



**Town of New Fairfield
Permanent Building Committee
4 Brush Hill Road
New Fairfield, CT 06812**

MEETING MINUTES

**Tuesday, October 12, 2021, at 7:30 p.m.
Virtual meeting via Zoom**

Members present: Mike DelMonaco (Vice Chair), Don Kellogg, Ed Sbordone (Alternate)

Members absent: George Martignetti (Chair), Paul Boniello, Ann Brown, Anthony Yorio (Alternate)

Others Present:

New Fairfield Public Schools Administrators: Dr. Richard Sanzo, James D'Amico

New Fairfield BOE: Rick Regan

New Fairfield Fire Department: Derrek Guertin

Colliers Project Leaders: Scott Pellman, Mark Schweitzer

JCJ Architecture: Christine O'Hare, Bill Ayles

O&G Industries: Lorel Purcell, Zach Rowley, Joe Vetro, Jason Travelstead

Call to order:

Director of Business Operations Dr. Richard Sanzo explained the rules and procedures for virtual meetings. Vice Chairman Mike DelMonaco called the meeting to order at 7:31p.m.

Pledge of Allegiance

Opening Public Comment

Mike DelMonaco elevated Ed Sbdorne to full voting member.

Approval of Minutes –

Mike DelMonaco made a motion to approve the minutes from September 28 and October 5, 2021. Don Kellogg seconded the motion. **Vote 3-0-0 (Motion approved)**

OPM Update

- Colliers advised they would provide comments during the CM update.

CM Update

- CELA Construction update – O&G stated they are backfilling in D building where under slab storm and sewer are complete. They are excavating, forming, and pouring interior piers in E building. They finished the firewall in E building. F building is complete with foundations, under slab storm and sewer, and the electrician has started running the under

slab conduit. They are getting ready for the first slab pour at the end of October. Steel will be showing up the first week of November.

- PBC asked if the dye test was completed. Colliers stated a plan was sent to Phil for review and they are working to set up a meeting.
 - PBC asked about the change order for a water tanker at the CELA site. O&G stated the school was concerned about water pressure and requested the construction team use a water tanker. The water tanker was requested by Phil Ross and is being use for structural fill and testing for under slab plumbing.
- High School bidding and award update – Scope review for the low bid on 1.17 Low voltage package is complete. O&G is recommending approval of this package later in the meeting.
 - High School construction update – Foundation has begun. They are still waiting for Eversource to move the power. The roadway and temporary parking will be paved at the end of this week. Buses will be moved over to temporary lot soon.
 - Discussion on remaining VE items – Colliers advised that this would be presented in two weeks.

Architects Update

- JCJ stated they had an FF&E kick off meeting on September 20th with members of Consolidated and MHHS. Meetings continue with smaller groups for more detailed discussions.

Proposals

Mike DelMonaco made a motion that the Permanent Building Committee approve O&G recommended bidding packages 1.17 for the High School Project for the total amount of \$2,090,000.00 for low voltage electrical. Don Kellogg seconded the motion.

Vote: 3-0-0 (Motion Approved)

Change Orders

Mike DelMonaco made a motion to approve PCO 017 for the CELA project dated 9/29/21, to excavate unsuitable soils and replace with lean concrete per CCD001 in the amount of \$45,162.00. Don Kellogg seconded the motion. **Vote: 3-0-0 (Motion Approved)**

- PBC noted that Langan on site to determine unsuitable soils.

Mike DelMonaco made a motion to approve PCO 018 for the CELA project dated 9/29/21, to excavate unsuitable soils and replace with structural fill per CCD001 in the amount of \$27,493.00. Don Kellogg seconded the motion. **Vote: 3-0-0 (Motion Approved)**

Mike DelMonaco made a motion to approve PCO 021 for the CELA project dated 10/11/21, to provide a water tanker truck for construction use in lieu of using the school water system, in the amount of \$2,243.00. Don Kellogg seconded the motion. **Vote: 3-0-0 (Motion Approved)**

Mike DelMonaco made a to approve PCO 001 for the High School project dated 10/08/21, to temporarily relocate telephone cable to temporary poles along the access drive in the amount of \$19,260.00. Don Kellogg seconded the motion. **Vote: 3-0-0 (Motion Approved)**

Mike DelMonaco made a to approve to perform work associated with PCO 002 on a Time & Material basis not to exceed \$8,500.00 for the High School project to add an additional manhole to the drainage system per RFI005. Don Kellogg seconded the motion.
Vote: 3-0-0 (Motion Approved)

Mike DelMonaco made a Motion to approve PCO 003 for the High School project dated 10/09/21, to install a second gate for the temporary fence for the bus parking lot in the amount of \$2,282.00. Don Kellogg seconded the motion. **Vote: 3-0-0 (Motion Approved)**

Mike DelMonaco made Motion to approve PCO 004 for the High School project dated 10/09/21, to convert an existing curb top catch basin to a curb-less catch basin in the amount of \$1,217.00. Don Kellogg seconded the motion. **Vote: 3-0-0 (Motion Approved)**

- PBC noted the last two change orders should be categorized as omissions and could have been caught in the design process.

Requisitions and Invoices

Mike DelMonaco made a motion that the Permanent Building Committee approve the Invoice packet for the Consolidated Early Learning Academy project dated 10/12/21 in the amount of \$1,439,366.00. Don Kellogg seconded the motion. **Vote: 3-0-0 (Motion Approved)**

Mike DelMonaco made a motion that the Permanent Building Committee approve the Invoice packet for the High School project dated 10/12/21 in the amount of \$68,501.48. Don Kellogg seconded the motion. **Vote: 3-0-0 (Motion Approved)**

Purchase Order Increases

Mike DelMonaco made a motion that the Permanent Building Committee approve to increase Hearst Media Group PO 20000043 for the High School project in the amount of \$3,318.04. Don Kellogg seconded the motion. **Vote: 3-0-0 (Motion Approved)**

Closing public comment

Ed Sbordone stated that Charter Communications was paid \$104.98 for PO 22000562 for the internet service at 74 Gillotti road.

Adjournment

Mike DelMonaco made a motion to adjourn at 8:10pm. Don Kellogg seconded the motion.
Vote 3-0-0 (Motion approved)