

**Town of New Fairfield
Board of Selectmen
4 Brush Hill Road
New Fairfield, CT 06812**

**MINUTES
Board of Selectmen Special Meeting
Tuesday, December 21, 2021
7:30 PM
Virtual meeting via Zoom**

Members present:

Pat Del Monaco, First Selectman
Lori Ann Bennison, Selectman
Khris Hall, Selectman

Other Town Officials Present:

Ed Sbordone, Finance Director
Olga Melnikov, incoming Finance Director
Cheryl Reedy, BOF member
Mark Bennison, BOF member
Eric Kist, Building Official
Patty Mota, Purchasing Agent
Bruce Taylor, Fire Chief
Chris Gardner, Fire Department

Call To Order First Selectman Pat Del Monaco called the meeting to order at 7:30pm.

Paul Gouveia gave a brief overview of the rules and procedures for having a virtual meeting.

Pledge of Allegiance

Public Comment- None

Correspondence and Announcements- Selectman Khris Hall announced that there will not be a vaccination clinic on Wednesday, December 22nd.

Approval of Minutes

Pat Del Monaco made a motion to approve the minutes of the regular meeting of December 9, 2021 as presented. Lori Bennison seconded the motion. **Vote: 3-0-0 (Motion approved)**

Budget Transfers

Pat Del Monaco made a motion to approve the following Intra-Departmental transfers in the amount of \$5,800. Khris Hall seconded the motion. **Vote: 3-0-0 (Motion approved)**

\$	Transfer From		\$	Transfer To	
\$800.00	001-4550-0000-000/110.00	Library-Salaries	\$800.00	001-4550-0000-000/430.10	Library Maintenance
\$5,000.00	001-4161-0000-003/332.01	Legal-Labor	\$5,800.00	001-4161-0000-002/332.01	Legal-Tax
\$5,800.00			\$5,800.00		

Personnel Report

Pat Del Monaco made a motion to approve the Personnel Report dated December 21, 2021 as presented. Khris Hall seconded the motion. **Vote: 3-0-0 (Motion approved)**

Appointments

Pat Del Monaco made a motion to appoint Ernie Dech as an alternate member to the Inlands/Wetlands Commission. Khris Hall seconded the motion.

Vote: 3-0-0 (Motion approved)

NEW BUSINESS

Discussion and vote to revise Building Department Fees

Building official Eric Kist spoke of the process and fees associated with Certificate of Occupancy and Certificate of Approval. He noted that the current fee is difficult to collect especially with new homes. It is hopeful that the lower fees would be an incentive for homeowners to comply with the rules. It was decided that setting the fee to be “up to \$500” would give flexibility with setting fees.

Pat Del Monaco made a motion to revise the building department fees to include fees of up to \$500 as described in the Owner’s Certification Form item C, D & E with the amendment that the permittee shall pay a fee of **up to \$500** in each paragraph. Lori Bennison seconded the motion.

Vote: 3-0-0 (Motion approved)

Discussion and vote to approve purchase of NFVFD Ambulance

Pat Del Monaco spoke of the quote for the purchase of a new ambulance and noted that the price is 10% less if ordered before December 31, 2021.

Purchasing Agent Patty Mota spoke of the quote and asked questions to the members of the Fire Department. Members of the BOS asked questions of Fire Chief Bruce Taylor regarding the ambulance. There was a discussion of extended warranties and performance bonds.

Pat Del Monaco made a motion to approve \$275,000 for the purchase of a New Fairfield Volunteer Fire Department Ambulance with the stipulation that the Town’s contribution limited to \$195,500. Lori Bennison seconded the motion. **Vote: 3-0-0 (Motion approved)**

Members of the Board of Selectman thanked the Fire Department for working hard to come up with this solution. Fire Chief Bruce Taylor thanked everyone for their work and cooperation with this purchase.

OLD BUSINESS

COVID Update

Pat Del Monaco noted that the case rate for COVID is increasing at an alarming rate. Effective, December 27th appointments will be required for anyone wanting to go to Town Hall.

Selectman Khris Hall noted that she is working with Griffin Hospital to set up more vaccination clinics in town including four at the schools. Saturday clinics will continue at the high school.

Public Comment- Dan McDermott asked about the hourly rate for the dispatcher on the Personnel Report

Adjournment

Pat Del Monaco made a motion to adjourn the meeting at 8:55 pm. Khris Hall seconded the motion.

Vote: 3-0-0 (Motion approved)

Respectfully submitted,
Suzanne Kloos

**Received by email on 12/28/2021 @ 12:06 p.m.
By: Holly Z. Smith, Asst. Town Clerk, New Fairfield**