

Town of New Fairfield
Board of Finance
4 Brush Hill Road
New Fairfield, CT 06812

MINUTES

Board of Finance Regular Meeting
Wednesday, June 20, 2018
7:30 PM
New Fairfield Community Room

Members present:

Wes Marsh, Chairman
Erin Badillo
Tom Edwards
Jane Landers
Anthony Yorio
Rick Salem, Alternate
Cheryl Reedy, Alternate
Brian Shea, Alternate

Members not present:

Michael Cammarota

Other Town Officials Present:

Ed Sbordone, Finance Director
Pat Del Monaco, First Selectman
Khris Hall, Selectman
Peggy Katkocin, BOE Chairman

Call To Order Chairman Wes Marsh called the meeting to order at 7:30pm

Pledge of Allegiance

Appointments-Mike Cammarota was not in attendance and appointed Rick Salem to serve in his place.

Addition to the agenda

Wes Marsh made a motion to add agenda item #8A "Discuss and possibly vote on recommending to a Town Meeting an additional appropriation for expenses due to May 15th storm." Anthony Yorio seconded the motion. **Vote: 6-0-0 (Motion approved)**

Correspondence and Announcements- None

Public Comment- None

Approval of Minutes

Wes Marsh made a motion to approve the minutes of the April 18, 2018 regular meeting as presented. Rick Salem seconded the motion. **Vote: 6-0-0 (Motion approved)**

Wes Marsh made a motion to approve the minutes of the May 24, 2018 special meeting as presented. Jane Landers seconded the motion. **Vote: 5-0-1 (Motion approved- Anthony Yorio abstained)**

Budget Transfers

Finance Director Ed Sbordone explained the reasons for these transfers.

Anthony Yorio made a motion to approve an Inter-Departmental transfer in the amount of \$90,955.41. Jane Landers seconded the motion. (Such document to be attached to the minutes of this meeting)

Rick Salem made a motion to amend the previous motion to include that this transfer was approved the Board of Selectmen at their June 13, 2018 special meeting. Anthony Yorio seconded the motion.

Vote to amend: 6-0-0 (Motion approved)

Vote on motion as amended: 6-0-0 (Motion approved)

Discuss and possibly vote on recommending to a Town Meeting an additional appropriation for expenses due to May 15th storm

First Selectman Pat Del Monaco spoke of expenses and specifically the cost of brush removal from the May 15th storm. She noted that FEMA did an assessment on June 12th. This assessment was broken into two teams that included a municipal assessment team and a private assessment team. It was noted that FEMA will only reimburse the town for brush clean up for roads that are maintained by the town. This does not include private roads. The RFP is only for the public roads because it needs to be separate from the private roads in order to get reimbursement. At their June 13th meeting, the BOS voted to have the town pay for the removal of the brush from the private roads. The total cost for brush removal is estimated to be approximately \$1.4 million.

There was a lengthy discussion of the process for FEMA reimbursement for private roads and it was decided that the owners on private roads should make every reasonable effort to get FEMA reimbursement. There was a suggestion of contacting legislators regarding FEMA's policy. Former First Selectman John Hodge spoke of the process of brush removal from previous storms. Finance Director Ed Sbordone compared the cost of this storm with previous storms.

Wes Marsh made a motion to recommend to a Town Meeting the approval of an additional appropriation of \$2,750,000 coming from the 2017-2018 revenue surplus and the remainder from the General Fund for expenses related to the May 15th storm with all FEMA reimbursement to be deposited to the General Fund. Jane Landers seconded the motion.

Anthony Yorio made a motion to amend the previous motion to include that all reasonable efforts be sought for FEMA reimbursement for all expenses be undertaken. Jane Landers seconded the motion.

Vote on amendment: 6-0-0

Vote on original motion as amended: 6-0-0

Discussion- Board of Education Measurements/Metrics

Board of Education Chairman Peggy Katkocin spoke of the many student achievements and awards in order to show the Board of Finance the return on investments for money put in the BOE budget. She spoke specifically about a presentation done by high school students that

recently returned from Costa Rica. She also noted that Chief Academic Officer Dr. Jason McKinnon recommended a comprehensive testing report that identifies goals and strategies and key milestones. This presentation will also discuss curriculum and professional development training and how they affect student achievement. A report will also be published in the Town Tribune and on the school's website. Dr. McKinnon will give this presentation at the convenience at the Board of Finance. There was a brief discussion of possibly measuring student's character in addition to grades and test scores.

Discussion- Next Board of Finance article for the Town Tribune

Michael Cammarota will write the next BOF article for the Town Tribune and it was decided that it will be for the July 12th edition (Due July 9th). It was decided that the subjects of the article would be about the details of the storm expenditures and the low voter turnout for the budget referendum.

ONGOING UPDATES

Medical- It was noted that claims are up due to deductibles being met at the end of the fiscal year.

Legal-There was a brief discussion of expenses for the Planning Commission.

Expenses- There was a brief discussion of police overtime.

Revenue- Finance Director Ed Sbordone noted that the expected revenue surplus for the 2017-2018 fiscal year is approximately \$2 million.

Cap & Non- The board reviewed capital projects and they asked the BOS if any projects can be closed out before the last day of the fiscal year.

Public Comment

Keith Landa spoke of his experience at SUNY Purchase and noted that higher education is currently placing less emphasis on standardized tests and that SATs are now optional for SUNY Purchase admission.

Future Agenda Items

- Storm expense status
- School security audit results
- Year end surplus

Board member comments

Anthony Yorio noted that he is very pleased with how well the three boards are working together lately.

Rick Salem noted that Lions Club International has donated \$1500.00 to the Town of New Fairfield in the wake of the storm. \$500 will go to the fire department and \$1,000 will go to the food pantry.

Adjournment

Jane Landers made a motion to adjourn the meeting at 9:36 pm. Anthony Yorio seconded the motion.

Vote: 6-0-0 (Motion approved)

TOWN OF NEW FAIRFIELD
FISCAL 2017-2018
Inter-Department Transfer

<u>\$/\$</u>	<u>TRANSFER FROM:</u>	<u>\$/\$</u>	<u>TRANSFER TO:</u>
669.00	4110-110 Board of Selectman - Salaries	669.00	4163-520 General Ins.-Property & Casualty (Higher premiums than budgeted)
1,300.00	4110-110 Board of Selectman - Salaries	29,600.00	4310-610-3 Public Works - Snow M&S
3,100.00	4110-320 Board of Selectman - Cable Broadcast		(Due to under budgeting of account)
1,500.00	4110-330 Board of Selectman - Grant Admin.		
1,500.00	4120-110 Town Clerk - Salaries		
5,000.00	4140-110 Registrar of Voters - Salaries		
500.00	4151-610 Board of Finance - M&S		
200.00	4152-610 Treasurer - M&S		
1,900.00	4153-110 Assessor - Salaries		
4,000.00	4164-430-4 Business Machines - Lan Equip.Maint.		
2,000.00	4164-431-6 Business Machines - Technology		
2,000.00	4164-431-11 Business Machines - Land Use Equip.		
6,600.00	4164-615 Business Machines - Postage		
1,400.00	4164-615 Business Machines - Postage	38,600.00	4310-110 Public Works - Salaries (Replenish Borrowing for OT & Engineer)
1,800.00	4190-345 Human Resources - Business Services		
17,500.00	4150-110 Finance - Salaries		
5,500.00	4221-338 Ambulance-Para/EMT - Ambulance		
5,000.00	4410-110 Health - Salaries		
5,000.00	4450-110 Senior Center - Salaries		
2,400.00	4550-110 Library - Salaries		
10,000.00	4550-110 Library - Salaries	10,000.00	4160-230 Unclass P&B - Pension (Due to Officers opting for available OT)
1,001.41	4192-110 Zoning Commission - Salaries	1,001.41	4162-421 Intergov. Agencies - HRRA (Due to under budgeting of account)
11,085.00	4161-140 Unclass. P & B-Salary Adjustments	11,085.00	4210-110 Police - Salaries-Police Officers (Pay Adjustment-Union Contract)
90,955.41		90,955.41	

Approved at the BOS meeting on 6/13/2018
 To be submitted for approval at the BOF meeting on 6/20/2018