**Community Room at 33 Route 37**

**Members present:**

Susan Chapman, First Selectman  
Mike Gill, Selectman  
Kim Hanson, Selectman

**Other Town Officials Present:**

Ken Chapman, BOE member  
Cheryl Reedy, BOF Alternate  
Ernie Lehman, Planning Commission Alternate  
Gail Lehman, Library Board Chairman  
Gary Mummert, Community Garden Representative

**Call To Order** First Selectman Susan Chapman called the meeting to order at 7:30pm

**Pledge of Allegiance**

**Correspondence and Announcements-** None

**Public Comment-** None

**Approval of Minutes**

Mike Gill made a motion to approve the minutes of the March 13, 2014 regular meeting as presented.  
Kim Hanson seconded the motion.

**Vote: 3-0-0 (Motion approved)**

**Budget Transfers**

Susan Chapman made a motion to approve the following Intra-Departmental transfer in the amount of \$3,320.00. Kim Hanson seconded the motion. (Such document to be attached to the minutes of this meeting)

**Vote: 3-0-0 (Motion approved)**

\$	Transfer To		\$	Transfer From	
\$1,500.00	4310-120	Public Works- Seasonal Personnel	\$1,500.00	4310-291	Public Works-Uniforms
\$1,000.00	4160-130	Unclass. P&B-OT Contingency	\$1,000.00	4160-230	Unclass. P&B-Pension
\$100.00	4155-610	BOAA-M&S	\$100.00	4155-105	BOAA-Elected Salary
\$720.00	4161-430-3	Bus. Mach-Telephone Maint.	\$720.00	4164-430-4	Bus. Mach-LAN Equip. Maint.
<b>\$3,320.00</b>			<b>\$3,320.00</b>		

### **Personnel Report**

Susan Chapman made a motion to approve the Personnel Report dated March 27, 2014 as presented with the exception of Item #6. Kim Hanson seconded the motion.

**Vote: 3-0-0 (Motion approved)**

Susan Chapman made a motion to approve Item #6 of the Personnel Report dated March 27, 2014. Kim Hanson seconded the motion.

**Vote: 2-1-0 (Motion approved-Mike Gill opposed)**

**Appointments**- None

### **Community Garden Presentation**

Gary Mummert spoke of the proposed Community Garden for the Town of New Fairfield. He noted that the committee has two co-chairs, a treasurer and a fundraising committee. They are looking to get approval to use 74 Gillotti Road for this garden. Access to the garden would most likely be through Gillotti Road.

Mr. Mummert noted that the committee met before the Parks and Rec commission which agreed to put this under the insurance umbrella of the Parks and Recreation Commission. Gardeners and volunteers will be required to sign a liability waiver for this program. This will be a Parks and Rec program but the Community Garden committee will have to run it themselves. This project was reviewed by the Sanitation Department and Zoning which had no problem with the garden.

Mr. Mummert noted that they would like to build approximately 15 beds with the intention of giving two of the beds to Social Services to enable them to grow food. It was noted that beds would be distributed via a lottery system.

### **Approval of job description**

Susan Chapman noted that the town is attempting to update job descriptions for town employees. Each department was asked to submit job descriptions which the BOS will approve as submitted.

Susan Chapman made a motion to approve the job description of the Library Program Coordinator/Librarian. Mike Gill seconded the motion.

**Vote: 3-0-0 (Motion approved)**

### **Red Fox Crossing**

Susan Chapman made a motion to authorize the first selectman to release the maintenance bond for Red Fox Crossing. Mike Gill seconded the motion.

**Vote: 3-0-0 (Motion approved)**

**STEAP Grant application**

The town will apply for a STEAP grant in the amount of almost \$500,000 which would enable the building of sidewalks throughout the town center to Stop & Shop and to Dunkin' Donuts.

Susan Chapman made a motion to authorize the first selectman to sign the 2014 STEAP Grant application for Pedestrian Walkways. Kim Hanson seconded the motion.

**Vote: 3-0-0 (Motion approved)**

**Contract for the remaining balance of the water-to-schools STEAP Grant**

Susan Chapman made a motion that "Resolved that Susan Chapman, First Selectman is authorized to make, execute and approve on behalf of this Corporation, any and all contracts or amendments thereof with the State of Connecticut Department of Public Health." Kim Hanson seconded the motion.

**Vote: 3-0-0 (Motion approved)**

**Discussion of Shoreline Stabilization Committee**

Selectman Kim Hanson spoke of the Shoreline Stabilization Committee and explained the committee's purpose as the following: "To collect existing data and analysis of the phosphorus levels in Candlewood Lake and the sources of phosphorus input to Candlewood Lake in order to recommend to the New Fairfield Board of Selectmen one or more methods, voluntary or regulatory, to reduce future phosphorus loading of Candlewood Lake and/or its effects on Candlewood Lake, and, if necessary, to recommend future areas of study the may be desirable."

First Selectman Susan Chapman noted they would like to make buffer gardens mandatory to homeowners around the lake. There was a discussion of how effective buffer gardens are in reducing milfoil and helping the lake and whether or not they should be mandated. Selectman Hanson noted that he would like the flexibility to determine if this is the best practice before chairing this committee. It was decided that the committee should look at the various data pertaining to this before making any decisions or mandates.

**Public Comment**- None

**General Discussion: Items to be brought up by selectmen for future agendas**- None

**Adjournment**

Kim Hanson made a motion to adjourn the meeting at 8:02pm. Mike Gill seconded the motion.

**Vote: 3-0-0 (Motion approved)**