

*Town of New Fairfield*  
**Board of Selectmen**  
**4 Brush Hill Road**  
**New Fairfield, CT 06812**

**MINUTES**  
**Board of Selectmen Regular Meeting**  
**Thursday, June 13, 2024**  
**7:30 PM**  
**Meeting House Hill School**  
**Multipurpose School**

**Selectman present:**

Melissa Lindsey, First Selectman  
Tom Perkins, Selectman

**Other Town Officials Present:**

Elisa Beckett-Flores, Registrar of Voters

**Selectman not present:**

Pat Del Monaco, Selectman

**Call To Order** First Selectman Melissa Lindsey called the meeting to order at 7:50 pm.

**Pledge of Allegiance**

**Public Comment**

Registrar of Voters Elisa Beckett-Flores noted that there are supplemental budget up for vote to cover mandated items for the Registrar of Voters and would be happy to answer any questions.

**Correspondence and Announcements-** None

**Approval of minutes**

Melissa Lindsey made a motion to approve the minutes of the May 23, 2024 regular meeting as presented. Tom Perkins seconded the motion. **Vote: 2-0-0 (Motion approved)**

**Budget Transfers**

Melissa Lindsey made a motion to approve Intra-Departmental transfers in the total amount of \$24,712.00. Tom Perkins seconded the motion. **Vote: 2-0-0 (Motion approved) (Such document to be attached to the minutes of this meeting)**

Melissa Lindsey made a motion to approve Inter-Departmental transfers in the total amount of \$102,200. Tom Perkins seconded the motion. **Vote: 2-0-0 (Motion approved) (Such document to be attached to the minutes of this meeting)**

**Approve Tax Collections recommended by the Tax Collector**

None

## **Personnel Report**

Melissa Lindsey made a motion to approve the Personnel Report dated as presented. Tom Perkins seconded the motion. **Vote: 2-0-0 (Motion approved)**

## **Appointments**

### **Animal Control Officers**

Melissa Lindsey made a motion to appoint Tomas Kavaliauskas and Laura as Animal Control Officers. Tom Perkins seconded the motion. **Vote: 2-0-0 (Motion approved)**

### **Fire Marshal**

Melissa Lindsey made a motion to appoint Christopher Alward as the Fire Marshal. Tom Perkins seconded the motion. **Vote: 2-0-0 (Motion approved)**

## **Old Business**- None

## **New Business**

### **Vote to allow First Selectman to sign lease for Dispatch Recording System**

Melissa Lindsey made a motion to allow the First Selectman to sign the 5-year lease for Dispatch Recording System. Tom Perkins seconded the motion. **Vote: 2-0-0 (Motion approved)**

### **Vote to allow Hahlawah Gun Club to have four additional training days**

Melissa Lindsey made a motion to allow the allow Hahlawah Gun Club to have four additional training days Tom Perkins seconded the motion. **Vote: 2-0-0 (Motion approved)**

### **Vote to approve Warning for Special Town Meeting**

Melissa Lindsey made a motion to approve the following Warning for a Special Town Meeting:

Notice is hereby given to the electors of the Town of New Fairfield and those qualified to vote at Town Meetings that a Town Meeting will be held on Thursday, June 20, 2024 at 7:00 pm at the Senior Center Community Room at 33 Route 37, New Fairfield, CT for the following purposes.

1. To consider and act upon the appropriation of Town Government Expenditures totaling \$14,105,707 from the General Fund, and \$539,455 from the Capital and Non-Recurring Fund, and \$2,499,112 from other Governmental Funds, as recommended by the Board of Finance, for the fiscal year commencing July 1, 2024 and ending June 30, 2025.
2. To consider and act upon the appropriation of Education Expenditures totaling \$54,671,776 from the General Fund, and \$119,577 from the Capital and Non-Recurring Fund, as recommended by the Board of Finance, for the fiscal year commencing July 1, 2024 and ending June 30, 2025.

3. To consider and authorize an appropriation of \$286,672.99 from General Fund-Unreserved as follows: \$245,000 for Public Works Trucks and \$41,672.99 to BOE Capital and Non-Recurring Fund.
4. To consider and authorize the purchase of the following properties for the Ball Pond Watershed Stormwater Drainage project from approved ARPA funds for a total of \$24,900: 3 Arden Avenue for \$4,400, 4 Arden Avenue for \$5,100, 5 Arden Avenue for \$8,500, 7 Arden Avenue for \$6,000 (permanent easement acquisition) and 23 Merlin Avenue for \$900. ARPA funds were approved at the October 11, 2022 Special Town Meeting.
5. To consider and authorize the acceptance of a gift of private property for the purpose of the Ball Pond Watershed Stormwater Drainage Project: 26 Merlin Avenue, appraised value of \$3,800.
6. To consider and accept a permanent easement from 15 Ore Hill Road for the purpose of the Ball Pond Watershed Stormwater Drainage Project.

Further notice is hereby given that the Board of Selectmen, acting pursuant to and in reliance on Section 7-7 of the Connecticut General Statutes, has removed Item #1 & #2 for submission to the voters by machine vote and shall be no earlier than seven (7) days, and no later than fourteen (14) days after June 20, 2024 and further provided that such time shall be no less than the hours of 12:00 Noon to 8:00 pm. Dated at New Fairfield, Connecticut this 13<sup>th</sup> day of June 2024

Tom Perkins seconded the motion. **Vote: 2-0-0 (Motion approved)**

#### **Vote to restructure positions**

Melissa Lindsey noted that in the wake of the retirement of Human Resources Director Kara Mehler, it was decided that this position will no longer be shared with the Board of Education and instead it will be two separate positions working for their respective departments.

Melissa Lindsey made a motion to approve restructuring the Human Resource position. Tom Perkins seconded the motion. **Vote: 2-0-0 (Motion approved)**

Melissa Lindsey made a motion to approve restructuring the Office of Emergency Management position from full-time to part-time (20 hours per week). Tom Perkins seconded the motion. **Vote: 2-0-0 (Motion approved)**

**Public Comment**- None

#### **Adjournment**

Melissa Lindsey made a motion to adjourn the meeting at 8:04 pm. Tom Perkins seconded the motion. **Vote: 2-0-0 (Motion approved)**

Respectfully submitted,

Suzanne Kloos

Received by email on 06/17/2024 @ 1:13 p.m.  
by Chrystie M. Bontempo, Asst. Town Clerk, New Fairfield



**TOWN OF NEW FAIRFIELD**  
**FISCAL 2023-2024**  
**Inter-Department Transfer**

<u>\$'S</u> TRANSFER FROM:		<u>\$'S</u> TRANSFER TO:	
1,000.00	001-4151-0000-000 / 801.00	BOF - Contingency	001-4110-0000-000 / 610.00
			BOS - M&S
16,100.00	001-4160-0000-000 / 140.00	Unclassified Payroll & Benefits - Salary Adj	001-4140-0000-000 / 110.00
			ROV - Salaries
			001-4140-0000-000 / 105.00
			ROV - Elected Salaries
			001-4120-0000-000 / 105.00
			Town Clerk - Elected Salaries
1,900.00	001-4163-0000-000 / 520.01	General Insurance - Property & Casualty	001-4140-0000-000 / 610.00
			ROV - M&S
5,500.00	001-4163-0000-000 / 520.01	General Insurance - Property & Casualty	
13,000.00	001-4160-0000-000 / 250.00	Unclassified Payroll & Benefits - Unemployment	001-4161-0000-004 / 332.01
			Legal - General
8,500.00	001-4160-0000-000 / 260.00	Unclassified Payroll & Benefits - Workers' Comp	
4,000.00	001-4154-0000-000 / 331.00	Tax Collector - Deinq. Tax Collecton	
52,200.00	001-4160-0000-000 / 140.00	Unclassified Payroll & Benefits - Salary Adj	
			BOS - Elected Salaries
			001-4120-0000-000 / 105.00
			Town Clerk - Elected Salaries
			001-4120-0000-000 / 110.00
			Town Clerk - Salaries
			001-4140-0000-000 / 105.00
			ROV - Elected Salaries
			001-4150-0000-000 / 110.00
			Finance - Salaries
			001-4152-0000-000 / 105.00
			Treasurer - Elected Salaries
			001-4153-0000-000 / 110.00
			Assessor - Salaries
			001-4154-0000-000 / 105.00
			Tax Collector - Elected Salaries
			001-4154-0000-000 / 110.00
			Tax Collector - Salaries
			001-4192-0000-000 / 110.00
			Zoning - Salaries
			001-4225-0000-000 / 110.00
			Fire Marshal - Salaries
			001-4295-0000-000 / 110.00
			Animal Control - Salaries
			001-4310-0000-000 / 110.00
			PW - Salaries
			001-4310-0000-000 / 112.01
			PW - Town Engineer
			001-4410-0000-000 / 110.00
			Health - Salaries
			001-4440-0000-000 / 110.00
			Social Services - Salaries
			001-4460-0000-000 / 110.00
			Senior Services - Salaries
			001-4510-0000-000 / 110.00
			Parks & Recreation - Salaries
102,200.00			

Submitted at the BOS meeting on 06/13/2024  
 To be submitted at the BOF meeting on 06/26/2024