

*Town of New Fairfield*  
**Board of Finance**  
**4 Brush Hill Road**  
**New Fairfield, CT 06812**

MINUTES

**Board of Finance Regular Meeting**  
**Wednesday, January 18, 2012**  
**7:30 PM**  
**New Fairfield Community Room**

***Members present:***

Wes Marsh, Chairman  
Don Blackwell  
Doug Connelly  
Tom Edwards  
Robert Klick  
Jane Landers  
Michael Cammarota, Alternate  
Tom Quigley, Alternate

***Other Town Officials Present:***

John Hodge, First Selectman  
Jay Waterman, Finance Director  
Ed Sbordone, Accounting Manager  
Susan Chapman, Selectman  
Mike Gill, Selectman  
Steve Burfeind, BOE member

***Members not present:***

Brian Shea, Alternate

**Call To Order** Chairman Wes Marsh called the meeting to order at 7:30pm

**Pledge of Allegiance**

**Appointments**- None

**Correspondence and Announcements**

Chairman Wes Marsh noted that he provided everyone with a one-page summary update regarding the school project.

**Public Comment**- None

**Approval of Minutes**

Don Blackwell made a motion to approve the minutes of the December 21, 2011 regular meeting as presented. Jane Landers seconded the motion.

**Vote: 6-0-0 (Motion approved)**

Jane Landers made a motion to approve the minutes of the December 20, 2011 Audit subcommittee meeting as presented. Doug Connelly seconded the motion.

**Vote: 6-0-0 (Motion approved)**

**Budget Transfers**- None

### **Addition to Agenda**

Don Blackwell made a motion to amend the agenda to add agenda item #7A “Volunteer for Pension Fund Committee”. Tom Edwards seconded the motion.

**Vote: 6-0-0 (Motion approved)**

### **Volunteer for Pension Fund Committee**

Alternate Tom Quigley volunteered to serve on the Pension Fund committee headed by the Town Treasurer Phil Cammarano.

### **Addition to Agenda**

Jane Landers made a motion to amend agenda item #8 to read “Update on costs of town’s emergency declarations due to Winter Storm Alfred and Tropical Storm Irene and to discuss and possibly vote to include Tropical Storm Irene expenses in the previous \$400,000 appropriation for Winter Storm Alfred. Doug Connelly seconded the motion.

**Vote: 6-0-0 (Motion approved)**

### **Update on the cost of the town’s emergency declaration due to Storm Alfred and Tropical Storm Irene**

Chairman Wes Marsh noted that the BOS met and it was noted that \$400,000 was appropriated for Winter Storm Alfred. Expenses came in under budget at approximately \$321,000 and thus the BOS would like to recommend to a Town Meeting including some of the Tropical Storm Irene expenses in this allocation. Finance Director Jay Waterman noted that FEMA will reimburse the town at 75% of the qualified expenses.

### **Town Meeting for the reallocation of emergency storm**

Wes Marsh made a motion to recommend to a Town Meeting the reallocation of \$400,000 appropriation for Winter Storm Alfred damages to include cost for Tropical Storm Irene. Tom Edwards seconded the motion.

**Vote: 6-0-0 (Motion approved)**

### **2012-2013 Budget planning and thoughts**

Chairman Wes Marsh spoke of the budget for 2012-2013 and provided the board with a one-sheet update of past budgets that compared increases for prior years. Mr. Marsh noted that the town operations budget stayed the same from 2010/2011 to 2011/2012. The Education budget and the total debt service have increased. The board discussed GASB 45 and Capital and Nonrecurring funds for both the town and the Board of Education. It was noted that the board would like to see either a small or 0% increase. The Superintendent has presented an operational budget to the BOE in the amount of \$30,911,579. This still needs to be approved by the BOE. It was decided that the board will have a workshop in the next couple of weeks to go over the budget and explain the process to the newer members.

### **ONGOING UPDATES**

**Medical update-** Jay Waterman will send the report from Anthem via e-mail in the near future. Steve Rinaldi will be invited to the February meeting to discuss the Medical Fund.

**Legal update-** Tom Quigley asked about the legal expenses for the Emergency Radio Communications tower lawsuit. First Selectman John Hodge noted that the town defended this lawsuit and that it was recently dismissed in its entirety.

**Year to date expenses review-** Finance Director Jay Waterman went over the year-to-date expenses.

**Current year revenue update**- Finance Director Jay Waterman noted that the second installment of taxes is due by January 31, 2012. The town will have a much better idea of its revenues by the February meeting.

**Cap & Non report review**- The unappropriated fund balance is \$230,813.89. Tom Quigley asked about the Building Repair Reserve Fund and First Selectman John Hodge noted that there were some unexpected necessary repairs.

**Public Comment**- None

**Future agenda items**

Chairman Wes Marsh will send out an e-mail to members to schedule a date for the budget workshop.

2012-2013 budget planning will be discussed at the next meeting.

Steve Rinaldi from Everett James, Inc. will be invited to the February meeting.

**Board member comments**

Members of the board thanked the BOS for attending the meeting. Robert Klick encouraged the public to use the board's e-mail to provide feedback. The board encouraged the public to attend meetings and get involved in the budget process.

**Adjournment**

Jane Landers made a motion to adjourn the meeting at 8:18 pm. Tom Edwards seconded the motion.

**Vote: 6-0-0 (Motion approved)**