

Town of New Fairfield

Selectmen's Office

4 Brush Hill Road

New Fairfield, Connecticut

BOARD OF SELECTMEN REGULAR MEETING ZOOM MEETING

Join Zoom Meeting

<https://zoom.us/j/97146798821>

Meeting ID: 971 4679 8821

Dial In: (929) 205-6099

Thursday, March 23, 2023

7:30 P.M.

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Public Comment & Participation
4. Correspondence & Announcements
5. Proclamation in Memoriam-James Edward Ogden II
6. Approve Minutes of Board of Selectmen Regular Meeting March 9, 2023
7. Budget Transfers
8. Personnel Report
9. Appointments

New Business

10. Discuss and Possibly Vote on Repairs to Beaver Bog Cemetery
11. Discuss and Possibly Vote on Candlewood Lake Authority Grass Carp Stocking Fund Balance Transfer
12. Lock in CIRMA LAP Rates
13. Housing Opportunities Committee Survey Presentation
14. Discuss and Possibly Vote on Annual Fair Housing Resolution

Old Business

15. Discuss and Possibly Vote on Economic Development Commission Recommendation for ARPA Small Business Grants
16. Discuss Possible Sale of Property Located at 8 Cameron Road
Executive Session Anticipated
17. Public Comment
18. Adjournment

Received by email on 03/22/2023 @ 2:43 p.m.
by Chrystie M. Bontempo, Asst. Town Clerk, New Fairfield



Town of New Fairfield

Selectmen's Office
New Fairfield, Connecticut

Proclamation in Memoriam James Edward Ogden II



WHEREAS, Jim Ogden, a member of the Town Parks & Recreation Commission passed away on March 9, 2023 after a long illness; and,

WHEREAS, Jim offered so much of his life in service to others. Beyond his support for Parks & Rec over the past few years, Jim was known for his many volunteer activities and the boundless energy and ideas he brought to each; and,

WHEREAS, he was a softball coach in town leagues for his oldest daughter and a track coach when his youngest joined the New Fairfield Flash; and,

WHEREAS, Jim went from simply giving clinics, to serving as Club President for the past 12 years. The Club thrived under his leadership and brought back several Conference and State-level titles to our Town; and,

WHEREAS, long after his children were grown, Jim continued to give back to the community. He went beyond the local Club and became a certified track official, serving as a starter for NFHS Rebel meets and as a long jump official at State and New England Championship-level events. For over a decade, he was the head long jump official for the CIAC; and,

WHEREAS, because of his knowledge, easy-going demeanor and professionalism, hundreds of athletes, most of whom never knew his name, got first-rate, free advice from Jim just because they were competing in his event that day. He simply took pleasure in watching them improve and succeed; and,

WHEREAS, in addition to the Commission, Jim also used his free time to volunteer with other various organizations, including: the Exchange Club of Danbury, the Danbury Historical Society, Preserve New Fairfield, and the Candlewood Knolls Board; and,

WHEREAS, Jim leaves behind his wife Melissa, a New Fairfield native, and two wonderful daughters, Amanda and Lindsay, whom he loved very much; and,

WHEREAS, a Celebration of Life for Jim Ogden will take place on Saturday, April 8, 2023 from 2:00-7:00 p.m. at the Candlewood Knolls Clubhouse-all are welcome. A scholarship in Jim's honor has been set up and donations can be made to the New Fairfield Track Club.

NOW, THEREFORE, I, Patricia Del Monaco, First Selectman of the Town of New Fairfield, on behalf of the Board of Selectmen and the citizens of New Fairfield, want to honor and recognize Jim Ogden today for his many years of service to our community and beyond.

Patricia Del Monaco, First Selectman
Dated this 23rd day of March, 2023

**TOWN OF NEW FAIRFIELD
FISCAL 2022-2023
Inter-Department Transfer**

\$'S	<u>TRANSFER FROM:</u>	\$'S	<u>TRANSFER TO:</u>
9,000.00	001-4163-0000-000 / 520.01 General Insurance Additional costs due to turn over	9,000.00	001-4154-0000-000 / 110.00 Tax Collector - Salaries
9,000.00		9,000.00	

*Submitted at the BOS meeting on 03/23/2023
To be submitted at the BOF meeting on 03/29/2023*

TOWN PROPERTIES CAPITAL BUDGET 301-4340-0000-000 / 700.14

	Building Repair Reserve	Well Testing	STEAP Town Hall Annex	Replace Furnace Co. A	PD Cameras	CO A Oil Leak Repair	Total
Carryover	86,893.32		42,448.20	45,000.00	4,900.00		195,556.52
Current Year	20,000.00						45,000.00
Transfers/Donations							
Per BOS 08/30/2022	(17,034.00)						-
Approved at BOS 11/10/22	(476.00)						-
Additional Appropriation 01/30/2023		12,000.00					12,000.00
Approved at BOS 02/09/23	11,000.00						-
Submitted at BOS 03/23/23	(20,250.34)					20,250.34	-
Expenditures							
PO #22000712 - Shock Electric							(2,840.00)
11/17/22 - The Overhead Door Company							(476.00)
11/17/22 PO#23000521-Tucker Mechanical							(7,734.00)
12/04/22 - Shock Electric							(2,475.00)
PO #23000522 - Waterboy Plumbing			(13,720.00)				(9,300.00)
PO # 21000580 - Loureiro Engineering							(13,720.00)
							-
							-
							-
Encumbered							
PO #20000004 - Bob Conley & Son							(6,600.00)
							-
							-
Balance	80,132.98	12,000.00	28,728.20	45,000.00	4,900.00	20,250.34	209,411.52

TOWN OF NEW FAIRFIELD
PERSONNEL REPORT
March 23, 2023

	LAST NAME	FIRST NAME	POSITION	LOCATION	PAY RATE	REASON	EFFECTIVE
NEW HIRES:							
1	DRZAL	ZACH	TOWN SANITARIAN	HEALTH	\$45.68/HR.	REPLACING CHRISTOPHER CHABER	4/10/2023
2	JAGEMANN	NANCY	DELINQUENT TAX ASSISTANT	TAX OFFICE	\$28.15/HR.	REPLACING NANCY POELLOT	4/10/2023
CHANGE IN STATUS							
3	FLANAGAN	CAITY	COUNSELOR	TOWN CAMP	\$15.50/HR.	RECREATION	3/24/2023
4	ILOVA	MEGAN	COUNSELOR	TOWN CAMP	\$15.50/HR.	RECREATION	3/24/2023
5	TARNOWSKI	MOLLY	COUNSELOR	TOWN CAMP	\$15.50/HR.	RECREATION	3/24/2023
SEPARATION							
6	ULIBARRI	DANA	RECORDING SECRETARY	BALL POND ADVISORY COMMITTEE		VOLUNTARY RESIGNATION	3/15/2023

Prestige Landscaping Inc.
P.O. Box 18
Seymour, CT. 06483
Kevin Cox (203)305-6769 - Chris Cox (203)305-4466
lhiggins@roosterslgs.com

February 21, 2023

Department of Public Works
Attn: Llyod W. Decker
Town of New Fairfield
4 Brush Hill Road
New Fairfield, CT.
(203) 312-5634
ldecker@newfairfield.org

The following proposal is submitted for your review.

Job location: Beaver Bog Cemetery (Rt. 37)

Scope of work to be done:

- Cutting back overgrowth on left side of cemetery.
 - (including smaller diameter trees & forsythia)
- Cutting back overgrowth off stone wall at the back of the property.
- Pruning of large maple
- Take down & removal of 3 cedars on left side of head stone area.
- Pruning large cedar in the middle of the cemetery near the directory.
- Use of pull saw for large pine for removal of dead branches.
 - (what is accessible from the ground)
- Clearing of vines, overgrowth, and tree limbs that overhang fence from neighboring property.
- Clearing overgrowth off black fence along the road.
- Blowing & disposing of all leaves over the wall at the back of the cemetery.

Work to be completed over the span of 2 days weather permitting. Two trucks will be provided by New Fairfield Department of Public Works for traffic control and to allow for street access for equipment parking. Chips to be disposed of at town transfer station.

Price includes all equipment, labor, and materials necessary to complete work.

Total: \$5,250.00

The above price, specifications and conditions are satisfactory and are hereby accepted.
You are authorized to do the work.

Prestige Representative

Signature: _____

Customer Signature: _____

Date: _____



545 Long Wharf Drive, 8th Floor
New Haven, Connecticut 06511-5950
Telephone: 203-946-3700
CIRMA.org

February 20, 2023

Letter of Commitment for Budget Stabilization Program between the
Connecticut Interlocal Risk Management Agency (CIRMA)
and the
Town of New Fairfield and New Fairfield Board of Education
Effective 7/01/23-24 – 7/01/25-26

CIRMA certifies that the Town is eligible for the Budget Stabilization Program for Liability-Automobile-Property (LAP), which includes enhanced risk management services, and a multiple-year coverage period with stabilized rates applicable to annual contributions.

This program provides the following benefits to help the Town address their LAP losses:

- The Town receives a customized risk management program to reduce loss costs and insurance premiums.
- The Town secures a stable multi-year risk management budget to facilitate municipal financial planning.
- The Town re-allocates savings from loss costs and insurance premiums to risk management programs and other municipal operational expenses.
- The Town enhances its community goodwill and public image through improved risk management practices, reduced losses, and premium savings.

CIRMA's Commitment

- This is a multi-year commitment by CIRMA to assist the Town in implementing and monitoring the risk management program and return to the Town the risk management results.
- CIRMA agrees, in partnership with the Town, to establish a risk management plan to create a safe municipal environment and reduce losses.
- CIRMA agrees to cap rate increases to the LAP policy as follows:
 - 2023-2024: +2.5% over 2022-2023, plus exposure
 - 2024-2025: +5% over 2023-2024, plus exposure
 - 2025-2026: +5% over 2024-2025, plus exposure
- Rate increases are exclusive of any variations in the equipment breakdown premium provided through Hartford Steam Boiler, excess liability premium for limits above \$11M and any separately placed policies.
- These are maximum increases possible; actual increases may be less.

- This agreement is subject to modification based on material changes in the State of Connecticut General Statutes and/or material changes in CIRMA's reinsurance terms, conditions, and/or premiums.

Town Commitment

- The Town agrees not to bid the LAP insurance program referenced herein for the time period noted above in accordance with CIRMA's Budget Stabilization Program.
- The Town agrees that the only way to reduce losses is through effective implementation of a risk management program.
- The Town agrees to commit sufficient resources to support and implement the risk management initiatives agreed upon with CIRMA.
- The Town acknowledges that this is a multi-year approach to reducing losses and to creating a safe municipal environment.

In the event the Town bids this contract during this program period, this mutual commitment ceases. Additionally, CIRMA reserves the right to terminate or modify the program for the following reasons:

- If the Town does not implement the agreed upon risk management initiatives.
- If the Town fails to make timely payment of premiums.
- If the Town possesses an unmanaged high risk/non-standard exposure.

David Demchak
President and CEO
CIRMA

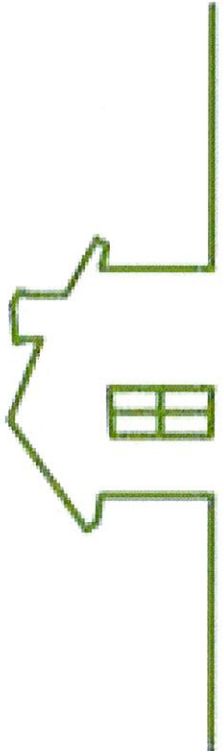
Honorable Pat Del Monaco
First Selectman
Town of New Fairfield

Date

Date



**NEW FAIRFIELD'S
HOUSING OPPORTUNITIES COMMITTEE**
UPDATE

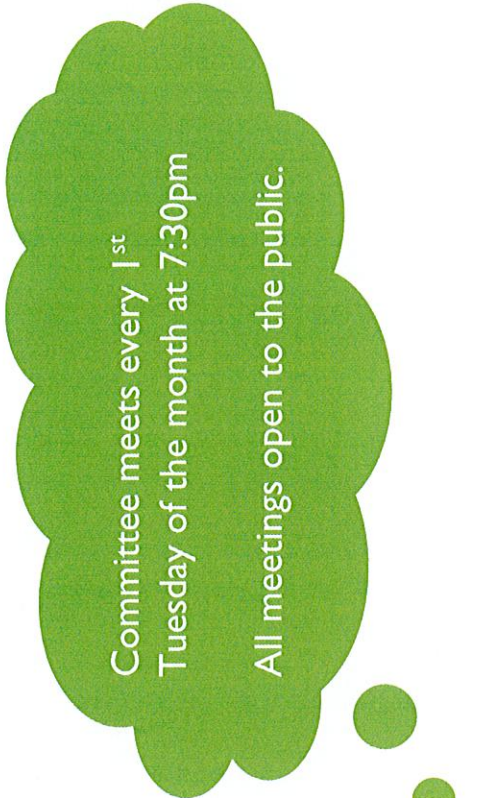


WHO ARE WE?

New Fairfield Housing Opportunities Committee:

- *Roberta Anderson*
- *Anita Brown*
- *Margaret Kathleen DiTullio*
- *Kathy Hull*
- *Rich Kalinka*
- *Jim Mandella*
- *Liz Yoho*

- *Ex-officio members: Khris Hall, Tomas Kavaliauskas, and Cory Neumann)*



Committee meets every 1st
Tuesday of the month at 7:30pm
All meetings open to the public.

WHY ARE WE DOING THIS?

- It's the law. CGS 8-30j
- Effective July 2017, with compliance by June 2022
- At least once **every 5 years** every municipality must prepare or amend & adopt an affordable housing plan
- **GOAL:** The goal of this process is “to **undertake a proactive Planning process and lay out a strategy for meeting the housing needs of existing and future residents and workers**” as required by Section 8-30j
- The plan must **specify how the municipality intends to increase the number of affordable housing developments** in the municipality
- Following adoption, the municipality must regularly review and maintain their affordable housing plan

WHAT ARE WE UP TO?

- Hired consultant
 - Jocelyn Ayer, Director, Litchfield County Center for Housing Opportunity
 - Has assisted 15 other municipalities with their housing plans
- Scope of work
 - Develop one or more resident surveys
 - Facilitate community forums on the housing plan
 - Provide targeted survey and housing data for use by New Fairfield's decision-making bodies.
 - Prepare reports, flyers, or executive summaries as needed for community forums, posting on the town's website, or to provide to the Board of Selectmen, Planning Commission, and Zoning Commission.



RESIDENT HOUSING NEEDS SURVEY- OPEN NOW!

ONLY
TAKES 5
MINUTES!

WE WANT TO HEAR FROM ALL
NEW FAIRFIELD RESIDENTS!

Please take the Resident Housing Needs Survey today

Go to: www.surveymonkey.com/r/NFhome



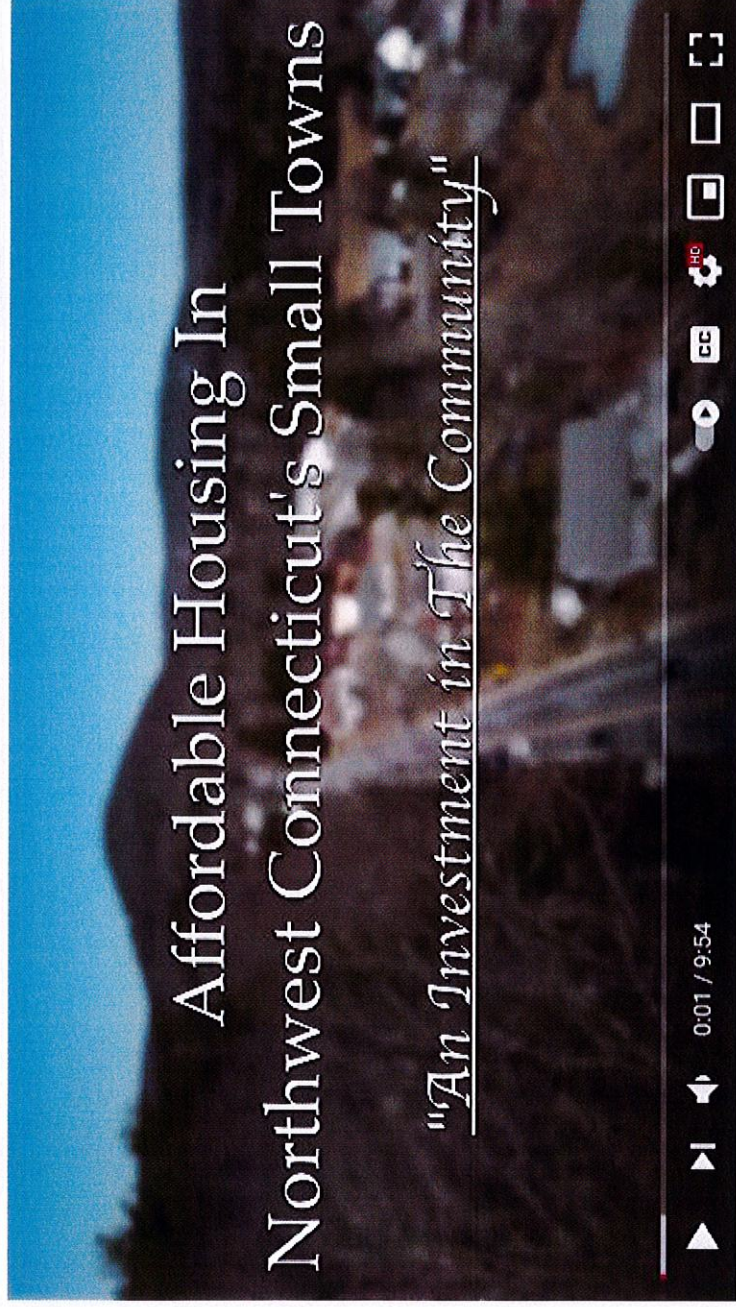
■ www.surveymonkey.com/r/NFhome

■ Available online and on paper (online preferred)

■ Goal- learn more about what housing needs residents have directly experienced and what they think the town's needs are.

■ **Robust outreach plan in place** to give residents the opportunity to respond

WHAT DOES AFFORDABLE HOUSING LOOK LIKE IN CT SMALL TOWNS? WHO LIVES THERE?



- 10 min. video shows how five small towns (Salisbury, Kent, Norfolk, Cornwall and Washington) have done this.
- New "Housing Our Neighbors" video shows who lives there
- Both available at www.cthousingopportunity.org/lccho

WHAT'S NEXT?

- Community Forums
 - May 2023
 - Share survey results
 - Share housing data
 - Hear from residents
- Ongoing communication with Planning (POCD) and Zoning (Updating regs)
- PLEASE TAKE THE SURVEY TODAY!



THE TOWN OF NEW FAIRFIELD

First Selectman
4 Brush Hill Road, New Fairfield, CT 06812
PH: 203-312-5600 FAX: 203-312-5612
www.newfairfield.org

FAIR HOUSING RESOLUTION

TOWN OF NEW FAIRFIELD

- Whereas, All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and
- Whereas, Federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and
- Whereas, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and
- Whereas, The Town of New Fairfield is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE, BE IT RESOVED, That the Town of New Fairfield hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED, That the chief executive officer of the Town of New Fairfield or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of New Fairfield and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

Town Seal

Adopted by the Town of New Fairfield on _____

Patricia Del Monaco, First Selectman