

**Town of New Fairfield
Board of Selectmen
4 Brush Hill Road
New Fairfield, CT 06812**

**MINUTES
Board of Selectmen Regular Meeting
Thursday, September 26, 2024
7:30 pm
Community Room at 33 Route 37**

<p><u>Board of Selectmen members present</u> Melissa Lindsey, First Selectman Pat Del Monaco, Selectman Tom Perkins, Selectman</p>	<p><u>Other Town officials present:</u> Vladimir Kan, Finance Director</p>
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Call To Order First Selectman Melissa Lindsey called the meeting to order at 7:30 pm.

Pledge of Allegiance

Public Comment- None

Correspondence and Announcements

First Selectman Melissa Lindsey made the following announcements:

- The Referendum for the ARPA funding will be held this Saturday, September 28th from 10am to 8pm at the Senior Center.

Approval of minutes

Tom Perkins made a motion to approve the minutes of the September 12, 2024 regular meeting as presented. Pat Del Monaco seconded the motion. **Vote: 3-0-0 (Motion approved)**

Budget Transfers

Pat Del Monaco made a motion to approve the following Intra-Departmental transfer of \$6,200.75.00 Tom Perkins seconded the motion. **Vote: 3-0-0 (Motion approved)**

\$	<i>Transfer From</i>		\$	<i>Transfer To</i>	
\$2,000.00	001-4215-0000-000/112.00	Part-Time-Salaries	\$2,000.00	001-4215-0000-000/610.00- Materials and Supplies	Request from Emergency Communications Director- 2 cell phones
\$4,200.75	301-4340-0000-000/700.14	Public Buildings and Grounds Cap & Non	\$4200.75	301-4340-0002-000/700.14 Furniture Cap & Non	Department records
\$6,200.75			\$6,200.75		

Approve Tax Collections recommended by the Tax Collector

Tom Perkins made a motion to approve the Tax Collector's refund requests for September 26, 2024 totaling \$2,082.80 as presented. Pat Del Monaco seconded the motion. **Vote: 3-0-0 (Motion approved)**

Personnel Report

Pat Del Monaco made a motion to approve the Personnel Report dated September 26, 2024 as presented. Tom Perkins seconded the motion. **Vote: 3-0-0 (Motion approved)**

Appointments- None

New Business

Discussion of update to Budget Process from the Finance Director

Finance Director Vladimir Kan gave a presentation regarding a new process for Department Heads and Board Chairmen to use when presenting their respective budgets. He spoke of mission statements, goals, objectives and accomplishments that can be used to justify the need for budgetary items. He spoke of the benefits of SMART Goals (Specific, Measurable, Achievable, Relevant and Time Based.). There was a brief discussion if this will add work to the departments and how beneficial it will be.

Public Comment

Jennifer Pappas spoke in support of the new budget process and suggested adding a section for feedback.

Closing Board member comments- None

Adjournment

Melissa Lindsey made a motion to adjourn the meeting at 7:48 pm. Tom Perkins seconded the motion. **Vote: 3-0-0 (Motion approved)**

Respectfully submitted,
Suzanne Kloos

Received by email on 10/02/2024 @ 8:30 a.m.
by Chrystie M. Bontempo, Asst. Town Clerk, New Fairfield