

Town of New Fairfield
Board of Selectmen
4 Brush Hill Road
New Fairfield, CT 06812

MINUTES
Board of Selectmen Special Meeting
Thursday, January 9, 2014
7:30 PM
Community Room at 33 Route 37

Members present:

Susan Chapman, First Selectman
Mike Gill, Selectman
Kim Hanson, Selectman

Other Town Officials Present:

Ken Chapman, BOE member

Call To Order First Selectman Susan Chapman called the meeting to order at 7:30pm

Pledge of Allegiance

Correspondence and Announcements

First Selectman Susan Chapman announced that Evelyn Abraham started as the new Finance Director.

First Selectman Susan Chapman noted that she received a resignation letter from Melissa Luks Fidanza from the Parks and Recreation Commission and thanked her for her service to the town.

Public Comment- None

Approval of Minutes

Susan Chapman made a motion to approve the minutes of the December 12, 2013 regular meeting and the December 30, 2013 special meeting as presented. Kim Hanson seconded the motion.

Vote: 3-0-0 (Motion approved)

Budget Transfers

Susan Chapman made a motion to approve the following Intra-Departmental transfer in the amount of \$10,000.00. Mike Gill seconded the motion. (Such document to be attached to the minutes of this meeting.) **Vote: 3-0-0 (Motion approved)**

\$	Transfer To		\$	Transfer From	
\$10,000.00	4215-130	Comm. Center-OT	\$6,000.00	4215-110	Comm. Center-Salaries
			\$3,000.00	4215-112	Comm. Center-PT Salaries
			\$1,000.00	4215-660	Comm. Center-Alert Now
\$10,000.00			\$10,000.00		

Personnel Report

Kim Hanson made a motion to approve the Personnel Report dated January 9, 2014 as presented. Mike Gill seconded the motion.

Vote: 3-0-0 (Motion approved)

Appointments

Susan Chapman made a motion to approve the following appointments for sub-registrar of vital statistics for the Town of New Fairfield: John E. Falkowski (Green Funeral Home) and Tania L. Porta (Cornell Memorial Home). Kim Hanson seconded the motion.

Vote: 3-0-0 (Motion approved)

Acceptance of donations to the New Fairfield Food and Fuel Bank and Social Services Fund

Mike Gill made a motion to accept donations in the amount of \$12,014.00 from various sources to the New Fairfield Food and Fuel Bank and Social Services Fund. Kim Hanson seconded the motion. (Such document to be attached to the minutes of this meeting)

Vote: 3-0-0 (Motion approved)

Cott Systems Service agreement

Susan Chapman made a motion to authorize the first selectman to sign the Cott Systems service agreement. Mike Gill seconded the motion.

Vote: 3-0-0 (Motion approved)

Public Comment- None

General Discussion: Items to be brought up by selectmen for future agendas

First Selectman Susan Chapman noted that the following will be discussed at a future meeting:

- Buffer Gardens for Candlewood Lake
- Update and approval of job descriptions for town employees
- Increasing of alarm systems for Public Works, Town Hall and the Town Hall Annex

Adjournment

Kim Hanson made a motion to adjourn the meeting at 7:41pm. Mike Gill seconded the motion.

Vote: 3-0-0 (Motion approved)