

Town of New Fairfield
Board of Finance
4 Brush Hill Road
New Fairfield, CT 06812

MINUTES
Board of Finance Regular Meeting
Wednesday, July 19, 2023
7:30 PM
via Zoom

<p><u>Board of Finance members present:</u> Wes Marsh, Chairman Thora Perkins Cheryl Reedy Claudia Willard Dave Coleman, Alternate Chris D'Esposito, Alternate Greg Williams, Alternate <u>Board of Finance not members present:</u> Mark Beninson Kim Hanson</p>	<p><u>Other Town officials and Educators present:</u> Olga Melnikov, Finance Director Terry Friedman, Town Treasurer Shareen Langdon, Tax Collector Ed Sbordone, BOE/PBC member</p>
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Quintin Flower gave a brief overview of the rules and procedures for a virtual meeting.

Call To Order Chairman Wes Marsh called the meeting to order at 7:30pm.

Pledge of Allegiance

Appointments

Cheryl Reedy made a motion to appoint Dave Coleman to serve as a voting member for tonight's meeting in place of Mark Beninson and to appoint Chris D'Esposito to serve as a voting member for tonight's meeting in place of Kim Hanson. Thora Perkins seconded the motion.

Vote: 4-0-0 (Motion approved)

Correspondence and Announcements

Wes Marsh noted that the BOF received 3 emails since the last meeting broken down as follows:

- Two emails supported adding money back to the BOE budget.
- One email supported having advisory questions on the ballot.

Wes Marsh reminded everyone that the third budget referendum will be held on Saturday, July 22nd from 10am to 8pm at the Senior Center.

Thora Perkins noted that she spoke with Medical Consultant Tom Kowalchik regarding claims no update is available at this time.

Public Comment- None

Approval of Minutes

Thora Perkins made a motion to approve the minutes of the June 21, 2023 regular meeting as presented. Cheryl Reedy seconded the motion. **Vote: 6-0-0 (Motion approved)**

Thora Perkins made a motion to approve the minutes of the June 28, 2023 special meeting as presented. Cheryl Reedy seconded the motion. **Vote: 6-0-0 (Motion approved)**

Budget Transfers- None

Update- Tax Collector's year end reports (July 1, 2022 to June 30, 2023)

Tax Collector Shareen Langdon gave a brief description of year end report and noted that it was a snapshot of the year. This report will be included in the audit report. It was noted that the tax collection numbers will be affected due to the delay in tax collection. Tax bills for 2023/2024 are currently available online and will be mailed out by July 20th. The due date for taxes is August 1st with a penalty for anything paid after September 1st.

Update- Recommendations to Management from the 2021/2022 audit

Finance Director Olga Melnikov spoke of the 2021/2022 audit and noted that it was a very successful audit with no materials weaknesses or deficiencies. She spoke of recommendations to management and noted that many of the items have been addressed and will come off the list for the next audit. There was a brief discussion of the recommendations. It was noted that the audit for this year has begun.

Vote to schedule special meeting to set Mil Rate

There was a discussion of the need for a special meeting for Monday, July 24th to set the Mil Rate if the budget passes at the July 22nd referendum. If the budget does not pass at the July 22nd referendum, a special meeting will be called for Wednesday, July 26th to discuss next steps.

Wes Marsh made a motion to set a special meeting on Monday, July 24th at 10am via Zoom to set the Motor Vehicle Mil Rate and the Real Estate Mil Rate. Chris D'Esposito seconded the motion.

Vote: 6-0-0 (Motion approved)

Vote to cancel August 16, 2023 meeting

Wes Marsh made a motion to cancel the August 16, 2023 regular BOF meeting. Dave Coleman seconded the motion. **Vote: 5-1-0 (Motion approved- Dave Coleman opposed)**

ONGOING UPDATES

Current year revenue update

Olga Melnikov gave a brief update on revenue numbers for the year but noted that the final numbers could change by the end of the year. Revenue for the year was higher than expected due to unanticipated state revenue, higher than expected interest income, motor vehicle supplemental taxes and an increase in building permits.

Capital and Nonrecurring update

Olga Melnikov gave a brief description of the history of the boat dock lock box. There was also a brief discussion of the cost of the Housing Opportunities survey.

Olga Melnikov noted that the ARPA report was provided to the Board in their packet. This will be discussed further at a future meeting.

Public Comment- None

Future Agenda items

- ARPA Project status
- Discussion of plan to build up Medical Reserve Fund.
- Possibility of Medical subcommittee meetings

Board Member Comments

Cheryl Reedy encouraged everyone to vote at the referendum this Saturday, July 22nd. Absentee ballots are available at the Town Clerk's office.

Cheryl Reedy encouraged residents to support the New Fairfield Lions' Club by attending the carnival this week.

Adjournment

Chris D'Esposito made a motion to adjourn the meeting at 8:41pm. Cheryl Reedy seconded the motion.

Vote: 6-0-0 (Motion approved)

Received by email on 07/25/2023 @ 3:18 p.m.
by Chrystie M. Bontempo, Asst. Town Clerk, New Fairfield