

Town of New Fairfield
Board of Selectmen
4 Brush Hill Road
New Fairfield, CT 06812

MINUTES
Board of Selectmen Special Meeting
Wednesday, September 24, 2014
9:00 am
Town Hall Conference Room

Members present:

Susan Chapman, First Selectman
Mike Gill, Selectman
Kim Hanson, Selectman

Other Town Officials Present:

Call To Order First Selectman Susan Chapman called the meeting to order at 9:00am

Budget Transfers

Susan Chapman made a motion to make the year-end Intra-Departmental transfer in the amount of \$94,192.55 (Such document to be attached to the minutes of this meeting. Mike Gill seconded the motion.

Vote: 3-0-0 (Motion approved)

Susan Chapman made a motion to make the year-end Inter-Departmental transfer in the amount of \$36,674.15 (Such document to be attached to the minutes of this meeting. Kim Hanson seconded the motion.

Vote: 3-0-0 (Motion approved). This transfer will be submitted to the BOF on October 15, 2014.

Susan Chapman made a motion to make the following Intra-Departmental transfer in the amount of \$2,500.00. Mike Gill seconded the motion.

Vote: 3-0-0 (Motion approved)

\$	Transfer To		\$	Transfer From	
\$2,500.00	4160-130	Unclass. P & B OT Contingency	\$2,500.00	4160-260	Unclass P & B-Workers Comp.
\$2,500.00			\$2,500.00		

There was a brief discussion of the need for a transfer so early in the fiscal year. First Selectman Susan Chapman will get clarification on this.

Budget transfers (con't)

Susan Chapman made a motion to table the approval of the Additional Appropriation in the amount of \$578,000.00 for the appropriation of the 2013/2014 surplus until the next regular BOS meeting. Mike Gill seconded the motion.

Vote: 3-0-0 (Motion approved)

Personnel Report

Susan Chapman made a motion to approve the Personnel Report as submitted. Mike Gill seconded the motion.

Vote: 3-0-0 (Motion approved)

Approval of Job Descriptions

Susan Chapman made a motion to approve the job descriptions of the Assistant Tax Collector and the Delinquent Collection Assistant as presented. Mike Gill seconded the motion.

Vote: 3-0-0 (Motion approved)

Adjournment

Susan Chapman made a motion to adjourn the meeting at 9:15am. Mike Gill seconded the motion.

Vote: 3-0-0 (Motion approved)