

*Town of New Fairfield*  
**Board of Finance**  
**4 Brush Hill Road**  
**New Fairfield, CT 06812**

**MINUTES**

**Board of Finance Regular Meeting**  
**Wednesday, July 18, 2018**  
**7:30 PM**  
**New Fairfield Community Room**

***Members present:***

Wes Marsh, Chairman  
Erin Badillo  
Michael Cammarota  
Anthony Yorio  
Cheryl Reedy, Alternate

***Members not present:***

Tom Edwards  
Jane Landers  
Rick Salem, Alternate  
Brian Shea, Alternate

***Other Town Officials Present:***

Ed Sbordone, Finance Director  
Pat Del Monaco, First Selectman  
Dr. Pat Consentino, Superintendent of Schools  
Dr. Jason McKinnon, Ass't Superintendent of Schools  
Peggy Katkocin, BOE Chairman  
Rick Regan, BOE member

**Call To Order** Chairman Wes Marsh called the meeting to order at 7:30pm

**Pledge of Allegiance**

**Appointments**-Jane Landers was not in attendance and appointed Cheryl Reedy to serve in her place.

**Correspondence and Announcements**

Wes Marsh noted that he gave each BOF member a questionnaire from the town's auditors regarding fraud. He noted that this is a voluntary questionnaire for all BOF members. Members can return the survey to Chairman Marsh in a sealed envelope or can send it directly to the auditors.

Cheryl Reedy asked about an email that was received regarding Moody's. Finance Director Ed Sbordone noted that Town Treasurer Phil Cammarano is taking care of this.

**Public Comment**- None

**Approval of Minutes**

Anthony Yorio made a motion to approve the minutes of the June 20, 2018 regular meeting as presented. Cheryl Reedy seconded the motion.

**Vote: 5-0-0 (Motion approved)**

### **Budget Transfers**

Finance Director Ed Sbordone noted that there is a schedule of everything that was done so far this year in the meeting packets. The Finance Department is in the process of closing out for the 2017-2018 fiscal year. More information will be given at the September meeting. The auditors were in last week.

### **Introduction of Dr. Patricia Cosentino, Superintendent of Schools**

Incoming Superintendent of Schools Dr. Patricia Cosentino thanked everyone for the warm welcome to New Fairfield and gave a brief description of her background. Members of the BOF asked questions of Dr. Cosentino.

### **Discussion of the BOE/BOF Communication Plan**

Erin Badillo spoke of a request for information/ communication plan for the Board of Education that she devised along with Cheryl Reedy and BOE member Rick Regan. Assistant Superintendent of Schools Dr. Jason McKinnon spoke of the plan to focus on metrics in order to show the return on investment for money spent on education. Members of the BOF spoke of the plan and noted there should be simple measurements that everyone can agree on.

### **Update on storm damage clean up**

First Selectman Pat Del Monaco spoke of the progress of the clean up of the debris from the May 15<sup>th</sup> storm. The first of the three zones is completed. To date, 21,000 cubic yards of material has been picked up. This has been reduced to 6,800 cubic yards that has been moved to another site. There are monitors at the each site. Finance Director Ed Sbordone noted that the storm expenditures are approximately \$214,000 without the brush clean up. It is estimated that \$250,000 will cover everything except the brush removal.

First Selectman Del Monaco noted that the public roads are being done first. The public roads will be kept separate from the private roads as not to jeopardize potential FEMA reimbursements. The BOS approved an addendum to the contract with Supreme Industries to keep them to do the clean up for the private roads. There was a brief discussion of the process of measuring the brush.

### **School Safety and Security Committee update**

Anthony Yorio noted that the School Safety and Security Committee audit was completed. The BOE appropriated money for a private audit. The town's insurance company (CIRMA) and the state police will also conduct separate audits free of charge. The private audit gave very detailed recommendations. Some of the recommendations have little or no expenses and some are very costly which may require bonding. The next meeting of the School Safety and Security Committee will be on Monday, July 30<sup>th</sup> to discuss recommendations to be made to the Board of Education.

### **BOF Article for the Town Tribune**

It was decided that the BOF will not submit an article to the Town Tribune this month. The board thanked Mike Cammarota for the well written article for last month.

### **ONGOING UPDATES**

**Medical update**- None

**Legal update**- Still waiting on final bills for the year

**Year to date expenses review**- The Finance Department is hoping to close out the year by mid-August. Still waiting for the final Police Trooper bill.

**Year to date revenue update**- Ed Sbordone noted that the revenue surplus is approximately \$2.1 or \$2.2 million. The tax collection rate for 2017-2018 is currently 99.7%. Real estate conveyance fees are up.

**Cap & Non**- Police Department cameras and the Town Hall generators were recently added.

**Public Comment**- None

**Future Agenda items**- The following will be discussed at meetings in the near future: BOF Communication Plan, School security and BOF articles for the Town Tribune.

**Board member comments**

Members of the BOF welcomed new Superintendent of Schools Dr. Patricia Cosentino.

**Adjournment**

Anthony Yorio made a motion to adjourn the meeting at 8:47 pm. Cheryl Reedy seconded the motion.

**Vote: 5-0-0 (Motion approved)**