

Town of New Fairfield
Board of Finance
4 Brush Hill Road
New Fairfield, CT 06812

MINUTES
Board of Finance Meeting
Wednesday, April 25, 2007
7:30 PM
New Fairfield High School Library

Members present:

Joe Hart, Chairman
Bob Burke
Michael Cockburn
Lucy DiRocco
Wes Marsh
Roger Wise
Art Azzarito (Alternate)
Bob Carbone (Alternate)

Other Town Officials Present:

John Hodge, First Selectman
Ron Oliveri, Selectman
Jay Waterman, Finance Department

Call To Order Chairman Joe Hart called the meeting to order at 7:30pm

Appointments None

Approval of Minutes

Joe Hart made a motion to approve the minutes of the April 11, 2007 meeting as presented. Bob Burke seconded the motion.

Vote: 6-0-0 (Motion approved)

Joe Hart made a motion to approve the minutes of the April 13, 2007 special meeting as presented. Roger Wise seconded the motion.

Vote: 6-0-0 (Motion approved)

Joe Hart made a motion to approve the minutes of the April 13, 2007 Joint BOS/BOF special meeting as presented. Roger Wise seconded the motion.

Vote: 6-0-0 (Motion approved)

Joe Hart made a motion to approve the minutes of the April 19, 2007 special meeting as presented. Bob Burke seconded the motion.

Vote: 6-0-0 (Motion approved)

BOF-Minutes

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Attachments (3 pages-transfers)

Amendment to agenda

Lucy DiRocco made a motion to add "Correspondence/Announcements" to the agenda as item #3A. Bob Burke seconded the motion.

Vote: 6-0-0 (Motion approved)

Correspondence/Announcements

Chairman Joe Hart spoke of letter sent to Selectman Ron Oliveri regarding the Senior Center petition. Such correspondence will be addressed later in the meeting.

Lucy DiRocco read into record a letter from Attorney Dolores R. Sciesel regarding the petition for the Town Meeting.

Policy concerning alternates

Roger Wise read an e-mail sent to Chairman Joe Hart on Oct. 8, 2006 requesting information on the participation of alternates at meetings. A discussion ensued among the BOF members regarding alternate participation. It was decided that alternates are valuable members to the board and should have all rights that are afforded to the regular members except being able to vote.

Town Counsel opinion regarding Senior Center petition

Chairman Joe Hart read into record a letter sent to the BOF from Town Counsel Jack Keating responding to the BOF questions about involvement with the petition.

A lengthy discussion ensued regarding the Senior Center petition and whether or not it was legal. Bob Burke read into record the opinion letter from Town Counsel. Mr. Burke recommended that the BOF Chairman meet with the Board of Selectmen to determine a policy regarding petitions in the future.

Board of Finance procedures

Joe Hart made a motion to appoint a subcommittee consisting of Art Azzarito, Roger Wise and Wes Marsh to review procedures for additional appropriations and unbudgeted expenses and policies for the Board of Finance. Lucy DiRocco seconded the motion.

Roger Wise made a motion to amend the previous motion to include Bob Carbone on the subcommittee.

Vote to amend motion: 6-0-0 (Motion approved)

Vote on original motion as amended: 6-0-0 (Motion approved)

Squantz Pond Firehouse HVAC System

First Selectman John Hodge spoke of the need to update the heating system at the Squantz Firehouse. It was suggested that an engineer be hired to determine the best method type of heating system for the Squantz Pond Firehouse.

Bob Burke made a motion to make an Inter-Departmental transfer in the amount of \$3,000 **from** line item #4150-110 (Finance-Salaries) **to** line item #4164-334 (Consulting) also in the amount of \$3,000 for engineering work for heating at Squantz Firehouse. Wes Marsh seconded the motion. (Such document entitled "Inter-Departmental transfer to be attached to the minutes of this meeting)

Vote: 6-0-0 (Motion approved)

Medical update

Jay Waterman announced quotes for the stop loss premiums from Steve Rinaldi from Everett James, Inc. will be available within the next week.

Police update

Jay Waterman announced that there is a projected surplus of approximately \$112,000 in Police related expenses. With non-payroll items the projected surplus is approximately \$117,500.

Amendment to agenda

Roger Wise made a motion to add "Legal Update" to the agenda as item #9A. Lucy DiRocco seconded the motion.

Vote: 6-0-0 (Motion approved)

Legal Update

Joe Hart spoke of the legal budget as of April 24, 2007. Legal matters will be on the May meeting agenda.

Budget transfers

Joe Hart made a motion to make an Inter-Departmental transfer **from** line item #4161-332-8 (ZBA legal) in the amount of \$155.25 **to** line item #4193-110 (ZBA Salaries) also in the amount of \$155.25 Roger Wise seconded the motion. (Such document to be attached to the minutes of this meeting).

Vote: 6-0-0 (Motion approved)

Joe Hart made a motion to make an Inter-Departmental transfer **from** line item #4150-110 (Finance Salaries) in the amount of \$10,000 **to** line item #4195-620-5 (Town Properties-Fuel Oil) also in the amount of \$10,000. Wes Marsh seconded the motion. (Such document to be attached to the minutes of this meeting).

Vote: 6-0-0 (Motion approved)

Joe Hart made a motion to make an Intra-Departmental transfer **from** line item #4220-110 (Fire Department salaries) in the amount of \$2,000, line item #4220-740-2 (Fire Dept. Hydrants) in the amount of \$1500 and line item #4220-610 (Fire Dept. supplies) in the amount of \$5,000 for a total transfer of \$8,500 **to** line item #4220-430-1 (Fire Dept. maintenance and repairs) in the amount of \$8,500. Roger Wise seconded the motion. (Such document to be attached to the minutes of this meeting).

Vote: 6-0-0 (Motion approved)

Joe Hart made a motion to make an Intra-Departmental transfer **from** line item #4161-332-0007 (Legal Zoning) in the amount of \$1,000 **to** line item #4161-332-006 (Legal Planning) also in the amount of \$1,000. Mike Cockburn seconded the motion. (Such document to be attached to the minutes of this meeting).

Vote: 6-0-0 (Motion approved)

Public comment- None

Adjournment

Roger Wise made a motion to adjourn the meeting at 9:15pm. Joe Hart seconded the motion.

Vote: 6-0-0 (Motion approved)

