

TOWN OF NEW FAIRFIELD
AGENDA
BOARD OF FINANCE
REGULAR MEETING
WEDNESDAY, SEPTEMBER 25, 2024
7:30 PM
VIRTUAL Meeting on Zoom
<https://zoom.us/j/98983787918>

1. Call to Order
2. Pledge of Allegiance
3. Appointments
4. Announcements/Correspondence
5. Public Comment
6. Approval of Minutes: Joint Special Meeting BOS/BOF of Sept. 4, 2024 and BOF Regular meeting of August 28, 2024
7. Budget Transfers
8. Update/Discuss Medical Insurance Subcommittee -Thora Perkins
9. Update/Discuss BOF Capital Subcommittee – Cheryl Reedy
10. Update/Discuss New Part of Budget Process/ Finance Director, Vladimir Kan
11. Update Close-Out Information – Vladimir Kan
12. Ongoing Updates
 - a. Medical Update
 - b. Legal Update
 - c. Year to Date Expense Review
 - d. Current Year Revenue Update
 - e. Cap & Non-Update (Detail Bridges & Drainage, Town Properties)
 - f. Unassigned General Fund Balance Review
13. First Discussion/ Member Goals for 25/26 Budget
14. Public Comment
15. Future Agenda Items from Board Members
16. Board Member Comments
17. Adjournment

Received by email on 9/19/2024 @ 8:30 a.m.
by Tricia Quinn, Asst. Town Clerk, New Fairfield

CAPITAL & NONRECURRING FUND

		Balance	Budget		Total Allocated Funds	Expenses thru		Encumbered Funds thru	Available Balance
<u>Account #'s</u>	<u>Name</u>	<u>July 1, 2024</u>	<u>FY 24-25</u>	<u>Transfers</u>	<u>FY 24-25</u>	<u>8/31/2024</u>	<u>Balance</u>	<u>8/31/2024</u>	<u>Balance</u>
301-4110-0000-000 / 700.15	Candlewood Lake Studies	12,928.04	-	-	12,928.04	-	12,928.04	-	12,928.04
301-4150-0000-000 / 700.04	Boat Dock Replacement Lock Box	369,155.23	-	-	369,155.23	-	369,155.23	-	369,155.23
301-4150-0000-000 / 701.00	Finance Department - System Upgrade	-	2,000.00	-	2,000.00	-	2,000.00	-	2,000.00
301-4153-0000-000 / 337.01	Revaluation	170,559.24	40,000.00	-	210,559.24	-	210,559.24	64,147.28	146,411.96
301-4164-0001-000 / 740.02	Business Machines & Equip.	12,150.49	8,300.00	-	20,450.49	-	20,450.49	10,995.00	9,455.49
301-4180-0000-000 / 334.01	Housing Opportunities	5,502.00	-	-	5,502.00	-	5,502.00	1,852.50	3,649.50
301-4191-0000-000 / 330.00	Planning Commission	4,431.25	35,000.00	-	39,431.25	-	39,431.25	4,431.25	35,000.00
301-4192-0000-000 / 700.05	Zoning Regulations Maintenance	51,500.00	-	-	51,500.00	-	51,500.00	51,500.00	-
301-4210-0000-000 / 742.02	Police Cars & Equipment	48,207.03	45,605.00	-	93,812.03	-	93,812.03	6,242.47	87,569.56
301-4215-0000-000 / 700.07	Communications Center	-	-	-	-	-	-	-	-
301-4220-0000-000 / 700.14	Fire Co.	139,835.06	64,317.00	-	204,152.06	-	204,152.06	59,829.40	144,322.66
301-4220-0001-000 / 700.14	Paramedic Capital	20,327.93	-	-	20,327.93	-	20,327.93	-	20,327.93
301-4290-0000-000 / 740.05	Emergency Planning Capital	4,721.05	-	-	4,721.05	-	4,721.05	353.98	4,367.07
301-4295-0000-000 / 700.14	Animal Control	8,213.96	-	-	8,213.96	-	8,213.96	-	8,213.96
301-4330-0000-000 / 742.03	Public Works Trucks & Equip.	274,031.30	4,000.00	-	278,031.30	-	278,031.30	248,015.92	30,015.38
301-4330-0001-000 / 742.04	Bridge & Drainage	567,782.43	91,300.00	-	659,082.43	684.60	658,397.83	163,651.85	494,745.98
301-4330-0002-000 / 742.05	Musket Ridge Bridge	-	-	-	-	-	-	-	-
301-4340-0003-000 / 700.09	Police Dept. Oil Tank R&R	2,757.54	-	-	2,757.54	-	2,757.54	-	2,757.54
301-4340-0000-000 / 700.14	Town Properties Capital	135,914.78	20,000.00	-	155,914.78	-	155,914.78	13,866.67	142,048.11
301-4340-0002-000 / 700.14	Town Properties-Furniture	4,200.75	3,250.00	-	7,450.75	-	7,450.75	-	7,450.75
301-4410-0000-000 / 742.02	Health Department (Cars & Equipment)	-	-	-	-	-	-	-	-
301-4410-0000-000 / 742.07	Health Department (COVID)	-	-	-	-	-	-	-	-
301-4510-0000-000 / 700.14	Recreation Capital	53,180.94	-	-	53,180.94	-	53,180.94	14,532.50	38,648.44
301-4550-0000-000 / 457.00	Library Renovations	-	-	-	-	-	-	-	-
301-4900-0000-000 / 002.11	BOE Capital	-	-	-	-	-	-	-	-
301-4900-0000-000 / 003.11	Fire Co. Reserve	-	225,683.00	-	225,683.00	225,683.00	-	-	-
301-0000-0000-000 / 750.10	Unappropriated Fund Balance	144,602.68	-	-	144,602.68	-	144,602.68	-	144,602.68
Total		2,030,001.70	539,455.00	-	2,569,456.70	226,367.60	2,343,089.10	639,418.82	1,703,670.28

POWERSCHOOL
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TOWN OF NEW FAIRFIELD
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTA11

SELECTION CRITERIA: orgn.fund='001' and orgn.orgn1 between '4110' and '4550'
 ACCOUNTING PERIOD: 2/25

SORTED BY: FUND,DEPARTMENT,ACCOUNT
 TOTALED ON: DEPARTMENT
 PAGE BREAKS ON:

FUND-001 GENERAL FUND
 DEPARTMENT-4110 GENERAL FUND

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
DEPARTMENT-4110 BOARD OF SELECTMAN							
105.00	ELECTED SALARIES	122,735.00	11,559.40	.00	17,551.49	105,183.51	14.30
110.00	SALARIES	77,777.00	7,324.38	.00	11,433.10	66,343.90	14.70
310.00	EXAMINE LAND RECORD	1,500.00	.00	1,500.00	.00	.00	100.00
610.00	MATERIALS & SUPPLIE	4,500.00	73.58	2,704.99	295.01	1,500.00	66.67
	TOTAL BOARD OF SELECTMAN	206,512.00	18,957.36	4,204.99	29,279.60	173,027.41	16.21
DEPARTMENT-4120 TOWN CLERK							
105.00	ELECTED SALARIES	85,242.00	8,080.95	.00	13,129.51	72,112.49	15.40
110.00	SALARIES	124,552.00	13,106.82	.00	18,776.32	105,775.68	15.08
340.00	INDEXING & MICROFIL	20,500.00	.00	17,649.87	1,350.13	1,500.00	92.68
341.00	VITAL STATISTICS	200.00	.00	200.00	.00	.00	100.00
342.00	ORDINANCE UPDATE	1,800.00	.00	1,800.00	.00	.00	100.00
610.00	MATERIALS & SUPPLIE	5,500.00	469.00	4,875.00	625.00	.00	100.00
	TOTAL TOWN CLERK	237,794.00	21,656.77	24,524.87	33,880.96	179,388.17	24.56
DEPARTMENT-4121 PROBATE							
610.01	MATERIALS & SUPPLIE	11,445.00	.00	.00	.00	11,445.00	.00
	TOTAL PROBATE	11,445.00	.00	.00	.00	11,445.00	.00
DEPARTMENT-4140 REGISTRARS OF VOTERS							
105.00	ELECTED SALARIES	51,833.00	6,791.60	.00	9,666.54	42,166.46	18.65
110.00	SALARIES	64,974.00	10,286.00	.00	15,654.00	49,320.00	24.09
610.00	MATERIALS & SUPPLIE	26,450.00	1,936.77	5,939.92	3,109.62	17,400.46	34.21
	TOTAL REGISTRARS OF VOTERS	143,257.00	19,014.37	5,939.92	28,430.16	108,886.92	23.99
DEPARTMENT-4150 FINANCE							
110.00	SALARIES	302,680.00	60,759.41	.00	92,816.12	209,863.88	30.66
610.00	MATERIALS & SUPPLIE	5,000.00	.00	3,000.00	.00	2,000.00	60.00
	TOTAL FINANCE	307,680.00	60,759.41	3,000.00	92,816.12	211,863.88	31.14
DEPARTMENT-4151 BOARD OF FINANCE							
110.00	SALARIES	2,758.00	169.58	.00	237.41	2,520.59	8.61
336.00	TOWN AUDIT	73,375.00	.00	.00	12,000.00	61,375.00	16.35
610.00	MATERIALS & SUPPLIE	3,000.00	.00	.00	2,560.00	440.00	85.33
801.00	CONTINGENCY	12,000.00	.00	.00	.00	12,000.00	.00
	TOTAL BOARD OF FINANCE	91,133.00	169.58	.00	14,797.41	76,335.59	16.24
DEPARTMENT-4152 TREASURER							
105.00	ELECTED SALARIES	11,542.00	961.82	.00	961.82	10,580.18	8.33
346.00	FEES & SERVICES	40,000.00	.00	.00	.00	40,000.00	.00
	TOTAL TREASURER	51,542.00	961.82	.00	961.82	50,580.18	1.87
DEPARTMENT-4153 ASSESSOR							
110.00	SALARIES	173,359.00	16,585.55	.00	24,183.26	149,175.74	13.95
337.00	GIS & AUDITS-PERS P	10,000.00	.00	10,000.00	.00	.00	100.00

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TOWN OF NEW FAIRFIELD
 EXPENDITURE STATUS REPORT

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SORTED BY: FUND,DEPARTMENT,ACCOUNT
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 PAGE BREAKS ON:

FUND-001 GENERAL FUND
 DEPARTMENT-4153 GENERAL FUND

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
610.00	MATERIALS & SUPPLIE	8,000.00	1,752.52	5,337.48	1,752.52	910.00	88.63
	TOTAL ASSESSOR	191,359.00	18,338.07	15,337.48	25,935.78	150,085.74	21.57
DEPARTMENT-4154 TAX COLLECTOR							
105.00	ELECTED SALARIES	91,678.00	8,815.20	.00	14,104.31	77,573.69	15.38
110.00	SALARIES	119,917.00	11,432.80	.00	18,792.48	101,124.52	15.67
610.00	MATERIALS & SUPPLIE	7,300.00	392.00	6,058.00	1,242.00	.00	100.00
	TOTAL TAX COLLECTOR	218,895.00	20,640.00	6,058.00	34,138.79	178,698.21	18.36
DEPARTMENT-4155 BOARD OF ASSESMENT APPEAL							
105.00	ELECTED SALARIES	750.00	.00	.00	.00	750.00	.00
110.00	SALARIES	500.00	.00	.00	.00	500.00	.00
610.00	MATERIALS & SUPPLIE	100.00	.00	.00	.00	100.00	.00
	TOTAL BOARD OF ASSESMENT APPE	1,350.00	.00	.00	.00	1,350.00	.00
DEPARTMENT-4160 UNCLSLFD PAYROLL & BENEFITS							
130.01	OVERTIME CONTINGENC	3,000.00	687.83	.00	1,028.44	1,971.56	34.28
140.00	SALARY ADJUSTMENTS	65,000.00	.00	.00	4,669.01	60,330.99	7.18
220.00	SOCIAL SECURITY	414,535.00	43,918.07	.00	72,936.07	341,598.93	17.59
230.00	PENSION	856,507.00	16,034.65	203,965.35	18,634.65	633,907.00	25.99
250.00	UNEMPLOYMENT	10,000.00	.00	.00	.00	10,000.00	.00
260.00	WORKERS COMPENSATIO	142,000.00	.00	102,855.75	34,285.25	4,859.00	96.58
290.00	EMPLOYEE PHYSICALS	3,000.00	.00	.00	.00	3,000.00	.00
580.00	MILEAGE REIMBURSEME	1,500.00	227.92	.00	227.92	1,272.08	15.19
	TOTAL UNCLSLFD PAYROLL & BENEFIT	1,495,542.00	60,868.47	306,821.10	131,781.34	1,056,939.56	29.33
DEPARTMENT-4161 PROFESSIONAL SERVICES							
332.01	LEGAL SERVICES	126,500.00	.00	.00	.00	126,500.00	.00
334.01	CONSULTING	3,500.00	.00	.00	.00	3,500.00	.00
	TOTAL PROFESSIONAL SERVICES	130,000.00	.00	.00	.00	130,000.00	.00
DEPARTMENT-4162 INTERGOVERNMENTAL AGENCY							
312.00	CT COUNCIL OF SMALL	1,175.00	.00	.00	1,175.00	.00	100.00
313.01	WESTERN CT COUNCIL	9,936.00	.00	.00	9,936.00	.00	100.00
313.02	CANDLEWOOD LAKE	127,700.00	127,700.00	.00	127,700.00	.00	100.00
313.03	CCM-CT CONF OF MUNI	8,929.00	.00	.00	8,929.00	.00	100.00
316.00	PUBLIC TRANSPORTATI	111,050.00	9,254.16	.00	18,508.32	92,541.68	16.67
421.00	HOUSEHOLD HAZARD WA	16,000.00	.00	.00	.00	16,000.00	.00
	TOTAL INTERGOVERNMENTAL AGENC	274,790.00	136,954.16	.00	166,248.32	108,541.68	60.50
DEPARTMENT-4163 GENERAL INSURANCE							
520.01	PROPERTY & CASUALTY	217,000.00	.00	85,965.51	54,799.17	76,235.32	64.87
	TOTAL GENERAL INSURANCE	217,000.00	.00	85,965.51	54,799.17	76,235.32	64.87
DEPARTMENT-4164 BUSINESS MACHINES							
110.00	SALARIES	63,000.00	6,456.90	.00	6,456.90	56,543.10	10.25

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FUND-001 GENERAL FUND
 DEPARTMENT-4164 GENERAL FUND

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
430.01	POSTAGE MACHINE LEA	2,449.00	.00	2,449.00	.00	.00	100.00
430.02	TELEPHONE MAINTENAN	1,350.00	.00	.00	.00	1,350.00	.00
430.03	LAN EQUIP MAINTENAN	109,845.00	2,054.62	14,140.00	37,426.62	58,278.38	46.94
430.04	COPIER MAINTENANCE	5,496.00	473.99	4,381.01	525.99	589.00	89.28
430.06	SYSTEMS ADMINISTRAT	30,019.00	41.13	478.87	41.13	29,499.00	1.73
431.00	ASSESSOR EQUIPMENT	27,521.00	23,592.50	450.00	23,592.50	3,478.50	87.36
431.01	TAX COLLECTOR EQUIP	14,610.00	12,663.32	1,871.78	12,663.32	74.90	99.49
431.02	FINANCE EQUIPMENT	16,000.00	.00	.00	14,571.79	1,428.21	91.07
431.03	COMM. CENTER EQUIP	58,740.00	723.09	23,074.28	27,535.09	8,130.63	86.16
431.04	POLICE EQUIPMENT	17,698.00	.00	.00	12,698.00	5,000.00	71.75
431.05	TECHNOLOGY	34,550.00	.00	469.00	7,113.69	26,967.31	21.95
431.06	FIRE MARSHALL EQUIP	1,931.00	17.68	342.32	1,553.68	35.00	98.19
431.07	FIRE EQUIPMENT	6,545.00	.00	6,545.00	.00	.00	100.00
431.10	LAND USE EQUIPMENT	11,907.00	.00	11,906.78	.00	.22	100.00
610.00	MATERIALS & SUPPLIE	6,585.00	36.32	4,148.68	36.32	2,400.00	63.55
615.00	POSTAGE	20,000.00	.00	.00	.00	20,000.00	.00
TOTAL BUSINESS MACHINES		428,246.00	46,059.55	70,256.72	144,215.03	213,774.25	50.08
DEPARTMENT-4180 HOUSING OPPORTUNITIES COM							
110.00	SALARIES	1,908.00	133.84	.00	298.58	1,609.42	15.65
610.00	MATERIALS & SUPPLIE	750.00	.00	.00	.00	750.00	.00
TOTAL HOUSING OPPORTUNITIES C		2,658.00	133.84	.00	298.58	2,359.42	11.23
DEPARTMENT-4190 HUMAN RESOURCES							
110.00	SALARIES	29,000.00	608.00	.00	608.00	28,392.00	2.10
345.00	BUSINESS SERVICES	5,994.00	.00	.00	.00	5,994.00	.00
TOTAL HUMAN RESOURCES		34,994.00	608.00	.00	608.00	34,386.00	1.74
DEPARTMENT-4191 PLANNING COMMISSION							
110.00	SALARIES	2,000.00	220.50	.00	220.50	1,779.50	11.03
610.00	MATERIALS & SUPPLIE	750.00	.00	.00	.00	750.00	.00
TOTAL PLANNING COMMISSION		2,750.00	220.50	.00	220.50	2,529.50	8.02
DEPARTMENT-4192 ZONING COMMISSION							
110.00	SALARIES	71,968.00	6,902.86	.00	11,198.74	60,769.26	15.56
610.00	MATERIALS & SUPPLIE	3,815.00	193.14	288.00	193.14	3,333.86	12.61
TOTAL ZONING COMMISSION		75,783.00	7,096.00	288.00	11,391.88	64,103.12	15.41
DEPARTMENT-4193 ZONING BOARD OF APPEALS							
110.00	SALARIES	8,107.00	587.86	.00	587.86	7,519.14	7.25
610.00	MATERIALS & SUPPLIE	5,200.00	244.00	2,896.00	604.00	1,700.00	67.31
TOTAL ZONING BOARD OF APPEALS		13,307.00	831.86	2,896.00	1,191.86	9,219.14	30.72
DEPARTMENT-4194 ECONOMIC DEVELOPMENT							
110.00	SALARIES	1,608.00	82.36	.00	205.90	1,402.10	12.80
610.00	MATERIALS & SUPPLIE	4,000.00	.00	.00	.00	4,000.00	.00

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FUND-001 GENERAL FUND
 DEPARTMENT-4194 GENERAL FUND

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
TOTAL ECONOMIC DEVELOPMENT		5,608.00	82.36	.00	205.90	5,402.10	3.67
DEPARTMENT-4195 UTILITIES							
620.01	ELECTRIC	141,515.00	16,380.58	.00	19,939.85	121,575.15	14.09
620.02	TELEPHONE	33,372.00	5,193.36	12,544.50	6,447.81	14,379.69	56.91
620.03	FUEL OIL	55,266.00	.00	.00	.00	55,266.00	.00
620.04	OTHER	24,047.00	1,808.00	19,166.71	2,486.29	2,394.00	90.04
620.08	FIRE COMPANIES	62,000.00	5,499.00	21,090.00	9,202.34	31,707.66	48.86
622.00	STREET LIGHTS	15,400.00	1,199.43	.00	1,199.43	14,200.57	7.79
626.00	GASOLINE & DIESEL	85,200.00	745.69	84,000.00	745.69	454.31	99.47
TOTAL UTILITIES		416,800.00	30,826.06	136,801.21	40,021.41	239,977.38	42.42
DEPARTMENT-4196 PERMANENT BUILDNG COMITEE							
110.00	SALARIES	2,000.00	.00	.00	.00	2,000.00	.00
610.00	MATERIALS & SUPPLIE	100.00	.00	.00	.00	100.00	.00
TOTAL PERMANENT BUILDNG COMIT		2,100.00	.00	.00	.00	2,100.00	.00
DEPARTMENT-4197 GENERAL LAND USE							
610.00	MATERIALS & SUPPLIE	1,300.00	.00	.00	.00	1,300.00	.00
TOTAL GENERAL LAND USE		1,300.00	.00	.00	.00	1,300.00	.00
DEPARTMENT-4198 HISTORICAL PROPERTIES							
610.01	MATERIALS & SUPPLIE	100.00	.00	.00	.00	100.00	.00
TOTAL HISTORICAL PROPERTIES		100.00	.00	.00	.00	100.00	.00
DEPARTMENT-4199 COMMISSN OF YOUTH OF NF							
610.00	MATERIALS & SUPPLIE	100.00	.00	.00	.00	100.00	.00
TOTAL COMMISSN OF YOUTH OF NF		100.00	.00	.00	.00	100.00	.00
DEPARTMENT-4210 POLICE							
110.00	SALARIES	698,347.00	52,202.70	.00	95,356.59	602,990.41	13.65
110.01	SPECIALTY PAY	9,000.00	.00	.00	.00	9,000.00	.00
110.02	SECRETARY	25,581.00	2,459.65	.00	3,837.05	21,743.95	15.00
110.04	T-DAYS/VACATION	18,000.00	.00	.00	.00	18,000.00	.00
110.05	LONGEVITY	2,200.00	.00	.00	.00	2,200.00	.00
130.00	OVERTIME	155,000.00	22,380.81	.00	31,450.59	123,549.41	20.29
130.02	PRIVATE DUTY OT	32,000.00	1,587.75	.00	4,589.25	27,410.75	14.34
130.04	TRAINING OVERTIME	14,000.00	848.25	.00	848.25	13,151.75	6.06
130.05	SRO OVERTIME	40,000.00	.00	.00	.00	40,000.00	.00
291.00	UNIFORMS	16,000.00	243.10	9,812.90	302.10	5,885.00	63.22
317.00	RESIDENT SERGEANT	210,000.00	.00	.00	.00	210,000.00	.00
317.01	RESIDENT SERGEANT O	50,000.00	.00	.00	.00	50,000.00	.00
317.02	OTHER RESIDENT TROO	978,000.00	.00	.00	.00	978,000.00	.00
317.03	RESIDENT TROOPER OT	230,000.00	.00	.00	.00	230,000.00	.00
322.00	EDUCATION & TRAININ	12,000.00	800.00	7,000.00	831.12	4,168.88	65.26
430.07	EQUIPMENT MAINTENAN	14,000.00	.00	7,700.00	.00	6,300.00	55.00

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TOWN OF NEW FAIRFIELD
 EXPENDITURE STATUS REPORT

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SELECTION CRITERIA: orgn.fund='001' and orgn.orgn1 between '4110' and '4550'
 ACCOUNTING PERIOD: 2/25

SORTED BY: FUND,DEPARTMENT,ACCOUNT
 TOTALED ON: DEPARTMENT
 PAGE BREAKS ON:

FUND-001 GENERAL FUND
 DEPARTMENT-4210 GENERAL FUND

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
610.00	MATERIALS & SUPPLIE	13,000.00	872.40	10,072.44	927.56	2,000.00	84.62
742.00	VEHICLE MAINTENANCE	16,000.00	200.52	7,263.44	536.56	8,200.00	48.75
TOTAL POLICE		2,533,128.00	81,595.18	41,848.78	138,679.07	2,352,600.15	7.13
DEPARTMENT-4215 COMMUNICATIONS CENTER							
110.00	SALARIES	273,266.00	32,230.62	.00	47,658.87	225,607.13	17.44
112.00	PART-TIME SALARIES	70,000.00	1,260.96	.00	2,259.24	67,740.76	3.23
130.00	OVERTIME	40,000.00	5,933.11	.00	8,588.86	31,411.14	21.47
322.01	TRAINING - EMD	4,000.00	.00	.00	.00	4,000.00	.00
530.00	NW-PSCC	5,800.00	2,896.00	2,904.00	2,896.00	.00	100.00
610.00	MATERIALS & SUPPLIE	3,500.00	288.16	961.84	288.16	2,250.00	35.71
660.00	EMERGENCY NOTIFICAT	6,828.00	.00	.00	6,600.74	227.26	96.67
TOTAL COMMUNICATIONS CENTER		403,394.00	42,608.85	3,865.84	68,291.87	331,236.29	17.89
DEPARTMENT-4220 FIRE COMPANIES							
290.01	PHYSICALS	8,500.00	.00	8,500.00	.00	.00	100.00
322.00	EDUCATION & TRAININ	20,000.00	.00	850.00	.00	19,150.00	4.25
423.01	PROFESSIONAL SERVIC	5,000.00	.00	.00	.00	5,000.00	.00
430.08	BUILD SUPPLIES&REPA	11,000.00	.00	3,000.00	.00	8,000.00	27.27
430.09	VEHICLE MAINT & REP	115,000.00	2,380.51	25,879.49	2,380.51	86,740.00	24.57
610.02	DEPT MATERIAL & SUP	53,015.00	.00	12,195.00	.00	40,820.00	23.00
610.03	CO'S SUPPLIES & EQU	23,390.00	.00	3,000.00	.00	20,390.00	12.83
630.00	TECHNOLOGY	14,500.00	1,283.67	8,214.73	1,737.95	4,547.32	68.64
740.00	DRY HYDRANTS	4,000.00	.00	1,175.00	.00	2,825.00	29.38
TOTAL FIRE COMPANIES		254,405.00	3,664.18	62,814.22	4,118.46	187,472.32	26.31
DEPARTMENT-4221 AMBULANCE-PARA/EMT							
338.01	AMBULANCE-PARA./EMT	1,077,035.00	89,576.00	895,760.00	179,152.00	2,123.00	99.80
TOTAL AMBULANCE-PARA/EMT		1,077,035.00	89,576.00	895,760.00	179,152.00	2,123.00	99.80
DEPARTMENT-4225 FIRE MARSHALL							
110.00	SALARIES	77,608.00	5,000.00	.00	8,120.00	69,488.00	10.46
610.00	MATERIALS & SUPPLIE	4,500.00	81.14	1,393.86	81.14	3,025.00	32.78
TOTAL FIRE MARSHALL		82,108.00	5,081.14	1,393.86	8,201.14	72,513.00	11.69
DEPARTMENT-4240 BUILDING INSPECTOR							
110.00	SALARIES	161,062.00	14,920.05	.00	24,472.08	136,589.92	15.19
610.00	MATERIALS & SUPPLIE	3,500.00	276.15	615.00	276.15	2,608.85	25.46
TOTAL BUILDING INSPECTOR		164,562.00	15,196.20	615.00	24,748.23	139,198.77	15.41
DEPARTMENT-4290 EMERGENCY PLANNING							
110.00	SALARIES	51,633.00	.00	.00	.00	51,633.00	.00
610.00	MATERIALS & SUPPLIE	8,000.00	68.10	.00	68.10	7,931.90	.85
TOTAL EMERGENCY PLANNING		59,633.00	68.10	.00	68.10	59,564.90	.11
DEPARTMENT-4295 ANIMAL CONTROL							

SELECTION CRITERIA: orgn.fund='001' and orgn.orgn1 between '4110' and '4550'
 ACCOUNTING PERIOD: 2/25

SORTED BY: FUND,DEPARTMENT,ACCOUNT
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 PAGE BREAKS ON:

FUND-001 GENERAL FUND
 DEPARTMENT-4295 GENERAL FUND

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
110.00	SALARIES	51,538.00	5,656.50	.00	9,423.00	42,115.00	18.28
610.00	MATERIALS & SUPPLIE	4,500.00	82.26	1,439.34	82.26	2,978.40	33.81
742.00	VEHICLE MAINTENANCE	1,240.00	.00	.00	.00	1,240.00	.00
	TOTAL ANIMAL CONTROL	57,278.00	5,738.76	1,439.34	9,505.26	46,333.40	19.11
DEPARTMENT-4310 PUBLIC WORKS							
110.00	SALARIES	932,006.00	88,606.84	.00	145,350.79	786,655.21	15.60
112.01	ENGINEERING SERVICE	118,381.00	12,521.29	.00	20,050.26	98,330.74	16.94
120.01	SEASONAL PERSONNEL	29,000.00	.00	.00	.00	29,000.00	.00
130.00	OVERTIME	82,939.00	1,720.83	.00	2,958.33	79,980.67	3.57
291.00	UNIFORMS	13,000.00	237.68	10,687.32	237.68	2,075.00	84.04
421.01	DISPOSAL OF WASTE	8,500.00	.00	2,900.00	.00	5,600.00	34.12
423.00	CONTRACTED SERVICES	395,500.00	30,394.06	353,793.44	41,400.22	306.34	99.92
424.00	STORMWATER MANAGEME	55,000.00	.00	55,000.00	.00	.00	100.00
441.00	EQUIPMENT LEASE	5,000.00	.00	.00	.00	5,000.00	.00
451.00	ROAD REPAIR	165,000.00	10,585.44	57,914.56	10,585.44	96,500.00	41.52
452.00	TOWN AID/LOCIP	384,802.00	.00	299,421.77	.00	85,380.23	77.81
610.46	BUILDINGS & GROUNDS	80,000.00	11,093.96	51,850.04	11,093.96	17,056.00	78.68
610.47	HIGHWAY & STREET M&	20,000.00	166.88	10,223.12	166.88	9,610.00	51.95
610.48	SNOW MATERIALS & SU	100,000.00	109.23	98,113.77	109.23	1,777.00	98.22
610.49	SAFETY COMMITTEE M&	100.00	.00	.00	.00	100.00	.00
742.01	TRUCK & EQUIP MAIN	120,000.00	8,672.07	69,828.46	8,672.07	41,499.47	65.42
	TOTAL PUBLIC WORKS	2,509,228.00	164,108.28	1,009,732.48	240,624.86	1,258,870.66	49.83
DEPARTMENT-4410 HEALTH							
110.00	SALARIES	308,065.00	28,347.91	.00	46,955.19	261,109.81	15.24
344.00	WATER TESTS	7,500.00	856.75	6,143.25	856.75	500.00	93.33
610.00	MATERIALS & SUPPLIE	3,500.00	1,135.90	1,677.73	1,258.17	564.10	83.88
	TOTAL HEALTH	319,065.00	30,340.56	7,820.98	49,070.11	262,173.91	17.83
DEPARTMENT-4420 INLAND WETLANDS							
110.00	SALARIES	2,478.00	135.66	.00	135.66	2,342.34	5.47
610.00	MATERIALS & SUPPLIE	1,200.00	48.00	1,000.00	48.00	152.00	87.33
	TOTAL INLAND WETLANDS	3,678.00	183.66	1,000.00	183.66	2,494.34	32.18
DEPARTMENT-4430 WPCA							
110.00	SALARIES	627.00	.00	.00	.00	627.00	.00
610.00	MATERIALS & SUPPLIE	900.00	.00	.00	.00	900.00	.00
	TOTAL WPCA	1,527.00	.00	.00	.00	1,527.00	.00
DEPARTMENT-4440 SOCIAL SERVICES							
110.00	SALARIES	100,755.00	9,143.93	.00	14,906.62	85,848.38	14.79
350.00	SOCIAL SRVCS CONTRI	21,085.00	.00	.00	.00	21,085.00	.00
610.00	MATERIALS & SUPPLIE	1,540.00	.00	18.68	.00	1,521.32	1.21
	TOTAL SOCIAL SERVICES	123,380.00	9,143.93	18.68	14,906.62	108,454.70	12.10

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TOWN OF NEW FAIRFIELD
 EXPENDITURE STATUS REPORT

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SELECTION CRITERIA: orgn.fund='001' and orgn.orgn1 between '4110' and '4550'
 ACCOUNTING PERIOD: 2/25

SORTED BY: FUND,DEPARTMENT,ACCOUNT
 TOTALED ON: DEPARTMENT
 PAGE BREAKS ON:

FUND-001 GENERAL FUND
 DEPARTMENT-4450 GENERAL FUND

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
DEPARTMENT-4450 SENIOR SERVICES							
110.00	SALARIES	165,860.00	14,199.08	.00	22,456.92	143,403.08	13.54
610.00	MATERIALS & SUPPLIE	6,000.00	484.99	5,410.02	524.98	65.00	98.92
803.03	NUTRITION PROGRAM	5,142.00	.00	.00	.00	5,142.00	.00
810.01	PROGRAMS	45,000.00	2,692.98	40,362.02	3,772.98	865.00	98.08
TOTAL SENIOR SERVICES		222,002.00	17,377.05	45,772.04	26,754.88	149,475.08	32.67
DEPARTMENT-4460 BALL POND ADVISRY COMITEE							
110.00	SALARIES	900.00	.00	.00	.00	900.00	.00
344.01	WEED CONTROL	7,308.00	.00	.00	.00	7,308.00	.00
610.00	MATERIALS & SUPPLIE	250.00	.00	.00	.00	250.00	.00
TOTAL BALL POND ADVISRY COMIT		8,458.00	.00	.00	.00	8,458.00	.00
DEPARTMENT-4470 COMMISSION ON AGING							
110.00	SALARIES	1,507.00	92.66	.00	216.21	1,290.79	14.35
610.00	MATERIALS & SUPPLIE	800.00	.00	.00	.00	800.00	.00
TOTAL COMMISSION ON AGING		2,307.00	92.66	.00	216.21	2,090.79	9.37
DEPARTMENT-4510 RECREATION							
110.00	SALARIES	81,731.00	7,630.65	.00	12,593.99	69,137.01	15.41
TOTAL RECREATION		81,731.00	7,630.65	.00	12,593.99	69,137.01	15.41
DEPARTMENT-4550 LIBRARY							
110.00	SALARIES	451,898.00	38,944.26	.00	63,069.08	388,828.92	13.96
324.00	EDUCATION	1,000.00	.00	.00	.00	1,000.00	.00
343.00	AUTOMATION	16,000.00	362.16	3,037.84	12,331.64	630.52	96.06
430.10	MAINTENANCE	1,800.00	460.00	1,280.00	460.00	60.00	96.67
610.04	TECHNICAL SUPPLIES	1,800.00	55.00	1,445.00	55.00	300.00	83.33
640.00	BOOKS & MATERIALS	40,000.00	3,392.44	30,466.14	6,032.83	3,501.03	91.25
810.01	PROGRAMS	6,500.00	.00	.00	.00	6,500.00	.00
TOTAL LIBRARY		518,998.00	43,213.86	36,228.98	81,948.55	400,820.47	22.77
TOTAL REPORT		12,983,962.00	959,797.24	2,770,404.00	1,670,285.64	8,543,272.36	34.20

Town of New Fairfield - Insurance Reserve Fund - YTD as of 08/31/2024

	TOWN YTD	BOE YTD	TOTAL YTD	Year End Projection
REVENUES:				
Transfer from GF			1,450,000	6,900,000
EE Contributions	18,677	56,191	74,868	1,320,000
Transfer from OPEB			-	350,000
Interest			1,962	11,772
TOTAL			1,526,830	8,581,772
EXPENDITURES:				
Claims Paid	25,677	1,657,563	1,683,240	10,099,439
OPEB claims paid	-	10,276	10,276	61,654
Stop/Loss Rebate (credit to expenditures)	-	(314,837)	(314,837)	(1,889,022)
Prescription Drug Rebate (credit to expenditures)	-	-	-	(500,000)
Premiums Paid - Anthem	12,241	110,171	122,412	734,471
Premiums Paid - Hartford	2,320	21,008	23,328	139,971
Premiums Paid - Teamsters	32,461	-	32,461	430,000
Contributions H.S.A.	34,125	489,792	523,917	590,000
Affordable Care Act fees	-	-	-	2,522
Employee Assistance Program	107	959	1,066	6,396
OPEB Contribution	-	114,294	114,294	114,294
TOTAL	106,931	2,089,225	2,196,156	9,789,725
Revenues minus Expenditures			(669,327)	(1,207,953)
Beginning Fund Balance			415,924	415,924
Reserve for IBNR				-
Total Fund Balance			(253,403)	(792,029)

Town of New Fairfield Summary of Transfers

Fiscal Year 2024/2025

						Final
						<u>Approval</u>
<u>Intra-Departmental Transfers</u>						
<u>\$'s</u>	<u>Transfer From:</u>		<u>\$'s</u>	<u>Transfer To:</u>		
600,000.00	315-4602-0000-000 / 750.10	HS Project - Contingency	600,000.00	315-4601-0000-000 / 750.10	CELA - Contingency	8/12/24
3,000.00	001-4151-0000-000 / 801.00	Board of Finance - Contingency	1,000.00	001-4120-0000-000 / 105.00	Town Clerk - Elected Salaries	8/28/24
			2,000.00	001-4140-0000-000 / 105.00	Registrars of Voters - Elected Salaries	8/28/24
194,652.30	308-4900-0000-000 / 800.00	School Capital Projects - Transfer Out	194,652.30	401-0000-0000-000 / R3900001	Debt Service - Transfers In	8/28/24

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TOWN OF NEW FAIRFIELD
 EXPENDITURE STATUS REPORT

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SELECTION CRITERIA: orgn.fund='001' and orgn.orgn1='4161' and orgn.orgn3 between '001' and '009'
 ACCOUNTING PERIOD: 2/25

SORTED BY: FUND,DEPARTMENT,BUDGET UNIT
 TOTALED ON: DEPARTMENT
 PAGE BREAKS ON:

FUND-001 GENERAL FUND
 DEPARTMENT-4161 GENERAL FUND

BUDGET UNIT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
DEPARTMENT-4161	PROFESSIONAL SERVICES						
0014161000001	LEGAL-LAND	5,000.00	.00	.00	.00	5,000.00	.00
0014161000002	LEGAL-TAX	7,500.00	.00	.00	.00	7,500.00	.00
0014161000003	LEGAL-LABOR	35,000.00	.00	.00	.00	35,000.00	.00
0014161000004	LEGAL-GENERAL/OTHER	35,000.00	.00	.00	.00	35,000.00	.00
0014161000005	LEGAL-HEALTH CODE	7,000.00	.00	.00	.00	7,000.00	.00
0014161000006	LEGAL-PLANNING	5,000.00	.00	.00	.00	5,000.00	.00
0014161000007	LEGAL-ZONING	15,000.00	.00	.00	.00	15,000.00	.00
0014161000008	LEGAL-ZBA	12,000.00	.00	.00	.00	12,000.00	.00
0014161000009	LEGAL-INLAND/WETLAN	5,000.00	.00	.00	.00	5,000.00	.00
	TOTAL PROFESSIONAL SERVICES	126,500.00	.00	.00	.00	126,500.00	.00
TOTAL REPORT		126,500.00	.00	.00	.00	126,500.00	.00

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 DATE: 09/18/2024
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TOWN OF NEW FAIRFIELD
 REVENUE STATUS REPORT

SELECTION CRITERIA: orgn.fund='001'
 ACCOUNTING PERIOD: 2/25

SORTED BY: FUND,1ST SUBTOTAL,ACCOUNT
 TOTALED ON: 1ST SUBTOTAL
 PAGE BREAKS ON:

FUND-001 GENERAL FUND
 1ST SUBTOTAL-R3110000 GENERAL FUND

ACCOUNT - - - - TITLE - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
1ST SUBTOTAL-R3110000 PROPERTY TAXES						
R3110001 PROPERTY TAXES	60,988,302.00	.00	.00	5,947,522.46	55,040,779.54	9.75
R3110002 PROPERTY TAXES - PRIOR	.00	.00	.00	12,818.12	-12,818.12	.00
R3111002 INTEREST LIENS & FEES	200,000.00	-1,747.61	.00	21,687.08	178,312.92	10.84
R3111003 MOTOR VEHICLE SUPPLEMENT	525,000.00	.00	.00	.00	525,000.00	.00
TOTAL PROPERTY TAXES	61,713,302.00	-1,747.61	.00	5,982,027.66	55,731,274.34	9.69
1ST SUBTOTAL-R3200000 LICENSES & PERMITS						
R3200002 HEALTH	30,000.00	3,875.00	.00	5,450.00	24,550.00	18.17
R3200003 ZONING BOARD OF APPEALS	12,000.00	.00	.00	172.00	11,828.00	1.43
R3200004 ZONING	37,000.00	703.00	.00	2,928.00	34,072.00	7.91
R3200005 BUILDING	252,000.00	5,322.00	.00	26,394.00	225,606.00	10.47
R3200006 INLAND WETLANDS	5,500.00	420.00	.00	420.00	5,080.00	7.64
R3200008 ENVIRONMENTAL ENFORCEMEN	7,500.00	.00	.00	252.00	7,248.00	3.36
R3200009 PUBLIC WORKS FEES	1,000.00	400.00	.00	400.00	600.00	40.00
R3200010 FIRE MARSHALL FEES	5,000.00	545.00	.00	760.00	4,240.00	15.20
R3200099 OTHER LICENSES & PERMITS	10,000.00	1,390.00	.00	2,165.00	7,835.00	21.65
TOTAL LICENSES & PERMITS	360,000.00	12,655.00	.00	38,941.00	321,059.00	10.82
1ST SUBTOTAL-R3300000 GRANTS						
R3300009 VETERANS EXEMPTION	15,356.00	.00	.00	.00	15,356.00	.00
R3300033 EMERGENCY MGMT PERF GRAN	7,362.00	.00	.00	.00	7,362.00	.00
R3300034 MUNI STABILIZATION GRANT	265,666.00	.00	.00	.00	265,666.00	.00
R3303001 TOWN AID ROAD	271,360.00	.00	.00	135,680.10	135,679.90	50.00
R3303009 JUDICIAL	2,000.00	.00	.00	.00	2,000.00	.00
R3303013 PILOT-STATE PROPERTY	17,430.00	.00	.00	.00	17,430.00	.00
R3303015 MUNICIPAL REVENUE SHARIN	1,149.00	.00	.00	.00	1,149.00	.00
R3303016 MOTOR VEHICLE REIMBRMNT	448,977.00	448,976.69	.00	448,976.69	.31	100.00
R3305012 LOCIP	116,761.00	.00	.00	.00	116,761.00	.00
R3305053 EDUCATION ECS	3,481,120.00	.00	.00	.00	3,481,120.00	.00
R3305056 SPECIAL EDUCATION	575,000.00	.00	.00	.00	575,000.00	.00
TOTAL GRANTS	5,202,181.00	448,976.69	.00	584,656.79	4,617,524.21	11.24
1ST SUBTOTAL-R3400000 LOCAL REVENUES						
R3400001 INTEREST INCOME	900,000.00	144,810.33	.00	246,652.35	653,347.65	27.41
R3402012 SENIOR SERVICES PROGRAMS	20,000.00	2,261.00	.00	2,261.00	17,739.00	11.31
R3404005 TOWN CLERK RECEIPTS	85,000.00	9,468.75	.00	9,488.75	75,511.25	11.16
R3404999 TOWN ENGINEER	10,000.00	.00	.00	.00	10,000.00	.00
R3410199 OTHER LOCAL REVENUES	7,000.00	50.00	.00	50.00	6,950.00	.71
R3415004 REAL ESTATE CONVEYANCE	225,000.00	60,412.00	.00	60,412.00	164,588.00	26.85
R3416011 TELEPHONE LINE ACCESS	20,000.00	.00	.00	.00	20,000.00	.00
R3420009 STUDENT TUITION	550,000.00	.00	.00	.00	550,000.00	.00
R3422006 POLICE PRIVATE DUTY	32,000.00	.00	.00	.00	32,000.00	.00
R3422007 EMS/PARAMEDIC BILLING	275,000.00	.00	.00	.00	275,000.00	.00
TOTAL LOCAL REVENUES	2,124,000.00	217,002.08	.00	318,864.10	1,805,135.90	15.01

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TOWN OF NEW FAIRFIELD
REVENUE STATUS REPORT

PAGE NUMBER: 2
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SELECTION CRITERIA: orgn.fund='001'
ACCOUNTING PERIOD: 2/25

SORTED BY: FUND,1ST SUBTOTAL,ACCOUNT
TOTALED ON: 1ST SUBTOTAL
PAGE BREAKS ON:

FUND-001 GENERAL FUND
1ST SUBTOTAL-R3400000 GENERAL FUND

ACCOUNT - - - - TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
TOTAL REPORT	69,399,483.00	676,886.16	.00	6,924,489.55	62,474,993.45	9.98

TOWN PROPERTIES CAPITAL BUDGET

301-4340-0000-000 / 700.14

	Building		Replace Air Handler	Replace		Interior			
	Repair	Well	and AC Unit	HVAC	PD	Painting	DOC Light Poles	Bus Lot Study	
	Reserve	Testing	Annex Building	Co. A	Cameras	Annex	Installation	Engineering Study	Total
Carryover	63,644.78	3,000.00	6,747.00	40,000.00	4,900.00	3,500.00	256.00	13,867.00	135,914.78
Current Year	20,000.00								20,000.00
Transfers/Donations									
									-
									-
									-
									-
									-
									-
									-
Expenditures									
									-
									-
									-
									-
									-
									-
									-
									-
									-
Encumbered									
PO #24000777 Benjamin V Doto								(13,866.67)	(13,866.67)
									-
Balance	83,644.78	3,000.00	6,747.00	40,000.00	4,900.00	3,500.00	256.00	0.33	142,048.11

Unassigned General Fund Balance

	<u>UGF</u> <u>Balance</u>	<u>Expenditures</u>	<u>Percentage</u>
As of June 30, 2023, audited	\$ 11,453,186	\$ 63,241,179	18.11%
Appropriated FY 22/23 Town Surplus	\$ (286,673)		
Appropriated FY 22/23 BOE Expenditure Surplus	\$ (33,327)		
	\$ 11,133,186	\$ 63,241,179	17.60%
Budgeted Expenses for FY 22/24		\$ 66,460,668	
<u>Estimated FY 23/24 Surplus</u>			
Revenue Surplus	\$ 1,395,341		
PY Encumbrances	\$ 7,655		
Expenditure Surplus	\$ 386,577	\$ (386,577)	
Total Estimated FY 23/24 Surplus	\$ 1,789,574		
Audit Entry	\$ -		
Estimated as at June 30, 2024	\$ 12,922,760	\$ 66,074,091	19.56%
Budgeted Increase for FY 24/25		\$ 2,938,815	
	\$ 12,922,760	\$ 69,399,483	18.62%
Additional Appropriations		\$ -	
Appropriation to BOE Non-Lapsing Account		\$ -	
Maximum Use of Funds	\$ (1,160,000)	\$ 1,160,000	
Estimated as at June 30, 2025	\$ 11,762,760	\$ 70,559,483	16.67%

Instructions

The deadline is Friday, November 29, 2024.

Font Times New Roman, size 14.

Do not insert pictures in the statements. Send them separately. Pictures of New Fairfield are encouraged; group pictures of employees from events are allowed. Make sure that goals and objectives match with accomplishments every year.

Mission Statement

Please write your own mission statement or copy/paste from other communities and adjust to New Fairfield (3 paragraphs).

Significant Budget and Staffing Changes for FY26

Discuss or put “None”, “Not anticipated”.

FY25 Accomplishments

Describe 3 accomplishments, both achieved and anticipated (1 paragraph for each accomplishment).

1. Describe
2. Describe
3. Describe

FY26 Goals and Objectives

Describe 3 goals and objectives.

Goal: Must be vague and broad statement

Objective: Must be S.M.A.R.T : Specific, Measurable, Achievable, Relevant, and Time-bound.

Goal:

Objective:

Goal:

Objective:

Performance Metrics

List 3 parameters how you measure the performance of your department, statistics such as events held, buildings fixed, drinking water produced, upgrades to systems accomplished, miles of sidewalk and roads repaired.

Performance Measurers	Actual FY23	Actual FY24	Estimated FY25	Estimated FY26

How FY26 Departmental Goals and Objectives Relate to City’s Overall Long and Short Term Goals

Discuss overall short/long term goals. This should be a summary narrative from the goals and objective from above and how they relate to Town’s goals.

Department of Information Technology

Mission Statement

Information Technology (IT) provides the City with a high-speed network that allows for communication, document sharing, and data recording. IT works to ensure that City information is always accessible by residents and staff. A chief task of the IT Department is to acquire, implement, and maintain the hardware and software that City operations depend on. This includes office computers, audio/visual equipment, phones and tablets used in the field, and the servers and cabling that compose the network. IT plays a lead role in the Mayor's SomerStat Initiative, which allows the City to track the performance of City resources and programs and make informed policy and planning decisions.



Significant Budget and Staffing Changes for FY26

Not anticipated

FY25 Accomplishments

1. Trained staff on cyber security issues (1 paragraph narrative)
2. Updated systems (1 paragraph narrative)
3. Replaced IT equipment for BOE (1 paragraph narrative)

FY26 Goals and Objectives

Goal: Fully protect the city from cyber attacks



Objective: Install upgraded firewalls in FY26... (narrative).

Goal: Maximum program funding through grants

Objective: Apply for state grant ABC to do... in FY26 (narrative)

Goal: ABC

Objective: XYZ in FY26



Performance Metrics

Performance Measurer	Actual FY23	Actual FY24	Estimated FY25	Estimated FY26
Service migrated to cloud	5	6	7	8
Number of tickets processed	250	200	150	150
Number of upgrades	50	75	90	80

How FY26 Departmental Goals and Objectives Relate to City's Overall Long and Short Term Goals