

**THE ZONING COMMISSION**  
**Town of New Fairfield**  
**New, Fairfield, CT 06812**  
**SPECIAL MEETING AGENDA**

**DATE:** Thursday, September 28, 2023

**TIME:** 7:30 pm

Company A Firehouse Meeting Room 302 Ball Pond Road

**Call to Order**

**Business Items**

- 1) POCD input – Planning Commission seeking input from the Zoning Commission – input should be summarized in 1-2 pages and verbally presented in 3-5 minutes at the October 23, 2023 Planning Commission meeting. (see enclosure)

**Adjournment**

**Enclosure**

POCD Letter

Received by email on 09/18/2023 @ 10:38 a.m.  
by Chrystie M. Bontempo, Asst. Town Clerk, New Fairfield



# Planning Commission

## Town of New Fairfield

4 Brush Hill Road | New Fairfield CT | 06812

August 15, 2023

Mr. John Moran, Chair  
Zoning Commission  
Town of New Fairfield  
4 Brush Hill Road  
New Fairfield, CT 06812

### Re: Updating New Fairfield's Plan of Conservation and Development

Dear Mr. Moran,

Greetings!

The Planning Commission is updating New Fairfield's 2014 Plan of Conservation and Development (POCD).

The updated Plan will look 10 to 20 years into the future and recommend policies and actions that are intended to guide local efforts on matters related to the physical, economic, and social development of New Fairfield, enhance the community, and improve the quality of life for residents. **We are seeking input from the Zoning Commission to help us with this task!**

As part of the process of updating the POCD, the Planning Commission will be holding "listening sessions" on Plan themes. The schedule for the listening sessions is outlined in the attachment.

We hope that you and/or other representative(s) from the Zoning Commission will attend the the Development listening session on October 23 and give us input and/or feedback for consideration for inclusion in the POCD. If you prefer, you can attend the other meeting date on the attached flyer.

In order to think strategically, we are requesting that you submit written comments (so that we can keep track of all the great input we hope to receive) and **summarize your input on 1-2 pages**. We are also asking each speaker to **present their verbal comments in 3-5 minutes**. This will help the Planning Commission and others see the bigger picture of what you feel is important and leave plenty of time (we hope!) to engage further with you and allow time for others to speak.

Please bring 10-15 copies of the one-page summary to the meeting for the members of the Planning Commission and their Staff. You may attach other pages as backup if you feel it necessary.

Your input might include the following:

- What are the top 3-5 things you feel the Town needs to focus on in the next 10-20 years?
- Recommendations in the 2014 POCD that you feel should be continued.
- NEW Recommendations you feel should be included in the 2024 POCD.
- Recommendations in the 2014 POCD that you feel are no longer relevant / should be removed.

The 2014 Plan is available at the following link:

<https://www.newfairfield.org/home/showpublisheddocument/8426/637290309173900000>

All of the meetings will be held in the Meeting Room at the Firehouse at 302 Ball Pond Road and will start at 7:00 PM.

If you have any questions, you may reach out to me or contact our POCD consultant:

Glenn Chalder, AICP  
Planimetrics

[g.chalder@planimetrccs.net](mailto:g.chalder@planimetrccs.net)  
860-913-4080

If you would prefer to be contacted by email in the future, please let us know by providing an email address to [g.chalder@planimetrics.net](mailto:g.chalder@planimetrics.net).

We look forward to your input for the POCD and seeing you at a listening session. Thank you for your help!

Sincerely,

*Cynthia Ross Zweig*

Cynthia Ross Zweig, Chair  
Planning Commission

# Desired Approach

**Monday October 23 @ 7:00 PM**

New Fairfield Volunteer Fire Department Meeting Room - 302 Ball Pond Road

Themes / Topics	Desired Participants
<b>Conservation / Sustainability Theme</b> <ul style="list-style-type: none"> <li>Natural Resources - Water Quality / Watercourses / Wetlands / Floodplains</li> <li>Open Space - Dedicated / Managed / Regulated</li> <li>Community Character - Community Ambience / Historic Resources / Scenic Resources / Community Events / Activities</li> <li>Sustainability / Resiliency / Climate Change</li> </ul>	Conservation-Inlands/Wetlands Candlewood Lake Authority Ball Pond Advisory Committee Candlewood Valley Regional Land Trust Margerie Reservoir Trail Adv. Comm. Historic Properties Historical Society Preserve New Fairfield
<b>Development Theme</b> <ul style="list-style-type: none"> <li>Town Center</li> <li>Business / Economic Development</li> <li>Housing Development / Housing Needs</li> <li>Institutional Development</li> <li>Land Use Regulations</li> </ul>	Economic Development Commission Housing Opportunities Committee Health Director Zoning Commission Zoning Board of Appeals
	Individuals (time permitting)

**Monday November 27 @ 7:00 PM**

New Fairfield Volunteer Fire Department Meeting Room - 302 Ball Pond Road

Themes / Topics	Desired Participants
<b>Infrastructure Theme</b> <ul style="list-style-type: none"> <li>Community Facilities / Services - Education / Recreation / Police / Fire / Emergency Medical / Public Works /</li> <li>Transportation – Roadway Circulation</li> <li>Transportation - Pedestrian / Bicycle / Transit</li> <li>Utility Services - Water / Sewer / Drainage / Wired / Wireless</li> </ul>	Board of Education Parks and Recreation Commission Library Director / Library Board Permanent Building Committee Traffic Authority HART Shuttle Water Pollution Control Authority
<b>Other Topics</b>	Board of Selectmen Board of Finance WestCOG Zoning Enforcement
	Individuals (time permitting)