

***Town of New Fairfield  
Board of Selectmen  
4 Brush Hill Road  
New Fairfield, CT 06812***

**MINUTES**

**Board of Selectmen Regular Meeting  
Thursday, September 13, 2012  
7:30 PM  
Community Room at 33 Route 37**

***Members present:***

John Hodge, First Selectman  
Susan Chapman, Selectman

***Members not present:***

Mike Gill, Selectman

***Other Town Officials Present:***

Jay Waterman, Finance Director  
Ed Sbordone, Accounting Manager  
Linda Farinha, Finance Department

**Call To Order** First Selectman John Hodge called the meeting to order at 7:30pm

**Pledge of Allegiance**

**Correspondence and Announcements**

First Selectman Hodge noted that he received word from the Director of Emergency Management Jean Flynn that the town will be receiving reimbursement from FEMA for Hurricane Irene in the amount of \$79,050. Mr. Hodge noted that the cost to the town for Hurricane Irene was approximately \$80,000 and thanked Jean Flynn for all her hard work in securing this reimbursement.

First Selectman Hodge spoke of the 9/11 tribute that was held last Sunday, September 9<sup>th</sup>. Unfortunately, due to the weather the ceremony was cut short. Mr. Hodge thanked Selectman Susan Chapman for all her hard work in putting the ceremony together.

Selectman Chapman thanked the Building and Grounds crew and the Public Works Department for all their work in setting up and taking down the equipment for the ceremony.

**Public Comment**- None

**Approval of Minutes**

Susan Chapman made a motion to approve the minutes of the August 23, 2012 regular meeting as presented. John Hodge seconded the motion.

**Vote: 2-0-0 (Motion approved)**

### **Change in Agenda**

John Hodge made a motion to put agenda item #7 (Discussion of 2011-2012 fiscal year) ahead of agenda item #6 (Budget Transfers). Susan Chapman seconded the motion.

**Vote: 2-0-0 (Motion approved)**

### **Discussion of 2011/2012 Fiscal Year**

Finance Director Jay Waterman noted that he received an e-mail from the Director of Emergency Management about another possible \$10,000 reimbursement for the October 2011 winter storm.

Jay Waterman spoke of the expenditures and revenues for the 2011/2012 fiscal year. The expenditure balance for 2011/2012 will net a surplus of \$294,155.23 which is money saved off the actual budget and includes expenditures for the two storms. Excess revenue for 2011/2012 is \$83,531. The expected surplus for 2011/2012 is \$225,000. First Selectman Hodge noted that the use of the surplus is determined by the BOF.

First Selectman Hodge thanked Mr. Waterman and the entire Finance Department for all their hard work over the past year.

### **Budget Transfers**

John Hodge made a motion to approve a year-end Intra-Departmental transfer for year-end true ups in the amount of \$90,088.96. Susan Chapman seconded the motion. (Such document to be attached to the minutes of this meeting)

**Vote: 2-0-0 (Motion approved)**

John Hodge made a motion to approve a year-end Inter-Departmental transfer in the amount of \$41,093.41. Susan Chapman seconded the motion. (Such document to be attached to the minutes of this meeting)

**Vote: 2-0-0 (Motion approved)**

John Hodge made a motion to transfer \$9,700.00 from the Building Repair Reserve fund- Town Properties Capital budget for the roof at the Police Department. Susan Chapman seconded the motion. (Such document to be attached to the minutes of this meeting)

### **Personnel Report**

Susan Chapman made a motion to accept the personnel report dated September 13, 2012 as presented. John Hodge seconded the motion. (Such document to be attached to the minutes of this meeting)

**Vote: 2-0-0 (Motion approved)**

### **Appointments- None**

**Approve date for Public Hearing**

John Hodge made a motion to approve the date of September 27, 2012 at 7:00pm for a Public Hearing regarding the proposed Blight Ordinance. Such Public Hearing will be held in the Community Room at 33 Route 37. Susan Chapman seconded the motion.

**Public Comment-** None

**General Discussion: Items to be brought up by selectmen for future agendas-** None

**Adjournment**

Susan Chapman made a motion to adjourn the meeting at 8:00pm. John Hodge seconded the motion.

**Vote: 2-0-0 (Motion approved)**

Respectfully submitted,  
Suzanne Kloos

*Suzanne*

**TOWN OF NEW FAIRFIELD  
FISCAL 2011-2012  
Year-End Intra-Department Transfer**

<u>\$'S</u>	<u>TRANSFER TO:</u>		<u>\$'S</u>	<u>TRANSFER FROM:</u>	
0.52	4120-105	Town Clerk-Elected Salaries	0.52	4120-110	Town Clerk-Salaries
624.20	4150-110	Finance-Salaries	624.20	4150-610	Finance-Materials & Supplies
0.53	4154-105	Tax Collector-Elected Salaries	0.53	4154-110	Tax Collector-Salaries
10.50	4155-610	BOAA-Materials & Supplies	10.50	4155-110	BOAA-Salaries
6,495.00	4161-330	Prof. Services-Town Engineer	6,495.00	4161-332-8	Prof. Services-Legal-ZBA
5,774.87	4210-317-1	Police-Resident Sergeant OT	5,774.87	4210-110	Police-Salaries-Officers
56,765.12	4210-317-2	Police-Other Resident Troopers	6,913.16	4210-110	Police-Salaries-Officers
			138.77	4210-110-1	Police-Police Secretary
			335.46	4210-110-2	Police-Crossing Guards
			10,025.36	4210-110-3	Police-T-Days-Vacation
			672.00	4210-110-6	Police -Specialty Pay
			20,345.64	4210-130-1	Police-Overtime
			100.95	4210-130-2	Police-Private Duty OT
			1,015.00	4210-130-3	Police-Dare Overtime
			5,201.32	4210-130-4	Police-Training Overtime
			4,021.98	4210-291	Police-Uniforms
			5,825.00	4210-322	Police-Education & Training
			657.03	4210-430	Police-Equipment Maintenance
			1,513.45	4210-610	Police-Materials & Supplies
5,376.10	4210-317-3	Police-Resident Trooper OT	2,212.24	4210-610	Police-Materials & Supplies
			2,735.14	4210-742	Police-Vehicle maintenance
			428.72	4210-810	Police-SRO Programs
3,240.52	4215-112	Comm. Center-PT Salaries	3,019.54	4215-130	Comm. Center-Overtime
			220.98	4215-322	Comm. Center-Training-EMD
1,535.00	4220-290	Fire Co.-Physicals	1,535.00	4220-110	Fire Co.-Salaries
3,034.60	4220-610	Fire Co.-Dept M&S	3,034.60	4220-110	Fire Co.-Salaries
5,100.17	4220-610-1	Fire Co.-Supplies & Equip	1,940.40	4220-110	Fire Co.-Salaries
			1,517.20	4220-430-1	Fire Co.-Maintenance&Repairs
			406.74	4220-610-5	Fire Co.-Portable Equipment
			344.52	4220-740-2	Fire Co.-Dry Hydrants
			891.31	4220-338	Fire Co.-Ambulance-Para/EMT
1,244.19	4290-110	Emergency Planning - Salaries	1,244.19	4290-610	Emergency Planning - M&S
454.10	4310-610-1	Public Works-B&G-M&S	454.10	4310-291	Public Works-Uniforms
82.95	4310-610-2	Public Works-Hwys & Streets	82.95	4310-291	Public Works-Uniforms
92.10	4440-110	Social Services-Salaries	92.10	4440-335	Social Services-Counseling
13.91	4440-610	Social Services-M&S	13.91	4440-335	Social Services-Counseling
232.27	4450-110	Senior Services-Salaries	232.27	4450-610	Senior Services-M&S
12.31	4450-810	Senior Services-Programs	12.31	4450-610	Senior Services-M&S
<b>90,088.96</b>			<b>90,088.96</b>		

*To be submitted at the BOS meeting on 9/13/2012*

**TOWN OF NEW FAIRFIELD  
FISCAL 2011-2012  
Year-End Inter-Department Transfer**

<u>\$'S</u>		<u>TRANSFER TO:</u>	<u>\$'S</u>	<u>TRANSFER FROM:</u>
25,047.91	4210-317-3	Police-Resident Trooper OT	9,515.00	4160-250
			15,532.91	4160-260
16,023.96	4291-610	OEM Hurricane Irene	12,420.11	4550-110
			3,603.85	4163-520
21.54	4720-017-9	Debt Service-School-Proj Int.	21.54	4163-520
<b>41,093.41</b>			<b>41,093.41</b>	

*To be submitted at the BOS meeting on 9/13/2012  
To be submitted at the BOF meeting on 9/19/2012*

# TOWN PROPERTIES CAPITAL BUDGET

	Building Repair Reserve	PD Roof Gutter Heat	Re-Feed Pole Barn at PW	PD AC		Public		Tech		Library-	
				Motors & Pipe Wrap	Day Tank	Works	Upgrade Fin/HR	Update Phones	Total		
Carryover	767.22			1,350.00	1,600.00		15,755.81	3,219.00			22,692.03
Current Year	75,000.00										75,000.00
<u>Transfers</u>											
BOS meeting 7/26/12	(6,850.00)		6,850.00								-
BOS meeting 9/13/12	(9,700.00)	9,700.00									-
<u>Expenditures</u>											
PO #24354 - Botticelli Electric, LLC			(6,850.00)								(6,850.00)
<u>Encumbered</u>											
PO #17669 - Sungard Pent.							(15,755.81)				(15,755.81)
PO #23825 - Summit HVAC				(1,350.00)	(1,600.00)						(2,950.00)
<b>Balance</b>	59,217.22	9,700.00	-	-	-	-	-	3,219.00	-	-	<b>72,136.22</b>

TOWN OF NEW FAIRFIELD  
 PERSONNEL REPORT  
 September 13, 2012

*Suzanne*

LAST NAME	FIRST NAME	POSITION	LOCATION	PAY RATE	REASON	EFFECTIVE
<b>NEW HIRES:</b>						
<b>CHANGE IN STATUS</b>						
1 CAIOLA	JANET	PART TIME M.L.S LIBRARIAN	LIBRARY	\$37.07/HR		10/14/12
2 BOB		<i>RELECTOR PW / RELECTOR, 36 hours</i>		<i>200 PW INCENTIVE</i>	FILL IN OCCASIONALLY ON SUNDAYS	<i>10/11/12</i>
<b>SEPARATION</b>						
2 YLLANES	WESLEY	PART TIME DISPATCHER	COMMUNICATIONS		TERMINATION	8/25/12