



**Town of New Fairfield  
Permanent Building Committee  
4 Brush Hill Road  
New Fairfield, CT 06812**

**MEETING MINUTES**

**Tuesday, October 25, 2022, 7:30 p.m.  
Virtual meeting via Zoom**

**Members present:** Don Kellogg (Chair), Mike DelMonaco (Vice-Chair), Paul Boniello,  
Maureen Clegg

**Members absent:** Nick Ciminello, Ed Sbordone (Alternate), Anthony Yorio (Alternate)

**Others Present:**

**New Fairfield School Administrators:** James D'Amico

**New Fairfield Director of Technology:** Paul Gouveia

**New Fairfield Fire Marshal:** Derrek Guertin

**New Fairfield BOF:** Wes Marsh

**Colliers Project Leaders:** Mark Schweitzer, Scott Pellman

**JCJ Architecture:** Christine O'Hare, Bill Ayles

**O&G Industries:** Joe Vetro, Chris Miljovski, Zach Rowley

**N&B:** Bo Laraia

**Call to order:**

Director of Technology Paul Gouveia explained the rules and procedures for virtual meetings.  
Chairman Don Kellogg called the meeting to order at 7:32 p.m.

**Pledge of Allegiance**

**Opening Public Comment**

None

**Approval of minutes**

Tabled to next regular meeting.

**Meeting House/ Consolidated Bus Loop update**

Mark Schweitzer advised the group that the PR was issued for the traffic loop changes at MHHS/Consolidated. He recommended the PBC approve a CCD for the work. There was a discussion about the timing for paving and curbing. Members discussed options for expediting the work. The group decided to wait on a CCD based on the availability of the contractor.

## **OPM Update**

Mark Schweitzer shared that the furniture donation is complete. CES has approved the new switch gear for the High School. Don Kellogg requested CES provide a breakdown of their specifications and any variances in the new equipment. The additional PBC testing at Consolidated allowed for the interior and exterior foundations, slabs, and structural steel to be removed at a lesser cost.

- Mike DelMonaco asked about an issue with an HVAC unit at CELA. Colliers explained the issue and stated it is running as expected now and they will continue to monitor it.
- Mike asked when he would receive a response to his questions about the as-builts. Zach stated they will send the responses as soon as they have them.

## **CM Update**

CELA Construction update – Zach Rowley stated the as-builts and railings are the only items left to obtain the CO. Participants discussed the possibility of getting a TCO extension and what is needed vs. getting a CO issued before the current TCO expires. PBC members encouraged the team to have a concrete understanding of the CO process including town official requirements and a timeline. Colliers spoke about a detailed permitting process for the High School project so there is clear guidance on the CO process.

High School Construction update - Joe Vetro shared that the exterior brick is now complete. The last rooftop units will be installed tomorrow. The metal panels and windows will be complete by Thanksgiving. There was a discussion about getting access to the lower fields for spring sports.

## **Architects Update**

Christine O'Hare introduced Bo Laraia to present the Technology package.

Bo Laraia presented the Technology package for the High School. He provided an overview of the five different bid packages that will be brought to the State for partial reimbursement. He concluded the presentation with the proposed schedule and a budget estimate.

## **Approvals**

### **Proposed Change Orders**

Don Kellogg made a motion to approve PCO 100 for the CELA Project dated October 13, 2022, for August temporary water, in the amount of \$590.00. Paul Boniello seconded the motion.

**Vote: 4-0-0 (Motion approved)**

### **Requisitions and Invoices**

Don Kellogg made a motion that the Permanent Building Committee approve the requisition for the Institution Recycling Network in the amount of \$19,866.00 for their services for the donation of surplus furniture at Consolidated School. Mike DelMonaco seconded the motion.

**Vote: 4-0-0 (Motion approved)**

Don Kellogg made a motion that the Permanent Building Committee approve the invoice packet for the Consolidated Early Learning Academy project dated October 25, 2022, in the amount of \$427,440.08. Maureen Clegg seconded the motion. **Vote: 4-0-0 (Motion approved)**

Don Kellogg made a motion that the Permanent Building Committee approve the invoice packet for the High School project dated October 25, 2022, in the amount of \$3,022,564.68. Paul Boniello seconded the motion. **Vote: 4-0-0 (Motion approved)**

### **Closing Public Comment**

None

### **Adjournment**

Don Kellogg made a motion to adjourn at 9:05 pm. Maureen Clegg seconded the motion.

**Vote: 4-0-0 (Motion approved)**

Received by email on 11/09/2022 @ 8:30 a.m  
by Tricia Quinn, Asst. Town Clerk, New Fairfield