

**Town of New Fairfield  
Board of Selectmen  
4 Brush Hill Road  
New Fairfield, CT 06812**

**MINUTES  
Board of Selectmen Regular Meeting  
Thursday, July 11, 2024  
7:30 pm  
Via Zoom**

<b><u>Board of Selectmen members present</u></b> Melissa Lindsey, First Selectman Pat Del Monaco, Selectman Tom Perkins, Selectman	<b><u>Other Town officials present:</u></b> Amy Johnson, BOE member Dan McDermott, Registrar of Voters
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Broadcast Coordinator Quintin Flower explained the rules for a virtual meeting.

**Call To Order** First Selectman Melissa Lindsey called the meeting to order at 7:30 pm.

**Pledge of Allegiance**

**Public Comment**- None

**Correspondence and Announcements**

First Selectman Melissa Lindsey made the following announcements:

- The new notification system “Everbridge” is in effect and residents are encouraged to sign up by going to the Everbridge app or to the Town’s website.
- The next Budget Referendum will be held on Saturday, July 20<sup>th</sup> from 10am to 8pm at the Senior Center.
- The Boat Parade will be held on Friday, July 12<sup>th</sup> at 7:30 pm with a rain date of July 13<sup>th</sup>.
- The Lions Club Carnival will be held from Tuesday, July 16<sup>th</sup> to Saturday, July 20<sup>th</sup>.
- Music Around Ball Pond will be held on Saturday, July 20<sup>th</sup> from 5pm to 8pm.

Selectman Tom Perkins noted that he received the following emails since the last meeting:

- Two emails were received from residents requesting a meeting with the Board of Selectmen regarding a crosswalk.
- One resident sent an email expressing concerns of tax increases.
- A few emails requested that the BOS set the Mil Rate to be in accordance with the BOF’s recommendation at their last meeting.

- Two emails criticized the behavior of Selectman Tom Perkins at the June 29<sup>th</sup> special BOS meeting.

### **Approval of minutes**

Tom Perkins made a motion to approve the minutes of the June 27, 2024 regular meeting as presented. Pat Del Monaco seconded the motion. **Vote: 3-0-0 (Motion approved)**

Tom Perkins made a motion to approve the minutes of the June 29, 2024 and July 2, 2024 special meeting as presented. Pat Del Monaco seconded the motion. **Vote: 3-0-0 (Motion approved)**

**Budget Transfers-** None

### **Approve Tax Collections recommended by the Tax Collector**

Pat Del Monaco made a motion to approve the Tax Collector's refund requests for July 11, 2024 totaling \$162.94 as presented. Tom Perkins seconded the motion. **Vote: 3-0-0 (Motion approved)**

### **Discussion and vote to restructure IT Department Administrator position**

Melissa Lindsey noted that she met with the Superintendent of Schools and the Head of the IT Department and it was recommended that the Town's current position of Computer Technician be rolled into a Network Administrator position for the town. There will be no budgetary impact with this change. Jamie Wallace will now be responsible for much of the Town work.

Selectman Pat Del Monaco asked for clarification of the new positions especially computer hardware, the network, and cyber security. It was noted that an agreement with respective responsibilities will be presented the BOS before the restructuring is implemented.

Melissa Lindsey made a motion to restructure the IT Department by removing the Computer Technician position and adding a Network Administrator position. Pat Del Monaco seconded the motion. **Vote: 3-0-0 (Motion approved)**

### **Personnel Report**

Tom Perkins made a motion to approve the Personnel Report dated July 11, 2024 as presented. Pat Del Monaco seconded the motion. **Vote: 3-0-0 (Motion approved)**

Pat Del Monaco thanked OEM Director Maria Evans and Officer Kevin Rafferty for their service to New Fairfield and wished them both well in their future endeavors.

### **Appointments**

Melissa Lindsey made a motion to reappoint Sean Loughran to the Parks and Recreation commission. Tom Perkins seconded the motion. **Vote: 3-0-0 (Motion approved)**

The BOS thanked Sean Loughran for his continued service to the Parks and Rec Commission.

### **New Business**

**Vote to accept donation for Social Services**

Melissa Lindsey read a letter from New Fairfield Social Services listing the donations in the amount of \$3,926.53. (Food pantry \$2,210.00, Fuel Bank \$244.53 and Social Services Fund \$1,472.00.)

The Board of Selectmen thanked everyone that donates to Social Services.

Melissa Lindsey made a motion to accept the donation in the amount of \$3,926.53 for Social Services. Tom Perkins seconded the motion. **Vote: 3-0-0 (Motion approved)**

**Vote to accept Historic Document Preservation Grant**

Melissa Lindsey spoke of the Historic Document Preservation grant that will be used for a locking filing cabinet for election materials for the Town Clerk. The cost of the filing cabinet is \$6,900. The amount of the grant is \$5,500 with the remaining \$1,400 coming from the Town budget.

Melissa Lindsey made a motion to accept a grant from the Historic Documents Preservation Program in the amount of \$5,500.00 Tom Perkins seconded the motion.

**Vote: 3-0-0 (Motion approved)**

**Public Comment-** None

**Adjournment**

Melissa Lindsey made a motion to adjourn the meeting at 7:51 pm. Tom Perkins seconded the motion. **Vote: 3-0-0 (Motion approved)**

Respectfully submitted,  
Suzanne Kloos