

*Town of New Fairfield*  
**Board of Selectmen**  
**4 Brush Hill Road**  
**New Fairfield, CT 06812**

**MINUTES**  
**(REVISED)**

**Board of Selectman**  
**Special Meeting**  
**Tuesday, August 13, 2013**  
**7:30 PM**  
**Community Room at 33 Route 37**

**Members present:**

Susan Chapman, First Selectman  
Mike Gill, Selectman  
John Hodge, Selectman

**Other Town Officials Present:**

Ed Sbordone, Accounting Manager  
Gail Lehman, Library Board Chairman  
Linda Fox, Library Director  
JoAnn Yachulke, Children's Librarian  
Laurie Landa, Library Board member  
Diane Welsh, Library Board member  
Sarah Marsh, Library Board member

**Call To Order** First Selectman Susan Chapman called the meeting to order at 7:30pm

**Pledge of Allegiance**

**Correspondence and Announcements**

First Selectman Susan Chapman announced that New Fairfield received the Heartsafe Community designation which is good for the next three years. First Selectman Chapman thanked Jim Stead for all his work in putting the package for Heartsafe together for the town.

Susan Chapman noted that Pete Viola has resigned from the Ball Pond Advisory Committee and thanked him for his service.

Susan Chapman noted that Tree Warden Keith Norton has resigned and thanked him for his service to the town.

Susan Chapman stated that the Town of New Fairfield received \$400,000.00 in grants to help families this year. This will help 10 to 12 families this year.

**Public Comment**- None

**Approval of Minutes**

John Hodge made a motion to approve the minutes of the July 25, 2013 regular meeting as presented. Susan Chapman seconded the motion.

**Vote: 2-0-1 (Motion approved-Michael Gill abstained.)**

Michael Gill made a motion to approve the minutes of the Special Meeting held on August 2, 2013. Susan Chapman seconded the motion.

**Vote: 2-0-1 (Motion approved-John Hodge abstained.)**

### **Budget Transfer**

John Hodge spoke of the budget for The Candlewood Lake Authority.

John Hodge made a motion to approve the Intra-departmental transfer of \$50,000.00 from Line Item No. 4162-313-2-999 (Intergovernmental Agencies- Candlewood Lake Administrative Costs) to Line Item No. 4162-313-2 (Intergovernmental Agencies – CLA) in the total amount of \$50,000.00. Susan Chapman seconded the motion.

After a discussion regarding the budget transfer, Selectman John Hodge withdrew the previous motion.

John Hodge made a motion to make an Intra-Departmental transfer of \$48,500.00 from Line Item 4162-313-2-999 (Intergovernmental Agencies Candlewood Lake Administrative Costs) to Line Item 4162-313-2 (Intergovernmental Agencies – CLA) in the amount of \$48,500.00. Susan Chapman seconded the motion. (Such document to be attached to the minutes of this meeting.)

**Vote: 3-0-0 (Motion approved).**

### **Personnel Report**

Michael Gill made a motion to approve Items #1-5 of the Personnel Report dated August 13, 2013 as presented. John Hodge seconded the motion.

**Vote: 3-0-0 (Motion approved)**

### **Appointments**

Susan Chapman made a motion to reappoint Cynthia Stevens, Mark Spellman, George Buck and Terry Lent from the Ball Pond Advisory Committee. John Hodge seconded the motion.

**Vote: 3-0-0 (Motion approved)**

### **Discuss and Vote to Authorize the First Selectman to Sign the Agreement for the Replacement of the Saw Mill Road #1 Bridge**

Susan Chapman read a Resolution to authorize to sign an agreement entitled, "An Agreement between The State of Connecticut and the Town of New Fairfield for the development of contract, plans and specifications in estimates in conjunction with the replacement of the Saw Mill Road #1 Bridge, Bridge No. 05104, utilizing Federal Funds from the Highland Bridge Program adopted by the Board of Selectman in the Town of New Fairfield, Connecticut this 13th Day of August, 2013."

Susan Chapman made a motion to vote to authorize the First Selectman to Sign the Agreement for the Replacement of the Saw Mill Road #1 Bridge. John Hodge seconded the motion.

**Vote: 3-0-0 (Motion approved)**

### **Library Construction Presentation**

Library Board Chairman Gail Lehman gave a presentation regarding past and future fundraising activities for the Library renovation project. Scheduled events include a Wine and Beer Tasting Event for Thursday, November 7, 2013 and Holiday Event scheduled for Saturday, November 30, 2013. The Holiday Event will be a joint venture with the Park and Recreation Department. The Library Board has raised monies from donations and fundraising events, but has not yet reached the goal of \$450,000.00. It was noted that the decision to renovate the Library is unanimous among the Library Board and they are not looking to build a new library at this time. The Board of Selectman stated that they are in full support of the Library Renovation project.

Gail Lehman spoke of the "Imagination Library" sponsored by the Dolly Parton Foundation and administered through the United Way for children from birth to age 5. This program sends children that

register a book every month until they are five years old. The New Fairfield Library started this program one year ago and has been very successful. To date, the New Fairfield library has registered 600 children. The Library staff and board met with members of the Derx Foundation on July 30<sup>th</sup> regarding a possible donation to the library renovation project. It was noted that the Derx Foundation usually makes announcements of their grants in October. If a grant is received from the Derx Foundation, it will be distributed in December.

Library Director Linda Fox asked the BOS to approve an application for the Library Construction Grant. This grant would concentrate on handicap access, code compliance, remodeling and energy conservation. State monies up to \$1.4 million for renovations may be available through this grant.

The Library Board has still not heard about the STEAP Grant.

**Vote to Authorize the First Selectman to sign a contract for the Library Construction Grant**

Susan Chapman made a motion to read: Be it resolved that Susan Chapman, First Selectman, of the Town of New Fairfield, CT is empowered to apply for the State public library construction grant and to execute and deliver the name on behalf of this organization in certain contract with the Connecticut State Library in the State of Connecticut for the State Public Library Construction Grant.

John Hodge seconded the motion.

**Vote: 3-0-0 (Motion approved)**

**Discuss and vote to authorize the First Selectman to sign the Public Works Union Contract**

Susan Chapman made a motion to table this item until the next meeting. Michael Gill seconded.

**Vote: 3-0-0 (Motion approved)**

**Discuss and vote to authorize the First Selectman to sign Attorney Labor Contract Retainer**

The town's Labor Attorney has combined with another law firm that would not give New Fairfield the current financial arrangement. As a result, the town put out an RFP for a new labor attorney. First Selectman Susan Chapman noted that she and Selectman Mike Gill interviewed a new firm.

John Hodge made a motion to authorize the First Selectman to sign the new Attorney Labor Retainer Agreement. Mike Gill seconded the motion.

**Vote: 3-0-0 (Motion approved)**

**Discuss and vote to authorize the First Selectman to sign a Master Municipal Agreement for Construction Projects**

Susan Chapman made a motion to table this item until the next meeting. Michael Gill seconded.

**Vote: 3-0-0 (Motion approved)**

**Public Comment**- None

**General Discussion: Items to be brought up by Selectman for future agendas**- None.

**Adjournment**

John Hodge made a motion to adjourn the meeting at 8:20pm. Susan Chapman seconded the motion.

**Vote: 3-0-0 (Motion approved)**

Respectfully submitted,  
Diane Hykes