



**Town of New Fairfield
Permanent Building Committee
4 Brush Hill Road
New Fairfield, CT 06812**

MEETING MINUTES

**Tuesday, October 10, 2023, 7:30 p.m.
Virtual meeting via Zoom**

Members present: Don Kellogg (Chair), Mike DelMonaco (Vice-chair), Nick Ciminello, Maureen Clegg, Ed Sbordone (Alternate)

Members absent: Paul Boniello

Others Present:

New Fairfield Administrator: James D'Amico

New Fairfield Assistant Broadcast Coordinator: Rebecca Bittner

New Fairfield Fire Marshal: Derrek Guertin

Colliers Project Leaders: Scott Pellman, Mark Schweitzer

JCJ Architecture: Bill Ayles, Christine O'Hare

O&G Industries: Joe Vetro

Call to order:

Rebecca Bittner explained the rules and procedures for virtual meetings. Chairman Don Kellogg called the meeting to order at 7:31 p.m.

Pledge of Allegiance

Opening Public Comment

Approval of minutes

Don Kellogg made a motion to approve the minutes from 8/22/2023 and 9/12/2023. Maureen Clegg seconded the motion. **Vote: 3-0-0 (Motion approved)**

OPM Update

Mark Schweitzer informed the group that state change order 16 was submitted to the state yesterday. The CELA playground tower has been repaired and can be used. The repair of the playing surface and fireman's pole will be scheduled with Kompan. The school has requested two additional cameras. The package for the Consolidated Demolition will be submitted to O&G for pricing and then presented to the PBC and BOE for approval. Mark explained the noise issue with the exhaust hoods in the Science lab. Joe Vetro added details about two noise issues at the High School.

- James D'Amico commented that when students are seated in the lab it is difficult to hear the teacher over the noise from the exhaust hoods.

The construction lab does not have cooling because of the dust collector. Colliers is looking into adding cooling to the room while the dust collector is off.

- Mike DelMonaco asked for the status of the High School as-builts. Joe Vetro confirmed they are still being reviewed by the engineers.
- Maureen Clegg asked if there is a plan for the wall behind the elevator and if the PBC could review it. Mark Schweitzer stated the structural engineer does have a plan for the wall going forward. Mark will send the details to the PBC.

CM Update

High School Construction update – Joe Vetro stated the eye wash stations were all tested and certified yesterday. They continue to work through punch list items. They are still waiting for the demolition debris to be removed. They anticipate it will take about three more weeks.

Architects Update

Bill Ayles stated they continue to close out the remaining punch list items. They are reviewing close-out documents and warranties. Commissioning and training on the AV equipment will be completed by Friday.

Approvals

PO Increase

Don Kellogg made a motion that the Permanent Building Committee approve an increase to Weston & Sampson PO 2100 0702 for the CELA project in the amount of \$330.00, for additional stormwater monitoring services. Mike DelMonaco seconded the motion.

Vote: 3-0-0 (Motion approved)

Don Kellogg made a motion that the Permanent Building Committee approve an increase to Meyer PO 2200 0541 for the high school project for moving services, in the amount of \$6,833.00. Maureen Clegg seconded the motion. **Vote: 3-0-0 (Motion approved)**

Requisitions and Invoices

Don Kellogg made a motion that the Permanent Building Committee approve the invoice packet for the Consolidated Early Learning Academy project dated October 10, 2023, in the amount of \$1,274.00. Mike DelMonaco seconded the motion. **Vote: 3-0-0 (Motion approved)**

Don Kellogg made a motion that the Permanent Building Committee approve the invoice packet for the High School project dated October 10, 2023, in the amount of \$725,620.13. Maureen Clegg seconded the motion. **Vote: 3-0-0 (Motion approved)**

Closing Public Comment

None

Adjournment

Don Kellogg made a motion to adjourn at 8:13 p.m. Mike DelMonaco seconded the motion.

Vote: 3-0-0 (Motion approved)

Received by email on 11/13/2023 @ 1:45 p.m.
by Tricia Quinn, Asst. Town Clerk, New Fairfield