



New Fairfield Zoning Commission

4 Brush Hill Road
New Fairfield, CT 06812
203-312-5648 Fax 203-312-5608

SITE PLAN & SPECIAL PERMIT REQUIREMENTS (All applications must be submitted before Application Deadline. (See Zoning Commission's 2024 Regular Meeting Schedule).

-One 11" x 17" Copy of your Building Plans-Including Floor Plans & Elevations for New Construction. **If Existing Construction- 1 Copy of Your Proposed Floor Plan & Proposed Fit Out (PLEASE BE SURE TO INCLUDE ALL DIMENSIONS AND MEASUREMENTS AND MUST BE LEGIBLE ON 11"x17" size paper).

-One Full Scale Copy of your A-2 Class Property Survey (Showing Full Parking Lot Detail, Spacing & Sizing Dimensions, and Full Parking Orientation).

-One Application Completed (Signed & Dated by Both Applicant & Property Owner).

-One Engineered Septic Report Letter Directed to The New Fairfield Health Dept- for New Intended Use in Full Capacity for the Septic Use Compliance.

-One Check Made Out to the Town of New Fairfield \$160.00 =Site Plan App & \$460.00=Special Permit App.

-One E-File: (1 Application, 1 Plan, 1 Survey-emailed to ewhite@newfairfieldct.gov).

- Special Permits Only: Certified Letters to All Abutters-SENT NO LATER than 10 days prior to Scheduled Public Hearing. See Zoning Abutter Template & Must Include Correct Zoom Link For Your Scheduled Hearing Once Zoning Commission Sets P.H. Date. (Please e-mail Zoning's Recording Secretary at zoning@newfairfieldct.gov requesting Zoom Link Information (Include your Scheduled Hearing Date Issued by the Zoning Commission).