



# *Town of New Fairfield*

*Selectmen's Office  
4 Brush Hill Road  
New Fairfield, Connecticut*

**BOARD OF SELECTMEN  
REGULAR MEETING  
Sr. Center Community Room  
33 Route 37**

**Thursday, May 23, 2024**

**7:30 P.M.**

**AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Public Comment & Participation
4. Correspondence & Announcements
5. Approve Minutes of Board of Selectmen Regular Meeting May 9, 2024 and Special Meeting May 17, 2024
6. Budget Transfers
7. Approve Tax Refunds Recommended by Tax Collector
8. Personnel Report
9. Appointments  
-Board of Finance Alternate

**Old Business**

**New Business**

10. Discuss and Possibly Vote to Accept Donation for Animal Control Flooring
11. Discuss and Possibly Vote to Accept Donation for Animal Control Gravel
12. Discuss and Possibly Vote to Accept Donation for Landscaping
13. Discuss and Possibly Vote on Economic Development Commission Recommendation on ARPA Small Business Grants
14. Discuss and Possibly Vote to Approve the Warning and Set the Date for the Special Town Meeting
15. Public Comment
16. Adjournment

**TOWN OF NEW FAIRFIELD  
FISCAL 2023-2024  
Intra-Department Transfer**

<u>\$'S</u>		<u>TRANSFER FROM:</u>		<u>\$'S</u>		<u>TRANSFER TO:</u>	
7,000.00	001-4220-0000-000 / 322.00	FD - Education & Training		9,500.00	001-4220-0001-000 / 430.09	FD - Maintenance & Repairs	
2,500.00	001-4220-0000-000 / 423.01	FD - Professional Services					
2,560.00	001-4151-0000-000 / 801.00	BOF - Contingency		2,560.00	001-4151-0000-000 / 610.00	BOF - M&S	
57.00	001-4550-0000-000 / 110.00	Library - Salaries		57.00	001-4550-0000-000 / 430.10	Library - Maintenance	
14,600.00	001-4310-0002-000 / 610.01	PW - Highway & Streets M&S		64,600.00	001-4310-0000-000 / 423.00	PW - Contracted Services (Trees)	
35,000.00	001-4310-0000-000 / 130.00	PW - Overtime					
15,000.00	001-4310-0000-000 / 120.01	PW - Seasonal Personnel					
5,300.00	001-4161-0000-004 / 332.01	Legal - General		6,100.00	001-4161-0000-003 / 332.01	Legal - Labor	
800.00	001-4161-0000-005 / 332.01	Legal - Health					
2,070.00	001-4161-0000-006 / 332.01	Legal - Planning		770.00	001-4161-0000-009 / 332.01	Legal - Inlands/Wetlands	
				700.00	001-4161-0000-001 / 332.01	Legal - Land	
				600.00	001-4161-0000-007 / 332.01	Legal - Zoning	
2,930.00	001-4161-0000-005 / 332.01	Legal - Health		2,930.00	001-4161-0000-008 / 332.01	Legal - ZBA	
2,760.00	001-4210-0000-000 / 110.00	PD - Salaries		2,760.00	001-4210-0000-000 / 110.02	PD - Secretary	
<b>90,577.00</b>				<b>90,577.00</b>			

Submitted at the BOS meeting on 05/23/2024

TOWN OF NEW FAIRFIELD REFUND REQUESTS  
TAX COLLECTOR'S OFFICE MAY,23 2024

LAST NAME	FIRST NAME	BILL NUMBER	TAX TYPE	\$ AMOUNT	REASON	DATE SIGNED
KORN	PETER	21-3-56411 & 22-3-56386	MV	\$334.67	ADJ BY ASSESSOR	5/16/2024
ZF SPV LLC		2022-1-4063	REAL	\$126.51	OVERPAYMENT	4/30/2024
			TOTAL	\$461.18		
			01- Real Estate		Overpayment	
			02-Personal Property		Duplicate Payment	
			03-Motor Vehicle		Issuance of Assessor	
			04-Motor Vehicle Supp		Board of Assessment Appeals	

TOWN OF NEW FAIRFIELD  
PERSONNEL REPORT  
MAY 9, 2024

	LAST NAME	FIRST NAME	POSITION	LOCATION	PAY RATE	REASON	EFFECTIVE
	<b>NEW HIRES:</b>						
1	ALWARD	CHRISTOPHER	PART TIME FIRE MARSHAL	TOWN HALL	\$40.00/HR.	REPLACING D. GUERTIN	5/16/2024
2	BOWTECK	CARTER	COUNSELOR	TOWN CAMP	\$15.69/HR.	RECREATION	5/24/2024
3	DEBELLIS	MEGAN	LIFEGUARD	TOWN BEACH	\$17.19/HR.	RECREATION	5/24/2024
4	SHEAFFER	SARAH	SUBSTITUTE WATERFRONT DIRECTOR	TOWN BEACH	\$22.00/HR.	RECREATION	5/24/2024
	<b>CHANGE IN STATUS</b>						
5	GOING	TALLUHAH	LIFEGUARD	TOWN BEACH	\$17.69/HR.	RECREATION	5/24/2024
6	HORKAN	LUCILLE	PT LIBRARY CLERK	LIBRARY		ADDING 4 HOURS FROM VACATED POSITION (ANITHA SMITH)	5/1/2024
7	MANCUSO	SUSAN	SENIOR ACCOUNTANT	FINANCE DEPT.	\$37.60/HR.	REPLACING K. WATERS	5/13/2024
8	SMITH	SAMANTHA	COUNSELOR	TOWN CAMP	\$16.69/HR.	RECREATION	5/24/2024
9	TAYLOR	NICOLE	LIFEGUARD	TOWN BEACH	\$16.69/HR.	RECREATION	5/24/2024
10	THOMAS	KYLE	LIFEGUARD	TOWN BEACH	\$17.69/HR.	RECREATION	5/24/2024
	<b>SEPARATION</b>						
11	HERNANDEZ	CARA	HEALTH ADMINISTRATOR	HEALTH DEPT.		VOLUNTARY RESIGNATION	7/5/2024
12	MELNIKOV	OLGA	DIRECTOR OF FINANCE	FINANCE DEPT.		VOLUNTARY RESIGNATION	8/12/2024

**Melissa Lindsey**

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**From:** Colonial Carpet & Flooring <quickbooks@notification.intuit.com>  
**Sent:** Friday, May 10, 2024 10:35 AM  
**To:** Melissa Lindsey  
**Subject:** Estimate - Colonial Carpet & Flooring LLC  
**Attachments:** Estimate\_2544\_from\_Colonial\_Carpet\_Flooring.pdf

**Caution:** External (quickbooks@notification.intuit.com)

First-Time Sender [Details](#)

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## **Your estimate is ready!**

Total \$1,436.82

To Whom It May Concern,

Please find here the details for the floor donation. Feel free to contact us if you have any questions. We look forward to working with you.

Have a great day!

Colonial Carpet & Flooring LLC

**Review and approve**

**Colonial Carpet & Flooring**

208 Greenwood Avenue Apt. 13

Bethel, CT 06801

colonialcarpet888@hotmail.com

(203) 797-8373

If you receive an email that seems fraudulent, please check with the business owner before paying, or you can forward the email to [security@intuit.com](mailto:security@intuit.com) so we can look into it. Read more at [security.intuit.com](https://security.intuit.com).

**ESTIMATE**

Colonial Carpet & Flooring  
208 Greenwood Avenue Apt. 13  
Bethel, CT 06801

colonialcarpet888@hotmail.com  
(203) 797-8373



**Animal Control Fairfield**

**Bill to**

Town of New Fairfield, CT.

**Ship to**

Animal Control New Fairfield, CT

**Estimate details**

Estimate no.: 2544

Estimate date: 05/09/2024

#	Product or service	Description	SKU	Qty	Rate	Amount
1.	<b>Material</b>	LVT: D2022Atmosphere, color, 201 Astro		120	\$4.99	\$598.80
2.	<b>Labor</b>	Labor for LVT installation		1	\$800.00	\$800.00
					Subtotal	\$1,398.80
					Sales tax	\$38.02
					<b>Total</b>	<b>\$1,436.82</b>

**Note to customer**

Work begins upon approval of this estimate and receipt of a 50% deposit. For questions, please contact us. We look forward to hearing from you.

May 21, 2024

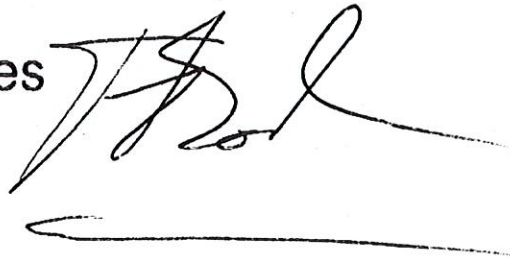
Dear Lora,

We would like to make a donation of 2 yards of pea gravel to the New Fairfield Animal Control, to be used for the dog yard.

The cost of the gravel is \$73 per yard plus a \$65 delivery fee for a total of \$211.00

Sincerely,

Firmino & Paula Rodrigues  
90 Obtuse Hill Road  
Brookfield, CT 06804



**RECEIVED**

MAY 21 2024

Selectman's Office



—  
**Owner Jon Cerqueira**  
**(203) 788-5650**  
**joncerqueira7@gmail.com**

*Apex Horticulture is available by phone*  
*(203) 788-5650 or (203) 628-0894 24/7*

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Town of New Fairfield

New Fairfield CT 06812

In summary the scope of work is as follows:

- Donation of Landscaping around the New Fairfield town sign at the four corners intersection outside of the library
- Monetary value of the donation is \$1000.00
- Donation to include all shrubbery soil, mulch and labor