

*Town of New Fairfield*  
**Board of Finance**  
**4 Brush Hill Road**  
**New Fairfield, CT 06812**

MINUTES

**Board of Finance Regular Meeting**  
**Wednesday, September 21, 2011**  
**7:30 PM**  
**New Fairfield Community Room**

***Members present:***

Wes Marsh, Chairman  
Tom Edwards  
Keith Landa  
Tom Wahlig  
Tom Quigley, Alternate  
Brian Shea, Alternate

***Other Town Officials Present:***

Jay Waterman, Finance Director  
Ed Sbordone, Accounting Manager  
Kim Hanson, BOE Chairman  
Scott Akam, BOE Member

***Members not present:***

Jane Landers  
Robert Klick  
Don Blackwell, Alternate

**Call To Order** Chairman Wes Marsh called the meeting to order at 7:30pm

**Pledge of Allegiance**

**Appointments**- Jane Landers asked that Tom Quigley be appointed in her absence

**Correspondence and Announcements**

Chairman Wes Marsh welcomed Keith Landa who will be replacing Al Mardis and Alternate Don Blackwell who will be replacing Norma Gyle. Mr. Marsh thanked both Al Mardis and Norma Gyle for their service to the BOF.

**Public Comment**- None

**Approval of Minutes**

Wes Marsh made a motion to approve the minutes of the July 20, 2011 regular meeting as presented. Tom Edwards seconded the motion.

**Vote: 4-0-1 (Motion approved- Keith Landa abstained)**

Wes Marsh made a motion to approve the minutes of the September 7, 2011 special meeting as presented. Tom Quigley seconded the motion.

**Vote: 5-0-0 (Motion approved)**

**Addition to agenda**

Wes Marsh made a motion to add item #6A “transfers” to the agenda. Tom Wahlig seconded the motion.

**Vote: 5-0-0 (Motion approved)**

**Transfers**

Tom Quigley made a motion to approve the following Year-End Inter-Departmental transfers as presented. Keith Landa seconded the motion. (Such document to be attached to the minutes of this meeting)

**Vote: 5-0-0 (Motion approved)**

\$'s	To Account #		\$'s	From Account #	
\$495.04	4153-110	Assessor-Salary	\$19,992.70	4160-230	Unclass P&B Pension
\$3,569.09	4161-334	Prof. Services-Consulting			
\$119.56	4197-110	General Land Use-Salaries			
\$10,288.90	4240-110	Building Inspector-Salaries			
\$2,387.12	4310-110	Public Works-Salaries			
\$1,318.89	4310-130	Public Works-Overtime			
\$1,584.00	4510-110	Recreation Salaries			
\$230.10	4220-620-2	Fire Co.-Squantz Utilities			
<b>\$19,992.70</b>			<b>\$19,992.70</b>		

**Discussion on BOE’s written response to town attorney’s opinion**

There was a discussion among the members of the BOF regarding an opinion received from town counsel as to whether or not the Board of Education has the authority to transfer operational funds to a Capital and Nonrecurring account. According to town counsel, the BOE does not have this authority. There was a discussion regarding the BOE and operational and capital and nonrecurring funds. Members of the BOF noted that they were in agreement with town counsel.

**Discussion of BOE’s 2011/2012 budget cuts**

There was a discussion of the \$200,000 worth of budget cuts that the BOE was asked to make for the 2011/2012 budget. There was a discussion as to whether or not the \$56,000 worth of savings realized from the health insurance premiums for the four employees that were let go should count as cuts or if the BOE should find additional cuts worth \$56,000.

It was decided that cuts should not be published until the BOF sees exactly what they are and that the BOF should be more specific in the future.

### **Update on cost to the town due to Hurricane Irene**

Finance Director Jay Waterman spoke of the cost to the town from Hurricane Irene. Mr. Waterman gave a preliminary estimate of \$30,000 to \$40,000. It is expected that the town will receive reimbursement from FEMA. There was a question about possibly getting money from FEMA for road repair and drainage repair. Jay Waterman will keep the board updated at future meetings.

### **Discussion of remaining 2010/2011 budget surplus**

There was a discussion about the surplus from the 2010/2011 budget. It was previously decided to use some of this money for road repair and a snow plow truck. Currently there is approximately \$185,000 left in the surplus. There was a discussion of the best way to use this surplus. There was a discussion about putting \$56,000 back into the medical fund.

Keith Landa made a motion to put \$56,000 of the 2010/2011 budget surplus into the medical fund and to put the remainder into the Unappropriated Capital and Nonrecurring account. Tom Quigley seconded the motion.

Wes Marsh made a motion to amend the previous motion to read "recommend to a Town Meeting". Tom Wahlig seconded the motion.

**Vote to amend motion: 5-0-0 (Motion approved)**

**Vote on motion as amended: 5-0-0 (Motion approved)**

### **ONGOING UPDATES**

**Medical update-** Jay Waterman noted that the medical fund is \$110,000 below budget for 2010/2011. The current year report will be available next month.

**Legal update-** There is a surplus of approximately \$5,474 for the year 2010/2011 for legal.

**Year-to-date expenses review-** Jay Waterman went over the revenues for the current year

**Current year revenue update-** There is \$244,000 in revenue surplus for 2010/2011

**Capital and Nonrecurring report review-** The Unappropriated fund balance as of 8/31/11 is \$615,465.30. Jay Waterman spoke of the expenditures for the Emergency Radio Communications System.

### **Public Comment**

BOE Chairman Kim Hanson spoke of the Capital and Nonrecurring account for the Board of Education.

### **Board Member Comments**

Tom Quigley thanked the New Fairfield Tax Collector for her high collection rate. Members of the board welcomed new members Keith Landa and Don Blackwell.

Chairman Wes Marsh thanked everyone involved for all the great work in response to Hurricane Irene and the subsequent power outage.

### **Adjournment**

Keith Landa made a motion to adjourn the meeting at 9:03pm. Tom Edwards seconded the motion.

**Vote: 5-0-0 (Motion approved)**