



# *Town of New Fairfield*

*Selectmen's Office*

*4 Brush Hill Road*

*New Fairfield, Connecticut*

**BOARD OF SELECTMEN**

**REGULAR MEETING**

**THURSDAY, MAY 23, 2019**

**7:30 P.M.**

**COMMUNITY ROOM @ 33 ROUTE 37**

**AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Proclamation/Bucky Riehl
4. Public Comment & Participation
5. Correspondence & Announcements
6. Approve Minutes of Board of Selectmen Regular Meeting on May 9, 2019
7. Budget Transfers
8. Personnel Report
9. Appointments

## **New Business**

10. Consider and act upon Resolutions
  - Authorizing the Board of Education to apply for and accept or reject a grant for new construction of New Fairfield High School and Consolidated Early Learning Academy,
  - establishing the Permanent Building Committee as the building committee for these projects,
  - authorizing at least the preparation of schematic drawings and outline specifications for new construction of New Fairfield High School and Consolidated Early Learning Academy,
  - committing the Board of Selectman to warn a town meeting on or around September 24, 2019, for the purpose of scheduling and preparing a referendum that shall be no earlier than seven (7) days, and no later than fourteen (14) days following the town meeting, to authorize an appropriation and bond authorization for the planning, design, construction, renovation, equipping and furnishing of a new High School and Consolidated Early Learning Academy with the results to be provided to the Office of School Construction Grants and Review no later than November 15, 2019.
11. Discuss and possibly vote to approve Preserve New Fairfield to construct a septic system on the Town owned property at 33 Route 37 in accordance with all applicable state, federal and local statutes and regulations
12. Discuss and possibly vote to approve an invoice payment from the Boat Dock Replacement Fund

## **Old Business**

13. Discuss and possibly vote to amend Zone Ordinance
14. Public Comment
15. Adjournment

Received for Record MAY 22 2019  
at 2:51 m P M and recorded by  
Pamela J. Dohan  
Pamela J. Dohan, Town Clerk, New Fairfield, CT

**TOWN OF NEW FAIRFIELD  
FISCAL 2018-2019  
Intra-Department Transfer**

<u>\$'S</u>	<u>TRANSFER FROM:</u>	<u>\$'S</u>	<u>TRANSFER TO:</u>
1,000.00	4470-110 Commission on Aging - Salaries	1,000.00	4470-610 Commission on Aging - Materials & Supplies
5,000.00	4220-290 Fire Companies - Physicals	18,360.00	4220-230 Fire Companies - Length of Service
5,000.00	4220-430-1 Fire Companies - Fire Co's-Maint & Repairs		
5,000.00	4220-610-5 Fire Companies - Portable Equipment		
2,500.00	4220-110 Fire Companies - Salaries		
860.00	4220-322 Fire Companies - Education & Training		
9,000.00	4310-610-3 Public Works - Snow Materials & Supplies	16,505.00	4310-423 Public Works - Contracted Services
2,700.00	4310-421 Public Works - Disposal of Waste		
2,255.00	4310-291 Public Works - Uniforms		
2,250.00	4310-441 Public Works - Equipment Lease		
300.00	4310-610-4 Public Works - Safety Committee		
<b>35,865.00</b>		<b>35,865.00</b>	

*To be submitted at the BOS meeting on 5/23/2019*

**TOWN OF NEW FAIRFIELD**  
**FISCAL 2018-2019**  
**Inter-Department Transfer**

<u><b>TRANSFER FROM:</b></u>		<u><b>TRANSFER TO:</b></u>	
<u><b>\$'S</b></u>	<u><b>DESCRIPTION</b></u>	<u><b>\$'S</b></u>	<u><b>DESCRIPTION</b></u>
20,000.00	4160-140 Unclass. P&B - Salary Adjustments	40,000.00	4310-451 Public Works - Road Repair
15,000.00	4160-230 Unclass. P&B - Pension		
4,000.00	4160-250 Unclass. P&B - Unemployment		
1,000.00	416-260 Unclass. P&B - Workers Compensation		
<b>40,000.00</b>		<b>40,000.00</b>	

*To be submitted at the BOS meeting on 5/23/2019*  
*To be submitted at the BOF meeting on 6/19/2019*





TOWN OF NEW FAIRFIELD  
PERSONNEL REPORT  
May 23, 2019

LAST NAME	FIRST NAME	POSITION	LOCATION	PAY RATE	REASON	EFFECTIVE
<b>NEW HIRES:</b>						
1	FORCADE-BROWN	PROGRAM INSTRUCTOR	RECREATION	\$10.00/HR. + COMMISSION	RECREATION	5/24/19
2	WATERS	OUTDOOR CINEMA ASSISTANT TECHNICIAN	RECREATION	\$11.00/HR.	RECREATION	5/24/19
<b>CHANGE IN STATUS</b>						
3	BERARDO	LIFEGUARD	TOWN BEACH	\$11.60/HR.	RECREATION	5/24/19
4	BERARDO	OUTDOOR CINEMA ASSISTANT TECHNICIAN	RECREATION	\$12/HR.	RECREATION	5/24/19
5	CASAMASSA	LIFEGUARD	TOWN BEACH	\$11.10/HR.	RECREATION	5/24/19
6	CASAMASSA	WSI	TOWN BEACH	\$12.60/HR.	RECREATION	5/24/19
7	COOK	SWIM TEAM DIRECTOR	TOWN BEACH	\$500/WEEK	RECREATION	5/24/19
8	COOK	WATERFRONT DIRECTOR	TOWN BEACH	\$18.85/HR.	RECREATION	5/24/19
9	CREMONINI	LIFEGUARD	TOWN BEACH	\$10.85/HR.	RECREATION	5/24/19
10	KULP	LIFEGUARD	TOWN BEACH	\$11.10/HR.	RECREATION	5/24/19
11	KULP	OUTDOOR CINEMA ASSISTANT TECHNICIAN	RECREATION	\$11.10/HR.	RECREATION	5/24/19
12	PEET	LIFEGUARD	TOWN BEACH	\$10.85/HR.	RECREATION	5/24/19
13	PEET	SWIM TEAM ASSISTANT COACH	TOWN BEACH	\$12.35/HR.	RECREATION	5/24/19
14	PEET	WSI	TOWN BEACH	\$12.35/HR.	RECREATION	5/24/19
15	SHEAFFER	DAY CAMP ASSISTANT DIRECTOR	TOWN CAMP	\$13.60/HR.	RECREATION	5/24/19
16	SHEAFFER	LIFEGUARD	TOWN BEACH	\$11.35/HR.	RECREATION	5/24/19
17	SHEAFFER	SUBSTITUTE WATERFRONT DIRECTOR	TOWN BEACH	\$14.50/HR.	RECREATION	5/24/19
<b>SEPARATION</b>						

**AUTHORIZING RESOLUTION OF THE**  
**Board of Selectmen-Town of New Fairfield**

CERTIFICATION:

I, Pamela J. Dohan, the Town Clerk of Town of New Fairfield, do hereby certify that the following is a true and correct copy of a resolution adopted by Board of Selectmen at its duly called and held meeting on May 23, 2019 at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

**Consolidated Early Learning Academy**

RESOLVED, that the Board of Selectmen authorizes the New Fairfield Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the new construction at the Consolidated Early Learning Academy; and

RESOLVED, that the Permanent Building Committee is hereby established as the building committee with regard to the new construction at the Consolidated Early Learning Academy; and

RESOLVED, that the Board of Selectmen hereby authorizes at least the preparation of schematic drawings and outline specifications for the new construction at the Consolidated Early Learning Academy; and

RESOLVED, that the Board of Selectman shall warn a Town Meeting on or about September 24, 2019 for the purpose of authorizing an appropriation and bond authorization for the planning, design, construction, renovation, equipping and furnishing of the Consolidated Early Learning Academy, with the results to be provided to the Office of the School Construction Grants and Review no later than November 15, 2019; and

FURTHER RESOLVED, that the Board of Selectman shall, not less than five (5) days prior to said Town Meeting, remove the aforesaid matter from such meeting, and shall

submit said matter to the voters of the Town of New Fairfield at a referendum to be held not less than seven (7) days nor more than fourteen (14) days thereafter, on a day to be set by said Board of Selectman; the results of which vote shall be provided to the Office of the School Construction Grants and Review no later than November 15, 2019.

The undersigned further certifies that Patricia Del Monaco now holds the office of First Selectman and that she has held that office since November 21, 2017.

IN WITNESS WHEREOF: The undersigned has executed this certificate this 24th day of May, 2019.

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Pamela J. Dohan



**AUTHORIZING RESOLUTION OF THE**  
**Board of Selectmen-Town of New Fairfield**

CERTIFICATION:

I, Pamela J. Dohan, the Town Clerk of Town of New Fairfield, do hereby certify that the following is a true and correct copy of a resolution adopted by Board of Selectmen at its duly called and held meeting on May 23, 2019 at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

**New Fairfield High School**

RESOLVED, that the Board of Selectmen authorizes the New Fairfield Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the new construction at the New Fairfield High School; and

RESOLVED, that the Permanent Building Committee is hereby established as the building committee with regard to the new construction at the New Fairfield High School; and

RESOLVED, that the Board of Selectmen hereby authorizes at least the preparation of schematic drawings and outline specifications for the new construction at the New Fairfield High School; and

RESOLVED, that the Board of Selectman shall warn a Town Meeting on or about September 24, 2019 for the purpose of authorizing an appropriation and bond authorization for the planning, design, construction, renovation, equipping and furnishing of the New Fairfield High School, with the results to be provided to the Office of the School Construction Grants and Review no later than November 15, 2019; and

FURTHER RESOLVED, that the Board of Selectman shall, not less than five (5) days prior to said Town Meeting, remove the aforesaid matter from such meeting, and shall submit said matter to the voters of the Town of New Fairfield at a referendum to be held



not less than seven (7) days nor more than fourteen (14) days thereafter, on a day to be set by said Board of Selectman; the results of which vote shall be provided to the Office of the School Construction Grants and Review no later than November 15, 2019

The undersigned further certifies that Patricia Del Monaco now holds the office of First Selectman and that she has held that office since November 21, 2017.

IN WITNESS WHEREOF: The undersigned has executed this certificate this 24th day of May, 2019.

---

Pamela J. Dohan

Town Clerk

PAH, INC.  
Paul A. Hiro  
Thomas R. Zoeller  
LICENSED LAND SURVEYORS  
35 DANBURY ROAD  
NEW MILFORD, CT 06776

April 24, 2019

Town of New Fairfield  
c/o Patricia Delmonoco  
Via Email

Run Control Baseline With Elevations  
Produce Information Required by Race Coastal  
Email to Matt Taverna  
Town Park - Route 39  
New Fairfield, CT

\$1,200.00

Total Due \$1,200.00

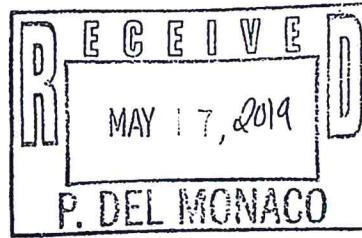
APPROVED FOR PAYMENT: <u>\$ 1200<sup>00</sup> /<del>100</del></u>
ACCOUNT/PO <u>1-301-4150-700-0000-000</u>
<u>30820</u>
SIGNED: _____ DATE: _____

Thank You

Job # 7253X



611 Access Road  
 Stratford, CT 06615  
 T: 203.377.0663  
 F: 203.375.6561  
 racecoastal.com



Town of New Fairfield  
 4 Brush Hill Road  
 New Fairfield, CT 06812

Invoice number 2019-0300  
 Date 05/13/2019

Project 2018125A NEW FAIRFIELD TOWN  
 MARINA DESIGN, BIDDING, AND PERMIT  
 PHASE

Invoice through April 30,2019

	Amount	
<b>Phase 1 Hydrographic Survey</b>		
Contract Amount	3,490.00	
Percent Complete	66.68	
Prior Billed	0.00	
Total Billed	2,327.28	
		Current Billed 2,327.28
<b>Phase 2 Geotechnical Investigations</b>		
Contract Amount	12,420.00	
Percent Complete	0.00	
Prior Billed	0.00	
Total Billed	0.00	
		Current Billed 0.00
<b>Phase 3 Environmental Load Analysis</b>		
Contract Amount	2,940.00	
Percent Complete	100.00	
Prior Billed	2,940.00	
Total Billed	2,940.00	
		Current Billed 0.00
<b>Phase 4 Performance Specifications for Dock Modifications</b>		
Contract Amount	5,920.00	
Percent Complete	100.00	
Prior Billed	5,920.00	
Total Billed	5,920.00	
		Current Billed 0.00
<b>Phase 5 Catenary Anchor System Design</b>		
Contract Amount	14,240.00	
Percent Complete	100.00	
Prior Billed	14,240.00	
Total Billed	14,240.00	
		Current Billed 0.00





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Town of New Fairfield

Project 2018125A NEW FAIRFIELD TOWN MARINA DESIGN, BIDDING, AND PERMIT PHASE

Invoice number 2019-0300  
 Date 05/13/2019

	Amount		
<b>Phase 6 Performance Specifications for SeaFlex System</b>			
Contract Amount	2,340.00		
Percent Complete	100.00		
Prior Billed	2,340.00		
Total Billed	2,340.00		
		Current Billed	0.00
<b>Phase 7 Bid Phase Services</b>			
Contract Amount	2,930.00		
Percent Complete	0.00		
Prior Billed	0.00		
Total Billed	0.00		
		Current Billed	0.00
<b>Phase 8 Regulatory Permitting Support</b>			
Contract Amount	5,000.00		
Percent Complete	0.00		
Prior Billed	0.00		
Total Billed	0.00		
		Current Billed	0.00
		Total	<u>2,327.28</u>
		Invoice total	<u><u>2,327.28</u></u>

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
2019-246	04/11/2019	3,854.20		3,854.20			
2019-0300	05/13/2019	2,327.28	2,327.28				
	Total	6,181.48	2,327.28	3,854.20	0.00	0.00	0.00

APPROVED FOR PAYMENT: <u>2327.28</u>
ACCOUNT/PO <u>30644</u>
SIGNED: _____ DATE: _____

Sec. 9-46. - Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Fire zone* means a designated and established unobstructed vehicular passageway for the orderly access of fire and other emergency equipment to all buildings and areas adjacent thereto, except private dwellings occupied by one (1) or two (2) families, and to all premises, public or private, except those used for manufacturing.

*Park* means park, parking or parked, whether occupied or unoccupied, except when expeditiously loading or unloading passengers.

*Parking facility* means any lot, garage, parking terminal or other structure or accommodation for the parking of motor vehicles off the street, whether private or open to public use, with or without charge.

*Traffic authority* means the board of selectmen.

**Cross reference**— Definitions and rules of construction generally, § 1-2.

Sec. 9-50. - Removal of vehicle from zone.

- (a) Whenever any vehicle is found parked or standing in a fire zone, it may be removed by or under the direction of a state trooper, town constable, **fire marshal** or a member of the traffic authority, by means of towing or otherwise, to a parking facility located within the town. Such removal of any vehicle shall be deemed the abatement of a nuisance and shall be at the risk of the owner or person entitled to the possession of such vehicle. Any vehicle so removed shall be impounded and shall continue to be impounded until the fines, fees and charges provided in this division are paid by the owner or person entitled to possession thereof.
- (b) The state trooper, constable or member of the traffic authority directing the impounding of any such vehicle shall make a prompt report to the first selectman and shall cause notice of the impoundment to be sent to the owner of record of such vehicle within seventy-two (72) hours from the time of such removal indicating the place to which such vehicle has been removed and the reason for its removal and impounding.