

**Town of New Fairfield
Board of Finance
4 Brush Hill Road
New Fairfield, CT 06812**

**MINUTES
Board of Finance Capital Project Subcommittee
Monday, October 28, 2024
3:30 PM
via Zoom**

<u>Capital subcommittee members present:</u> Thora Perkins Cheryl Reedy <u>Capital subcommittee members not present:</u> Terry Friedman, Town Treasurer (non-voting member)	<u>Other Town officials and Educators present:</u> Melissa Lindsey, First Selectman Pat Del Monaco, Selectman Tom Perkins, Selectman Vladimir Kan, Finance Director Don Kellogg, PBC Chairman Maureen Clegg, PBC member Sean Loughran, Parks and Rec Commission Chairman
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Call To Order

Cheryl Reedy called the meeting to order at 3:31 pm. She noted that the purpose of this meeting is to discuss capital projects for the and building assessments with the Permanent Building Committee.

Pledge of Allegiance

Public Comment

Khris Hall asked that the capital subcommittee take a look at the bus lot report.

Selectman Tom Perkins spoke of the assessment of town buildings done by the PBC. He noted that many needed capital projects were deferred due to budget issues and spoke of the importance of keeping up with needed improvements for infrastructure.

Approval of minutes

Thora Perkins made a motion to approve the minutes of the October 7, 2024 capital subcommittee meeting as presented. Cheryl Reedy seconded the motion. **Vote: 2-0-0 (Motion approved)**

Discussion of Summary of 2024 Building Condition Assessment with the Permanent Building Committee

PBC Chairman Don Kellogg reviewed necessary capital projects that should be addressed as soon as possible. They include:

- Retaining wall behind Town Hall- suggested an Engineering study.
- Replace gutter leaders at the back of the building for Town Hall and new shutters.
- Repair crack in foundation at the library and rebuilding egress stairs.

- Emergency access road from CELA to the Police Department should be regraded.
- Company A Firehouse – Financed through ARPA funds.
- Animal Control- It was noted that there is a State mandate that air conditioning is needed for Animal Control facility.
- Tower Hill Communications need some repairs.
- Squantz Firehouse wood deck needs to be replaced.
- The Concession stand at the Town Beach needs to be torn down. Parks and Rec Commission Chairman Sean Loughran noted that it will need to be emptied out first.
- Public Works Garage- Hot air furnaces need to be replaced.
- Public works sand storage

Additional revenue possibilities

There was a discussion of the BOF recommending to the BOS that all town fees are reviewed and compared to other towns at least once a year. There was a suggestion of asking other boards for ideas for additional revenue sources.

Public Comment

Sean Loughran asked about who has the responsibility of maintaining the Rebel Turf Pavilion. There was a discussion of who uses this building and the yearly cost to maintain the pavilion especially the bathrooms.

Selectman Pat Del Monaco spoke of the cost of the annual maintenance for Rebel Turf Pavilion and noted that it should be in the operating budget.

Future meetings

The next meeting of the Capital Projects subcommittee will be held on Monday, November 4th to review town drainage and water and sewage projects. Study costs and completion costs will be discussed. Invited guests will be Tim Simpkins, Tony Iadarola, Tom Quigley and First Selectman Melissa Lindsey.

Adjournment

Cheryl Reedy made a motion to adjourn the meeting at 4:57 pm. Thora Perkins seconded the motion. **Vote: 2-0-0 (Motion approved)**

**Respectfully submitted,
Suzanne Kloos**

Received by email on 11/04/2024 @ 8:30 a.m.
by Chrystie M. Bontempo, Asst. Town Clerk, New Fairfield