

NEW FAIRFIELD PARKS AND RECREATION COMMISSION
4 Brush Hill Road
New Fairfield, Connecticut 06812
Telephone (203)312-5633 Fax (203)312-5636

REGULAR MEETING
MONDAY, JUNE 13, 2022
6:00 p.m.
NEW FAIRFIELD COMMUNITY ROOM
MINUTES

Members Present: Sean Loughran (Chairman), Ken Bennett, Steve Burfeind, Tom Edwards, Mark Lamanna, Jim Ogden, Gary Remley and Chris Van Steen

Members Absent: Terra Volpe

Town official present: Parks and Rec Director Linda Lull

Call to Order- Chairman Sean Loughran called the meeting to order at 6:00 pm.

Public Comment- None

Approval of Minutes

Tom Edwards made a motion to approve the minutes of the April 11, 2022 regular meeting as presented. Jim Ogden seconded the motion. **Vote: 6-0-1 Motion approved- Mark Lamanna abstained**

Chairman's Comments

Sean Loughran announced that Steve Burfeind is leaving the Commission due to his move to Florida. He thanked Steve for all his hard work and dedication to the commission. The entire commission wished him well in his future endeavors.

Buildings and Grounds

Sean Loughran noted that he and Linda Lull met with Zoning Enforcement Officer Evan White regarding the possibility of adding a shed to Memorial Field for New Fairfield Softball and were told that the only possible location for this shed would be on the parking lot. Ken Bennett noted that New Fairfield Softball is now under the auspices of New Fairfield Baseball and they will be discussing a possible resolution for a shed in the near future.

Public Works

Sean Loughran noted that he received information from Lloyd Decker that the teeth on the grooming machine for the fields have been breaking. It was suggested that a separate attachment will fix this. The approximate cost of this attachment is \$3,000.00

Jim Ogden made a motion to spend up to \$3,500.00 on the attachment for the grooming machine. Tom Edwards seconded the motion. **Vote: 7-0-0 Motion approved**

Director's Report

Parks and Rec Director Linda Lull noted that 4 of the 5 weeks for Day Camp have been filled with 130 campers per week. The 5th week has 10 spots left. There was a brief discussion of checking with the Health Director to see if more spots can be added. A new Assistant Day Camp Director is needed for the camp. Linda Lull noted that she met with a potential candidate.

Boat Parade

The Board parade will be held on Friday, July 15th with a rain date of Saturday, June 16th. Mark Lamanna will lead the parade.

Credit Card fees

There was a discussion of credit card fees for the Parks and Rec department and whether a fee should be added to the cost of registration and boat slips thus passing the cost to the residents. It was decided to check with First Selectman Pat Del Monaco as to the best course of action for this.

Beach Passes

It was noted that there has been a long-standing policy of giving free Beach passes and free boat launches to anyone with a boat slip and to NF Volunteer firefighters. There was a discussion as to whether to continue this policy and it was decided keep the policy without any changes.

Boat Launch

There was a discussion of residents with boat slips that may own a second vehicle or a jet ski and whether there should be a fee to launch the second vehicle. The commission discussed the need for these second vehicles to be registered and show proof of insurance.

Tom Edwards made a motion that residents with Boat slips be allowed to launch other vehicles free of charge provided they preregister such vehicle with the Parks and Recreation Department.

Vote: 5-2-0- Motion approved- Ken Bennett, Tom Edwards, Mark Lamanna, Gary Remley and Chris Van Steen in favor, Steve Burfeind and Jim Ogden opposed.

Assistant Day Camp Director

Steve Burfeind made a motion to authorize Linda Lull to make an offer to the Assistant Day Camp Director candidate and to allow the candidate to bring her two children to camp at no charge provided capacity allows. Ken Bennett seconded the motion. **Vote: 7-0-0 Motion approved**

Fields

Steve Burfeind noted that Mike Evans has volunteered to take over the coordination of the field with the High School Athletic Director.

Executive Session

Gary Remley made a motion to go into Executive Session at 6:50 pm to discuss Office Staff salaries and to invite Parks and Rec Director Linda Lull into the Executive Session. Tom Edwards seconded the motion- **Vote: 7-0-0 Motion approved**

Chris Van Steen made a motion to come out of Executive Session at 7:11 pm. Gary Remley seconded the motion- **Vote: 7-0-0 Motion approved**

Steve Burfeind made a motion to set the salary for the Parks and Rec Program Coordinator at \$21.03 per hour effective June 27, 2022. Tom Edwards seconded the motion. **Vote: 7-0-0 Motion approved**

Steve Burfeind made a motion to set the salary for the Parks and Rec Administrative Assistant at \$18.32 per hour effective June 27, 2022. Gary Remley seconded the motion. **Vote: 7-0-0 Motion approved**

Adjournment- Jim Ogden made a motion to adjourn the meeting at 7:13 pm. Chris Van Steen seconded the motion- **Vote: 7-0-0 Motion approved**

Received by email on 06/21/2022 @ 8:30 a.m.
by Chrystie M. Bontempo, Asst. Town Clerk, New Fairfield