

Town of New Fairfield
Board of Finance
4 Brush Hill Road
New Fairfield, CT 06812

MINUTES

Board of Finance Meeting
Wednesday, May 19, 2010
7:30 PM
New Fairfield Community Room

Members present:

Robert Klick
Jane Landers
Al Mardis
Wes Marsh
Ron Oliveri, Alternate
Tom Quigley, Alternate
Brian Shea, Alternate

Members not present:

Tom Wahlig, Chairman
Tom Edwards

Other Town Officials Present:

John Hodge, First Selectman
Susan Chapman, Selectman
Jay Waterman, Finance Director
Ed Sbordone, Accounting Manager
Linda Fox, Library Director
Gail Lehman, Library Board Chairman
Various members of the Library board and employees

Call To Order Clerk Jane Landers called the meeting to order at 7:30pm

Pledge of Allegiance

Appointments

Both Tom Wahlig and Tom Edwards appointed Brian Shea to serve as full member in their place, therefore Wes Marsh made a motion to elevate Tom Quigley to a regular member for the purpose of this meeting. Al Mardis seconded the motion.

Vote: 5-0-0 (Motion approved)

Correspondence and Announcements- None

Public Comment- None

Approval of Minutes

Al Mardis made a motion to approve the minutes of the April 14, 2010 regular meeting as presented. Wes Marsh seconded the motion.

Vote: 6-0-0 (Motion approved)

Library Construction Project

Library board member Sarah Marsh spoke of the proposed renovation to the library and spoke of the state grant in the amount of \$1,000,000. The total cost of the project would be approximately \$4.5 million which includes a \$1 million grant. The grant cannot be more than 30% of the total cost of the project. In order to receive the grant the building must become ADA compliant and remain as a library for at least ten years.

Library Director Linda Fox spoke of comments and suggestions that were received from the public.

Library Board Director Gail Lehman spoke of the cost of the renovation and the impact on taxes to the average home. It was noted that no renovations can be made to the building without making it ADA compliant.

Board of Finance members asked questions of the Library board regarding this proposed renovation. Main topics of discussion were parking and ADA compliance.

Wes Marsh made a motion that the Board of Finance recommend to a Town Meeting the Library Renovation project to be funded through the issuance of a bond not to exceed \$3,100,000, \$1,000,000 in grant money and donations of \$400,000. Al Mardis seconded the motion.

Vote: 6-0-0 (Motion approved)

Vote on Mil Rate for 2010-2011

Al Mardis made a motion that the Board of Finance set the Mil Rate for the fiscal year beginning July 1, 2010 and ending June 30, 2011 at 23.28 mils. Wes Marsh seconded the motion.

Vote: 6-0-0 (Motion approved)

Approval of Suspense List for the Tax Collector for the Town of New Fairfield

Tom Quigley made a motion to approve the suspense list for the Tax Collector for the Town of New Fairfield dated May 4, 2010 in the amount of \$24,840.00. Robert Klick seconded the motion.

Vote: 6-0-0 (Motion approved)

Transfers

Al Mardis made a motion to approve the following Inter-Departmental transfer as presented. (Such document to be attached to the minutes of this meeting). Brian Shea seconded the motion.

Vote: 6-0-0 (Motion approved)

\$'s	To Account #		\$'s	From Account #	
5,000.00	4160-250	Unclass P & B Unemployment	5,000.00	4163-520	Gen. Ins-Property & Casualty
2,000.00	4220-338	Fire Co-Ambulance P/EMT	2,000.00	4195-620-2	Utilities-Fire Companies
900.00	4460-334	BPAC-Weed Control	900.00	4161-334	Prof. Serv. Consulting
7,900.00			7,900.00		

Discussion of Town Park and Recreation and Drop-Off Center policies and procedures

First Selectman John Hodge and Finance Director Jay Waterman spoke of new policies and procedures for the town departments specifically the Parks and Recreation Department and the Drop-Off Center. It was noted that the auditors will be doing "off-budget" audits of certain departments.

ONGOING UPDATES

Medical update- Finance Director Jay Waterman noted that the balance in the Medical Fund as of March 31, 2010 is \$2,236,031.64. It was requested that an update of GASB 45 be available for the next BOF meeting. There was a discussion of the new healthcare regulations and how they would affect the medical fund.

Town list of projects update- First Selectman John Hodge noted that approximately \$829,000 have been received in grants for the Emergency Radio Communications project.

School building project update- There was a discussion of the school building project and grant reimbursement. It was decided to ask Chairman Tom Wahlig to contact the Board of Education to invite someone to speak at the next BOF meeting regarding the project.

Legal update- Finance Director Jay Waterman noted that the balance as of March was \$54,216.00

Year to date expenses review- Finance Director Jay Waterman gave a spreadsheet of expenses for the town as of April 30, 2010.

Current year revenue update- Finance Director Jay Waterman gave a spreadsheet of revenues for the town as of April 30, 2010.

Capital and Nonrecurring report review Finance Director Jay Waterman gave a spreadsheet of Capital and Nonrecurring expenses for the town as of April 30, 2010.

Public Comment- None

Future Agenda Items- It was decided that the following items be on the agenda for the June BOF meeting. Discussion of GASB 45 and School Project update

Board Member Comments

Wes Marsh spoke of the low voter turn out at the budget referendum on May 8th.

First Selectman John Hodge and members of the BOF thanked Ron Oliveri for his service to the town and wished him well in his retirement.

Adjournment

Al Mardis made a motion to adjourn the meeting at 9:39pm. Brian Shea seconded the motion.

Vote: 6-0-0 (Motion approved)

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Attachments-1 pags transfers

MAY 20 2010

Received for Record _____

At 2:33 p.m. and recorded by

Janice D. Zacke - ATC
Janice D. Zacke, Town Clerk, New Fairfield, CT

TOWN OF NEW FAIRFIELD
FISCAL 2009-2010
Inter-Department Transfer

§5 TRANSFER TO:		§5 TRANSFER FROM:		REASON:
5,000.00	4160-250	Unclash P&B-Unemployment	4163-520	Gen.Ins.-Property & Casualty
2,000.00	4220-338	Fire Co.-Ambulance-P/EMT	4195-620-2	Utilities - Fire Companies
900.00	4460-344	BPAC - Weed Control	4161-334	Professional Serv.-Consulting
7,900.00				
				<i>Due to extended benefits</i>
				<i>Fly car maintenance & repairs</i>
				<i>Carp must be in the water by 6/1/10.</i>

Approved at the BOS meeting on 5/13/2010
To be submitted at the BOF meeting on 5/19/2010