

Town of New Fairfield
Board of Finance
4 Brush Hill Road
New Fairfield, CT 06812

MINUTES
Board of Finance Meeting
Wednesday, October 21, 2009
7:30 PM
New Fairfield Community Room

Members present:

Joe Hart, Chairman
Al Mardis
Wes Marsh
Tom Wahlig
Art Azzarito, Alternate
Tony Sanches, Alternate
Brian Shea, Alternate

Members not present:

Lucy DiRocco
Jane Landers

Other Town Officials Present:

John Hodge, First Selectman
Tom Corbett, Selectman
Ron Oliveri, Selectman

Call To Order Chairman Joe Hart called the meeting to order at 7:30 pm

Pledge of Allegiance

Appointments

Joe Hart made a motion to elevate Tony Sanches to a full member for the purpose of tonight's meeting as a replacement for Lucy DiRocco. Wes Marsh seconded the motion.

Vote: 4-0-0 (Motion approved)

Joe Hart made a motion to elevate Art Azzarito to a full member for the purpose of tonight's meeting as a replacement for Jane Landers. Al Mardis seconded the motion.

Vote: 4-0-0 (Motion approved)

Correspondence and Announcements

Chairman Joe Hart announced that he received an invoice from the auditors McGladrey & Pullen. Chairman of the Audit Subcommittee Al Mardis noted that this invoice was approved for payment.

Joe Hart read e-mails from Finance Director Jay Waterman and First Selectman John Hodge regarding Mr. Waterman's role at the BOF meetings. Mr. Hart also read into record his response to these e-mails. There was a discussion among the members of the BOF regarding the role of the finance director.

Public Comment

Selectman Ron Oliveri spoke of the role of the finance director at BOF meetings.

Approval of Minutes

Joe Hart made a motion to approve the minutes of the September 23, 2009 meeting as presented. Al Mardis seconded the motion.

Vote: 5-0-1 (Motion approved- Tom Wahlig abstained)

OLD BUSINESS

School project update- Joe Hart noted that the board received a hand-out that included a “time-line” for the school project. There was a discussion about transactions for architectural fees before notification from the state.

PBC update- None

Revenue update- None

Senior Center update- The Senior Center project has a remaining balance of \$13,455.18. There was a discussion of the returning of \$74,500 for architectural fees.

Discussion of donations/gifts- Members of the BOF asked that a record of all gifts and donations be included in the Capital project updates.

NEW BUSINESS

Transfers

Joe Hart made a motion to approve the following year-end Inter-Departmental transfer. Al Mardis seconded the motion.

Vote: 6-0-0 (Motion approved)

\$'s	To Account #		\$'s	From Account #	
\$1,658.50	4154-331	Tax Coll.-Delinq. Tax Fees	\$2,149.99	4160-260	Unclass. P&B-Workers Comp.
\$21.00	4155-610	BOAA-Materials & Supplies			
\$131.80	4196-110	PBC-Salaries			
\$73.26	4240-110	Building Inspector-Salaries			
\$194.00	4440-110	Social Services-Salaries			
\$71.43	4440-610	Social Services-Mat. & Supplies			
\$5,277.30	4900-304	Fire Co. Reserve	\$1,930.18	4220-290	Fire Co's -Physicals
			\$504.86	4220-430-1	Fire Co.'s Maint & Repair
			\$22.26	4220-610-1	Fire Co.'s Supplies & Equip
			\$646.50	4220-610-5	Fire Co.'s Portable Equipment
			\$469.62	4220-630	Fire. Co.'s Technology
			\$1,703.88	4220-740-20	Fire Co.'s-Dry Hydrants
\$ 7,427.29			\$7,427.29		

Al Mardis made a motion to approve the following Inter-Departmental transfer. Wes Marsh seconded the motion.

Vote: 4-2-0 (Motion approved- Joe Hart and Art Azzarito opposed)

\$'s	To Account #		\$'s	From Account #	
\$8,996.04	4310-110	Public Works Salaries	\$8,996.04	4160-140	Unclass. P&B-Salary Adj.
\$ 8,996.04			\$ 8,996.04		

There was a discussion regarding the Emergency Radio Communications transfer that was approved at a prior meeting. Al Mardis asked that the minutes of this meeting reflect his opinion that the Emergency Communications System transfer approved by this board at its previous meeting is invalid as an accounting transaction. Mr. Mardis stated that upon reflection he now believes that the referendum vote to pay for the project out of undesignated cap & non was controlling and that the board cannot unilaterally alter that. Furthermore, the \$250k grant has not yet been accepted by the town and, therefore, there is no basis for an accounting entry.

Year-end close out for BOE & Town- No report

Bathroom project expenditure update- No report

Discussion of unauthorized expenditures- Chairman Joe Hart spoke of the bathroom project at the turf field and noted that expenditures must be approved by the BOF. There was a lengthy discussion by the members of the board about unauthorized expenditures for the bathroom project.

ONGOING UPDATES

Medical update- The Medical Fund continues to have a strong fund balance. Brian Shea and Al Mardis thanked Joe Hart for all his work and insight on the Medical Fund throughout his tenure on the board.

Legal update-

Joe Hart noted that the board received a legal report dated September 30, 2009. Art Azzarito asked about the labor issue that is currently with the arbitrator.

Year to date expenses review

The board received a report dated October 16, 2009.

Cap/Non report review

Joe Hart spoke of the Capital and Nonrecurring report dated September 30, 2009. This report included a transfer of \$1,050,000 from unappropriated fund balance to appropriated fund balance.

Public Comment

Selectman Ron Oliveri noted that this is his last BOF meeting as selectman and thanked all the members of the BOF for all their hard work and volunteer hours.

Chairman Joe Hart and other members of the board thanked Ron Oliveri for all his service to the town.

Future Agenda Items

This is the last BOF meeting before the election and a new chairman will be appointed at the November 18th meeting. Chairman Joe Hart noted that Jane Landers will continue to put the draft agenda together for the November 18th meeting.

Board Member comments

The board members thanked outgoing Chairman Joe Hart and the other outgoing members for all their service to the board.

Adjournment

Joe Hart made a motion to adjourn the meeting at 9:02 pm. Al Mardis seconded the motion.

Vote: 6-0-0 (Motion approved)