



The Planning Commission

Town of New Fairfield
New Fairfield, Connecticut 06812

Regular Meeting Minutes

Monday, March 25, 2024 @ 7:30 pm
Community Room @ 33 Route 37
New Fairfield Conference Room
New Fairfield CT

Commissioners: Ms. Cynthia Ross-Zweig, Chair
Mr. Cory Neumann, Vice Chair/Secretary
Mr. Ernie Lehman
Mr. Gary Reetz
Mr. Keith Landa

Alternates: Ms. Christina McCartney
Mr. Michael Oliva - absent
Mr. Dylan White

Guests: Khris Hall

Call to Order: 7:31 pm

Pledge of Allegiance

Approve Minutes

Ernie Lehman made a motion to approve the February 26, 2024 Regular Meeting Minutes as presented. Gary Reetz seconded the motion. **All in Favor (5-0-0). Motion passed.**

Ernie Lehman made a motion to approve the March 11, 2024 Special Meeting Minutes subject to the correction of the spelling of infrastructure on Page 3. Gary Reetz seconded the motion. **All in Favor (5-0-0). Motion passed.**

Correspondence/ Announcements

Budget – Cynthia Ross-Zweig stated that the available balance is \$4598.34. She also stated that all the allotted monies have been spent so currently waiting for BOF to come out with the new budget. She had inquired about petitioning for more funds and was advised since the funds needed would be more the \$25,000 it would require a town vote which would cost the town money. The Planning Commission does not currently have the funds to continue paying the consultant for the rework of the POCD. Keith Landa asked about the allocation of the funds and possibly petitioning the town for the funds. Cynthia Ross-Zweig stated that she is willing to write a letter to ask for the funds to continue with the POCD. The lack of funds will impede Planimetrics from continuing with the restructure of the POCD. The current plan is to petition the Board of Selectman and then wait for the town budget to be approved. A discussion was held on the budget and the amount of monies that will be approved by the Board of Selectman.

Gary Reetz made a motion to approve the payment of \$4,000 to Planimetrics. Keith Landa seconded the motion. **All in Favor (5-0-0). Motion passed.**

Public Comment

none

New Business

none

Old Business

Discussion on the POCD – see Budget

Standing Items

Subdivision Log – none

Adjournment

Gary Reetz made a motion to adjourn the meeting at 7:42 pm. Ernie Lehman seconded the motion. **All in favor. Motion Passes.**

Enclosures

Budget

Received by email on 03/27/2024 @ 8:30 a.m.
by Chrystie M. Bontempo, Asst. Town Clerk, New Fairfield

POWERSCHOOL
 DATE: 03/20/2024
 TIME: 09:23:32

TOWN OF NEW FAIRFIELD
 EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 1
 AUDIT21

SELECTION CRITERIA: orgn.fund='001' and orgn.orgn1='4191'
 ACCOUNTING PERIODS: 1/24 THRU 8/24

SORTED BY: FUND,DEPARTMENT,ACCOUNT

TOTALED ON:

PAGE BREAKS ON:

FUND - 001 - GENERAL FUND
 BUDGET UNIT - 00141910000000 - PLAN

ACCOUNT DATE	T/C	PURCHASE O	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
001-4191-0000-000-00141910000000 - PLAN									
110.00	SALARIES				.00	.00	.00	BEGINNING BALANCE	
07/14/23	22-1					15.74		PAYROLL CHARGES	
07/24/23	11-1				5,000.00			POSTED FROM BUDGET SYSTEM	
07/28/23	22-1					73.47		PAYROLL CHARGES	
08/11/23	22-2					31.49		PAYROLL CHARGES	
08/25/23	22-2					5.25		PAYROLL CHARGES	
09/08/23	22-3					94.46		PAYROLL CHARGES	
09/29/23	22-3					78.71		PAYROLL CHARGES	
10/13/23	22-4					10.50		PAYROLL CHARGES	
10/27/23	22-4					62.97		PAYROLL CHARGES	
11/10/23	22-5					157.43		PAYROLL CHARGES	
11/17/23	22-5					24.01		PAYROLL CHARGES	
12/15/23	22-6					220.48		PAYROLL CHARGES	
01/12/24	22-7					91.42		PAYROLL CHARGES	
01/19/24	22-7					10.76		PAYROLL CHARGES	
02/09/24	22-8					166.70		PAYROLL CHARGES	
02/23/24	22-8					32.27		PAYROLL CHARGES	
TOTAL SALARIES					5,000.00	1,075.66	.00		3,924.34
610.00	MATERIALS & SUPPLIES				.00	.00	.00	BEGINNING BALANCE	
07/24/23	11-1				1,000.00			POSTED FROM BUDGET SYSTEM	
09/27/23	21-3		111807	19297 TOWN TRIBUNE		40.00	.00	INVOICE 214774	
10/26/23	21-4		112064	19297 TOWN TRIBUNE		36.00	.00	INVOICE 215054	
11/30/23	21-5	24000581-01	112215	19297 TOWN TRIBUNE		24.00	-24.00	INVOICE 215398	
11/30/23	21-5	24000581-01	112215	19297 TOWN TRIBUNE		36.00	-36.00	INVOICE 215466	
11/30/23	21-5	24000581-01	112215	19297 TOWN TRIBUNE		64.00	-64.00	INVOICE 215298	
11/30/23	20-5	24000581-01	112215	19297 TOWN TRIBUNE		-24.00	24.00	INVOICE 215398	
11/30/23	20-5	24000581-01	112215	19297 TOWN TRIBUNE		-36.00	36.00	INVOICE 215466	
11/30/23	20-5	24000581-01	112215	19297 TOWN TRIBUNE		-64.00	64.00	INVOICE 215298	
11/30/23	17-6	24000581-01		19297 TOWN TRIBUNE			250.00	LEGAL ADS	
12/04/23	21-6	24000581-01	112293	19297 TOWN TRIBUNE		24.00	-24.00	INVOICE 215398	
12/04/23	21-6	24000581-01	112293	19297 TOWN TRIBUNE		36.00	-36.00	INVOICE 215466	
12/04/23	21-6	24000581-01	112293	19297 TOWN TRIBUNE		64.00	-64.00	INVOICE 215298	
02/15/24	21-8	24000581-01	112757	19297 TOWN TRIBUNE		28.00	-28.00	INVOICE 216278	
TOTAL MATERIALS & SUPPLIES					1,000.00	228.00	98.00		674.00

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

POWERSCHOOL
DATE: 03/20/2024
TIME: 09:23:32

TOWN OF NEW FAIRFIELD
EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 2
AUDIT21

SELECTION CRITERIA: orgn.fund='001' and orgn.orgn1='4191'
ACCOUNTING PERIODS: 1/24 THRU 8/24

SORTED BY: FUND,DEPARTMENT,ACCOUNT

TOTALED ON:

PAGE BREAKS ON:

FUND - 001 - GENERAL FUND
BUDGET UNIT - 00141910000000 - PLAN

ACCOUNT DATE	T/C	PURCHASE O	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
TOTAL REPORT					6,000.00	1,303.66	98.00		4,598.34

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

POWERSCHOOL
DATE: 03/20/2024
TIME: 09:23:58

TOWN OF NEW FAIRFIELD
DETAIL EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: exp1edgr.key_orgn like '0014191%'
ACCOUNTING PERIOD: 8/24

SORTED BY: FUND,DEPARTMENT,ACCOUNT
TOTALLED ON:
PAGE BREAKS ON:

FUND - 001 - GENERAL FUND

ORGANIZATION / ACCOUNT TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
001-4191-0000-000 110.00 PLANNING COMMISSION SALARIES	5,000.00	198.97	.00	1,075.66	3,924.34
001-4191-0000-000 610.00 PLANNING COMMISSION MATERIALS & SUPPLIES	1,000.00	28.00	98.00	228.00	674.00
TOTAL REPORT	6,000.00	226.97	98.00	1,303.66	4,598.34